**NOTICE OF PUBLIC MEETING**

**HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**

**REGULAR GOVERNING BOARD MEETING MINUTES**

**CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401**

**Tuesday, April 11, 2023 @ 4:00 pm**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a board meeting on Tuesday, March 14, 2023 @ 4:00 pm. The Board may also vote to hold an Executive Session which shall not be open to the public pursuant to A.R.S. 38-431(A)(1) for discussion/consideration of personnel or A.R.S. 38-431(A)(3) for legal advice from the district’s attorney on any matter on this agenda.

**REGULAR BOARD MEETING MINUTES:**

**1. Call to Order:** Leanne Donason called meeting to order at 4:00pm

**2. Roll Call:** Leanne Donason, Pamela Adams, Tammy Herrera, Valerie Grimes,

Clint Owen (absent), Debra Warren, Joni Bullock, Karen Van Steen

**3. Pledge of Allegiance:**

**4. Moment of Silence:**

**5. Call to the Audience:** (The Board will listen to any comment from the public but will

not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item

to the administration or request to have it placed on a future agenda)

**6.** Approval of Board Meeting Minutes March 14, 2023

Motion to approve made by Tammy Herrera and seconded by Pamela Adams.

Motion passed in favor 4-0.

**7. Reports:**

A. Business Manager- Kitchen blender valued at $700.00 had to be

disposed of.

Last board meeting, question was asked about buying a refrigerator for

the staff lounge. Joni talked to Aaron Vix and he said it would cause

concerns with the auditors. Christina Ramirez donated one.

Revenue Report was not available, waiting on update from Mohave

County Business Manager.

B. School Board- None

C. Administrator- State assessments (AASA & AzSCI) are going well.

The writing units have been completed, and the reading and science

will be completed by the end of the week. Math units will be submitted

before the end of April. Cedar Hills will have preliminary results during

the summer.

Support from the parents for perfect attendance has been good. The

1st-2nd grade class has been supporting the upper grades by writing

them cards of encouragement each week. All classes are participating

In raffles at the end of each week. Students are working hard at doing

their best.

ESEA-Cycle 4 Monitoring, the group in charge of Title I, II and IV

grants, services for paraprofessionals, and professional development

came and watched a powerpoint that Ms. Warren had put together. It

contained all the points they needed to approve of our program. They

also observed Mrs. Alyse teaching the Culinary class. They were duly

impressed.

**8.** Approval of Routine Orders of Business:

A. Expense Vouchers: **2324, 2325, 2326**

Motion to approve made by Tammy Herrera and seconded by Leanne

Donason. Motion passed in favor 4-0.

B. Payroll Vouchers: **2222, 2224, 2225, 2226**

Motion to approve made by Tammy Herrera and seconded by Pamela

Adams. Motion passed 4-0.

C. Classified Contracts for hourly Employees 2023-24 SY

Alyse Cherry-Food Service Directory/Culinary Arts

Debbie Lund-Paraeducator

Anthony Tungka-Custodian

Karen Van Steen-Health Attendant/Front Office Clerk

Ashley Woodward-Paraeducator

Motion to approve made by Tammy Herrera and seconded by Pamela

Adams to include the revision of Debbie Lund’s contract to reflect $17.50

per hour. Motion passed in favor 4-0.

D. Classified Contracts for salary Employees 2023-24 SY

Brian Brown-Bus Driver/Maintenance

Joni Bullock-Business Manager

Motion to approve made by Tammy Herrera and seconded by Pamela

Adams. Motion passed in favor 4-0.

E. Teacher on Contract 2023-24 SY pending GCU SPED student teaching

Samantha Raynor

Tabled until May board meeting.

Clint Owen came in at 4:20pm.

F. Principal Contract 2023-24 SY

Christina Ramirez

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

**9.** Approve Micaela Maders, paraeducator, resignation to be effective on

April 13, 2023

Motion to approve made by Tammy Herrera and seconded by Pamela Adams.

Motion passed in favor 5-0.

**10.** Second read and approve to adopt **Policy Advisories No. 739-743**

Motion to approve made by Leanne Donason and seconded by Pamela Adams.

Motion passed in favor 5-0.

**11.**  Canyon State Educational Solutions-Special Education Service Provider

Motion to approve made by Tammy Herrera and seconded by Leanne Donason.

Motion passed in favor 5-0.

**12.** Western State Educational Consulting Services-

Administrative Support/Leadership Development

Grants Management

Arizona Department of Education State Reports

Board Communications/Policies

District Curriculum Implementation

Comprehensive School Improvement Implementation

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

**13.** School shirts/uniforms Discussion only

Discussion on school uniforms shirts and how it could improve school climate.

School shirts would support student equality and minimize dress code violations.

Hackberry District would provide two shirts per student free of charge, and

parents/guardians would have the opportunity to purchase additional shirts.

Surveys will be provided to staff, parents, and guardians for additional feedback.

If proposal is passed by the board, school uniform shirts will be mandatory.

Leanne Donason, Board President, asked if anyone had anything for next month’s agenda.

Clint Owen asked about the vending machine that was to be purchased by the Student Council. A used one was donated and Brian is working on getting the locks off and getting it ready for use.

Alyse Cherry, Food Service Director, explained to the board that the Journalism class will be doing interviews with each board member over the next few weeks. The students will create a column and have it posted on the website. Clint Owen volunteered to be the first board member to be interviewed. .

**14.** Meeting adjourned at 4:52pm.

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Leanne Donason, Board President Date

**Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.**