**BRIMPSFIELD PARISH COUNCIL**

**Agenda/Summons for meeting to be held on**

**28th February 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance to be recorded (anticipated as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Mikhail Mandrigin Archie Larthe & Heather Eaton, District Councillor Julia Judd, County Councillor Joe Harris & members of the public. |
|  | **Apologies received to be recorded** |
|  | Declaration of Interest for matters on the agenda to be invited |
|  | Public Participation to be invited for matters on the agenda after which members of the public will be invited to observe the remainder of the meeting |
|  | **Report invited from County Councillor Harris** |
|  | **Report invited from District Councillor Judd (emailed as standard)** |
|  | Minutes of previous Parish Council Meetings held on 17th January 2023 to be approved |
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|  | **Council to receive update on grass cutting contract -Cllrs Overbury /Jardine**  **Cllr Jardine – 3 quotations to be obtained on a first cut from June and then mowing monthly July, August, Sept, October with mower collector or flail . -outstanding**  **Cllr Overbury - current contractor re Brimpsfield –to remain with monthly cutting with the with current contractor**  **Caudle green to be cut July, August, September, October under previous contract** |
|  | **Council to consider planning matters & make decisions relating to**  [22/04511/FUL Owl Court Caudle Green](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)  [Change of use Old Haulage Yard -23/0294/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RP3QM3FIGQQ00)**– Clerk was instructed to submit under delegated authority- no responses received – Council to approve submission** |
|  | **Council to note that its next meeting scheduled for 21st March 2023 at 7.30pm followed by the Parish Assembly**  **AGM 16th May 2023 (election year) Election schedule attached** |
|  | **Meeting to be closed** |

