

**Mesa Cortina Water & Sanitation District**  
**Board of Directors Meeting**  
**Tuesday February 4th, 2020**  
**North Branch of Summit County Library - Silverthorne**

**Attendance**     **Board:** Jon Whinston, Randy Rehn, Stan Wagon, Billy Jack, Greg O'Neill  
**Others:** Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping, Kelsey Anderson, Assistant Manager

**Meeting was called to order at 5:04 PM**

**Minutes:**     *A motion was made by Billy Jack and seconded by Jon Whinston to approve minutes of the January 7, 2020 meeting. Motion unanimously approved.*

**Financials:**     Financial reports through the end of December 2019 were emailed to the Board. Year to date income is at \$409,799 and is tracking \$36,684 above budget. Operating expenses are \$301,802 and is \$22,757 above budget. Operating year to date net income is \$107,997. YTD interest expense for the Alpine Bank Capital Loan is \$2,796.

**Housekeeping: Water Operator Contract**

Jeff asked Tim Flynn to review the new contract with ORC. Tim did not see anything to be alarmed about. This is the Company that is taking over for Treatment Tech as manager of the Water system. Rates have not changed significantly from 2019. After some discussion it was agreed to sign the 2020 contract.

**Bylaws**

The Board is considering the institution of some bylaws for the MCW&S District. Tim submitted a sample bylaws document. The bylaws help define the Board and guidelines for Board members, conduct of meeting, terms, officers, etc. There was some discussion about performance bond and insurance as included in the document. The Board will review this draft in more detail before the next meeting to fine tune the bylaws document to better suit the MCW&S District.

**Contract Summit Structures**

The Board agreed to sign the contract with Jeff Leigh and Summit Structures with the changes that were suggested from the last Board meeting. Jeff will scan signed copies and forward copies to Board members.

**Election**

No additional candidates have come forward for the upcoming Board election. As an uncontested election, there would be no need to hold the election in May. If no candidates come forward before the next meeting, the Board can cancel the Election at the March Meeting.

**Audit Exemption**

Jeff & Mike are working with Donna Braun who will be preparing the annual Exemption from Audit. This should be completed and ready for approval at the next meeting.

**Projects:****Manholes**

Jeff reviewed more information received with C&L Water Solutions with regard to repairing the manholes. More information was received regarding rates. It was agreed that more research and questions would need to be addressed before moving forward with C&L.

Jeff is hoping that Kent Majors might be a better fit for getting the repairs completed. Kent will be working in the area next spring and is willing to take a look at our project. He would want to do the work during our I&I season. The Board is in agreement with getting a commitment, and even paying a deposit, to be sure to have him scheduled to do the work.

**I&I**

Jeff informed the Board of the status letters sent to the three homeowners with I&I issues. He has been in contact with 2 of the 3 owners. Jeff has also been in contact with Katz and O'Hayre with regard to their issues with I&I.

There was some discussion of potentially doing some camera work in the spring especially with the homes with lift stations, to see if they are contributing to I&I issues. The Board agreed the manholes are a higher priority at this time.

**Water Tank**

There was detailed discussion about the water tank current condition with potential for replacement, condition of foam coating on top, land swap, expected life, etc. It has been 5 years since the tank has been inspected by CW Divers. Jeff will look into getting the tank inspected in 2020.

**Meeting time**

There was discussion about moving the meeting time from 5:00 PM to 4:00 PM. Jeff will check to be sure the meeting room is available.

**Next Meeting:** The next Board meeting is scheduled for March 10th at 5:00 PM, at the North Branch of the Summit County Library in Silverthorne.

**Meeting was adjourned at 6:45 PM**