

MINUTES
AGHA SPECIAL BOARD MEETING
AUGUST 3, 2020

- I. **CALL TO ORDER:** The meeting was called to order by Lynn Walton at 7 pm. The meeting was held at the home of Anne Stellmon, Secretary.
- II. **ROLL CALL:** Dave Estes, Ann Marie Issac-Heslop, Debra Jones, Kathy Johnson, Andrea Levine, Anne Stellmon, Lynn Walton.
- III. **NEW BUSINESS**
The board discussed and unanimously agreed to the following changes for the Monday, September 21, 2020 AG Annual Homeowners Meeting
- **Due to COVID-19:**
The 2020 AG Annual Homeowners Meeting will be held on **Monday, September 21, 2020 at 7 pm via Zoom.** Gilles Esposito will be the facilitator.
 - **"Save the Date" email:**
 - **Action:** Lynn Walton will write the email to be sent to homeowners as soon as possible. Homeowners without email addresses will be notified by hand delivery.**The email will include the following information:**
 - Date, time, via Zoom.
 - Recruitment message for new board members.
 - Election of new board members will be done using a mail-in ballot or drop off at Anne Stellmon's home.
 - **Candidates for new board of directors:**
August 15, 2020: Deadline for homeowners interested in being a candidate to notify Anne Stellmon to have their names on the ballot. They must submit a one paragraph reason for why they would like to serve on the board.
Three board members will be elected for a three year term.
 - **Official meeting notification and ballot:**
August 21, 2020: Mailed to all homeowners with a return envelope for the ballot.
Zoom meeting information will be included in the official notification.
 - **AGHA Forum Agenda Items:**
September 14, 2020: Deadline for homeowners and board members to submit their agenda items to Anne Stellmon. Homeowners will be given 5 minutes for their Forum discussion.
 - **Secret Ballot protocol:**
September 17, 2020: Deadline for returning ballots.
One ballot per household: return by USPS or drop off at Anne Stellmon's home.
Proxy ballots will not be used and will be removed from the AGHA website.
 - **Action:** Gilles will remove the ballot from the website.Ballots will not be available on line.
Ballots will have a write-in option.
Homeowners must contact Anne Stellmon for a replacement ballot in case a ballot is lost.
Will be printed on colored paper and have an official mark.
 - **Annual Meeting Agenda:**
September 18, 2020: Email agenda to homeowners.
 - **Ballot count protocol:**
September 19, 2020:
Ballots will be left in the return envelope until counted at the home of Anne Stellmon.
Notification of results will be announced during the Zoom meeting on September 21, 2020.
 - **Action:** Jan Guerra and Dick Moore will count the ballots.
 - **Zoom Meeting protocol:**
 - **Action:** Gilles Esposito will develop the Zoom meeting protocol.
 - **2020 AGHA Directory Distribution:**
August 23, 2020 directories will be available for pickup at Anne Stellmon's home. The directories will be in an envelope inside the milk box at the front door.

VIII. **ADJOURNMENT:** Lynn adjourned the meeting at 8:30 pm.

Respectfully submitted

Anne Stellmon

Anne Stellmon

Interim Secretary, AGHA Board