

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, March 28, 2017 6:00 P.M.

A REGULAR MEETING of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, March 28, 2017, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Timothy Downing, Jordan Huizenga, Bill Wells, Michelle Williams, Interim City Manager Loren Wolff and Assistant City Solicitor Michael Bartlett, present.

MOTION of Commissioner Downing, seconded by Commissioner Williams to dispense with the reading of and approve the minutes of the March 14, 2017, meetings.

Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams, and Mayor Meyer.

NEW BUSINESS – RESOLUTIONS

COMMISSIONERS' RESOLUTION NO. R-04-17

A RESOLUTION HONORING AND CONGRATULATING THE COVINGTON HOLMES HIGH SCHOOL BULLDOGS GIRLS BASKETBALL TEAM AND HEAD COACH TONY PERKINS FOR THEIR REMARKABLE SUCCESS IN BACK TO BACK NINTH REGION BASKETBALL CHAMPIONSHIPS.

MOTION of Commissioner Wells, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – CONSENT AGENDA ITEMS

COMMISSIONERS' ORDER NO. ORD-94-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A RELEASE DISCHARGING SAFE AUTO INSURANCE AND ITS INSURED, MANUEL AJANEL-MORENTE, FROM LIABILITY FOR PROPERTY DAMAGE TO A CITY-OWNED VEHICLE, AN ODOMETER DISCLOSURE STATEMENT, AND A POWER OF ATTORNEY ENABLING SAFE AUTO TO OBTAIN A SALVAGE TITLE AND/OR TRANSFER TITLE FOR THE VEHICLE.

COMMISSIONERS' ORDER NO. ORD-95-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH COVINGTON COFFEE COMPANY TO FACILITATE THE PAYMENT OF A \$6,000.00 FORGIVABLE LOAN FAÇADE INCENTIVE FOR PROPERTY LOCATED AT 322 MARTIN LUTHER KING, JR. BOULEVARD, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.

COMMISSIONERS' ORDER NO. ORD-96-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MOBILE LIFE SOLUTIONS LLC FOR THE CREATION OF A MOBILE APP FOR THE POLICE DEPARTMENT, AT A COST OF \$4,750.00, AND AN ANNUAL SUBSCRIPTION FEE OF \$750.00, PAYABLE FROM THE POLICE ASSET FORFEITURE FUND.

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COMMISSIONERS' ORDER NO. ORD-97-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH KENTON COUNTY FOR THE INSTALLATION OF A NEW SQL SERVER LICENSE FOR ATACRAIDS SOFTWARE TO BE INSTALLED ON A SERVER OWNED BY KENTON COUNTY.

COMMISSIONERS' ORDER NO. ORD-98-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ENTERPRISE LICENSE AGREEMENT AND A BUSINESS ASSOCIATE AGREEMENT WITH COMMUNICARE TECHNOLOGY, INC. dba PULSA FOR USE OF THE PULSARA MOBILE APPLICATION.

COMMISSIONERS' ORDER NO. ORD-99-17

AN ORDER AWARDING THE FIRE FLEET FINANCING BID TO BANK OF AMERICA, NATIONAL ASSOCIATION, AND AUTHORIZING THE MAYOR TO EXECUTE A MASTER LEASE AGREEMENT, FINANCING SCHEDULES, AN ESCROW AGREEMENT AND ALL OTHER NECESSARY DOCUMENTS TO FACILITATE THE FINANCING OF CERTAIN FIRE DEPARTMENT VEHICLES AND EQUIPMENT, IDENTIFIED IN THE ATTACHED EXHIBIT A, IN AN AMOUNT NOT TO EXCEED \$2,985,734.00, AND REJECTING ALL OTHER PROPOSALS.

COMMISSIONERS' ORDER NO. ORD-100-17

AN ORDER DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.

COMMISSIONERS' ORDER NO. ORD-101-17

AN ORDER APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR VEHICLE AND EQUIPMENT PARTS MANAGEMENT AND SUPPLY.

COMMISSIONERS' ORDER NO. ORD-102-17

AN ORDER APPROVING THE PUBLICATION OF AN INVITATION FOR BIDS FOR A NEW ROOF FOR THE DEPARTMENT OF PUBLIC IMPROVEMENTS BUILDING LOCATED AT 4399 BORON DRIVE.

COMMISSIONERS' ORDER NO. ORD-103-17

AN ORDER ACCEPTING THE BID FROM ALTEC INDUSTRIES FOR THE PURCHASE OF A FORD 550 BUCKET TRUCK, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THE PURCHASE, IN AN AMOUNT NOT TO EXCEED \$102,213.00.

COMMISSIONERS' ORDER NO. ORD-104-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CHANGE ORDER WITH PERFORMANCE CONSTRUCTION FOR THE DEVOU GOLF & EVENT CENTER PROJECT, IN AN AMOUNT OF \$91,121.61, INCREASING THE ORIGINAL CONTRACT AMOUNT TO \$5,490,833.53.

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COMMISSIONERS' ORDER NO. ORD-105-17

AN ORDER ACCEPTING THE JOINT RECOMMENDATIONS OF DEVOU PROPERTIES, INC. AND THE DEVOU PARK ADVISORY COMMITTEE FOR THE 2016 RESERVE ACCOUNT FROM THE EARNINGS OF THE DRESS PAVILION AT DEVOU MEMORIAL OVERLOOK FOR USE IN DEVOU PARK.

Orders No. ORD-94-17 through ORD-105-17 were passed by consent agenda as follows:

MOTION of Commissioner Wells, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – ORDERS

COMMISSIONERS' ORDER NO. ORD-106-17

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH DESIGNS DIRECT, LLC TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-107-17

AN ORDER AUTHORIZING THE CITY MANAGER TO SUBMIT A REQUEST TO THE PLANNING & DEVELOPMENT SERVICES OF KENTON COUNTY (PDS) FOR A SMALL AREA STUDY FOR THE EASTERN 4 NEIGHBORHOODS OF WALLACE WOODS, LEVASSOR PARK, HELENTOWN, AND AUSTINBURG.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-108-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MUNICIPAL SOLUTIONS, LLC IN AN AMOUNT NOT TO EXCEED \$29,000.00 TO PROVIDE SERVICES RELATED TO THE RECRUITMENT AND HIRING OF A CITY MANAGER.

MOTION of Commissioner Downing, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-109-17

AN ORDER AUTHORIZING THE MAYOR AND INTERIM CITY MANAGER TO ENGAGE WILLIAM E. MOLLER TO ACT AS INTERIM

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FINANCE DIRECTOR, EFFECTIVE UPON THE EXECUTION OF ALL NECESSARY DOCUMENTS.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – FIRST READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-XX-17

AN ORDINANCE CHANGING THE NAME OF THE STREET COMMONLY KNOWN AS JILLIAN'S WAY TO SIMON KENTON WAY.

ADJOURNMENT

Mayor Meyer adjourned the meeting at 7:45 p.m.

MAYOR

ATTEST:

CITY CLERK

APPROVED: _____