**Draft minutes for meeting held on**

**17th January 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance recorded as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Mikhail Mandrigin, District Councillor Julia Judd & 2 members of the public. |
|  | **Apologies recorded from Parish Councillors** Archie Larthe & Heather Eaton  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited - none |
|  | Public Participation was invited for matters on the agenda after which members of the public were invited to observe the remainder of the meeting  **Chair noted that members of the public would be invited to speak at appropriate points**  **Member of the public asked for clarification on salary award** |
|  | **Report not available from County Councillor Harris** |
|  | **Report update invited from District Councillor Judd (emailed as standard)**  **Additional May bank holiday/Coronation noted**  **Keir design update on A417**  **Truck Stop appeal update**  **Barrow Wake update**  **Dark Skys’ survey**  **Planning applications – legal requirement to protect Swift nesting sites noted**  **“Levelling Up” bid update** |
|  | Minutes of previous Parish Council Meetings held on 15th November 2022 approved |
|  | Council approved the financial reports and agreed the budget/precept for 2023/24 in the sum of £7000.00 |
|  | **Council considered grass cutting contract -cllr Jardine**  **Council agreed not to create a wildflower meadow at Caudle Green**  **Council agreed- “No Mow May” and then cutting from June and then monthly for the season-**  **Cllr Jardine – 3 quotations on a first cut from June and then mowing monthly July, August, Sept, October with mower collector or flail . -outstanding**  **Clerk to contact current contractor re Brimpsfield –to remain with monthly cutting with the with current contractor**  **Caudle green to be cut July, August, September, October under previous contract**  **Contractor has expressed an interest in both contracts depending on the way forward** |
|  | **Council noted no update on the defibrillator project at the current time -Cllr Jardine-** |
|  | **Council approved the payment list as discussed at meeting including but limited to**  **clerk pay/expenses £52.49**  **1 year Website renewal / 2 year domain name (principal approved at previous meeting) £220.64 (member of the public queried the cost and if a different site could be used eg the Village & Village Hall website reported as being more cost-effective)** |
|  | **Council noted any updates on the A417 missing link**  **Approved and anticipated start date 2/2023** |
|  | Council noted update on the war memorial & Cotswold stone wall surrounding  **Council considered the wall needs repairs and noted the wall is deteriorating and needs rebuilding & volunteers will be used**  Confirmation received that Brimpsfield War Memorial is added to the List of Buildings of Special Architectural or Historic Interest. The building is now listed as Grade II. (see attached) |
|  | **Council received update on Village Hall matters from Chairman of Village Hall Committee**  **Building works have progressed to Christmas including, electrical, plumbing, kitchen worktops etc.**  **Increase in interest to hire the Hall noted**  **Quotes for roofing are being obtained** |
|  | **Council considered planning matters & make decisions relating**  **Applications received since the agenda was published have been circulated and feedback from Councillors will inform the Clerk in order for her delegated authority to be used.**  **Noting correspondence from residents**  **Change of use of redundant – Blacklaines 22/04472/fUL (barn 6) (Council agreed to object over development)**  **22/04469/FUL (barn 5) (Council agreed to object over development)**  **Change of use Old Haulage Yard -22/0436/FUL (brewery to timber yard) – Clerk to submit under delegated authority** |
|  | **Council considered updates & decisions relating to** Road Safety Policy Group –  Update from “Teams Meeting” with Highways Manager -Re Caudle Green **This is the Caudle Green common land that (Glos Highways) Daniel Tiffney has been asked to confirm that ground can be built up to 600mm. The Council was asked if permission could be given for this work to be done.**  Previous verbal agreement was stated in that the verge could be raised and a confirmation email was to follow from Highways Manager  DT stated that boulders etc would not be acceptable but would suggest road markings showing edge of carriage may be acceptable.  PC considered this suggestion and did not feel this would solve the problem & a physical presence would be needed. It was felt that the Highways have responsibility for the verge although the land is owned by the Parish Council.  Full consultation of residents of Caudle Green to feedback direct to Clerk.  **See previous meeting where Clerk advised on guidance of public consultation using notice boards and website and Cllr Jardine will distribute consultation documentation- outstanding** |
|  | **Council considered updates & decisions relating to** Common Land Management Policy Group-  **Cut down Ash tree estimate -cfwd (one has been received to be sent to Clerk)- Cllr Parsons** |
|  | **Council considered update on the website**  **Boundary map on website was queried by Cllr Jardine – DC Judd has provided a link for parish boundary to Clerk – clerk to put on website - outstanding**  **Photographs of Caudle Green for website to be supplied by Cllr Jardine- outstanding – Cllr** Mandrigin has supplied photographs of Brimpsfield,  **Councillors Jardine/ Overbury will look at the website and liaise with Clerk. -outstanding** |
|  | **Council to consider updates/ decisions relating to Highway matters**  **Report of a refuse lorry which had skidded on leaves and went into the stream at Caudle Green and the damage to the bank has not been repaired. Information required to enable the Clerk to make a submission to CDC to ask them to make repairs. Cllr Jardine to send to Clerk a list of signs that need reinstating with What3 words reference**  **Clerk was asked to contact homeowner to repair tracks at Caudle Green -done**  **Council noted update on damaged water main at Caudle Green common land has been reported by Cllr Jardine and TWA repaired but it was reported that the soil is not substantial at this point. This is the Caudle Green common land that (Glos Highways) Daniel Tiffney has been asked to confirm that ground can be built up to 600mm. The Council was asked if permission could be given for this work to be done. It was felt that residents should be consulted and feedback should be sent direct to Clerk. It was also considered if TWA have a specific policy of coverage for protection of pipe systems. Clerk to contact TWA and to ask for information on the leak. -Highways manager advised that it was to TWA to ensure their pipes are situated far enough underground**  **Repairs to the Common Hill bridge to be chased at Highways- clerk chased again as it is a H & S issue that was reported**  **Ditch in the hedgerow west of the Village goes through a pipe and is blocked- Cllr Overbury has investigated.**  **Member of the public - Hedge cutting is causing punctures (see previous meeting where Cllr Overbury investigated and reported it is up to the land owner/contractor to clear up any residual mess).**  **Signs for “ road impassable for Snow” suggested in conjunction with Birdlip PC and a snow warden could decide to put them up in appropriate conditions- Cllr Overbury** |
|  | **Council confirmed that its next meeting scheduled for 21st March 2023 at 7.30pm followed by the Parish Assembly**  **Agenda item – Coronation**  **Cheque signatories**  **AGM 16th May 2023 (election year) Election schedule attached** |
|  | **Meeting closed at 8.57** |