
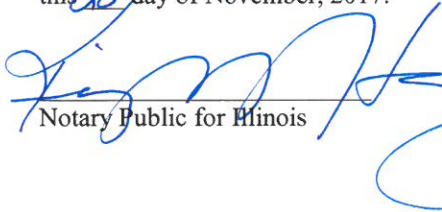


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR OCTOBER 24, 2017

I hereby certify that the attached minutes were reviewed and approved at the November 28, 2017 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 28th day of November, 2017.


Notary Public for Illinois



**MINUTES OF THE OCTOBER 24, 2017 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, October 24, 2017
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Mark Hammond
Others: Charles Radovich, James Hare, Jason Fowler, Kim
Hoadley

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District ("District") for ^{Oct 24}~~September 26~~, 2017 was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, October 24, 2017 by Trustee Dougherty. Trustees present were Mark Hammond and James Dougherty.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. No members of the public were present. Fowler advised the Board that the midge fly treatment seemed to be working and that Pond 20 was being aerated.

4. LONG RANGE PLAN SUBCOMMITTEE REPORT. No report.

5. OLD BUSINESS

5a. Approval of the Minutes of the September 26, 2017 Board of Trustees' meeting.

Motion by Trustee Hammond to approve the minutes of the September 26, 2017 Board of Trustees' meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6. NEW BUSINESS

6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.*

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements, past due account payment plans, outstanding invoices and a past due payment report.

Radovich asked if the cash reserves are equivalent of 2-3 months of operating costs and Hare said approximately 90 days. Hare advised he will have replacement/depreciation numbers and cash reserve numbers for next meeting.

Motion by Trustee Dougherty, second by Trustee Hammond to approve the accounts payable list, Treasurer's Report, Financial Statements, past due payment plans and outstanding invoices, including the accounts payable addendum, as presented.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6.b. *Discussion Regarding Preliminary Appropriations (budget) for Fiscal Year 2018 proffered by Mueller and Company.*

The preliminary budget was reviewed. Radovich suggested that the proposed budget be on the District's website as well as a written copy at Sheaffer and Roland's office for public inspection and advised the Board that at the November 28 meeting the Board will consider ordinances adopting the budget and the tax levy.

Motion by Trustee Dougherty, second by Trustee Hammond to authorize the preliminary revised budget for public inspection.

Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6.c. *Operations Report from Sheaffer & Roland.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Discussion was had regarding cyber security insurance. Hare advised that he will provide proof of coverage and will obtain a Certificate of Insurance showing cyber security coverage for ABS as well.

Motion by Trustee Dougherty, to accept the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

6.d. *Consideration and Potential Action on Mowing and Tree Removal on Two Berms at Storage Reservoir #2.*

Motion by Trustee Hammond, second by Trustee Dougherty to authorize the execution of the proposal from Cornerstone Partners in the amount of \$6,278.43, as presented.

Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6.e. *Consideration and Potential Action on Aeration for Pond N27.*

Motion by Trustee Dougherty, second by Trustee Hammond to approve the proposal from Sheaffer and Roland, Inc. to install an aerator for Pond N27 in the sum of \$13,400.00, as presented.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6.f. *Consideration of Transfer of District Funds from MB Financial to IMET.* This item was postponed to the November 2017 Board Meeting.

7. *Closed Session.*

A motion was made by Trustee Hammond and seconded by Trustee Dougherty to adjourn to closed session to discuss the purchase or lease of real property and/or pending/anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 2 Nays: 0 Absent: 1

Motion approved.

8. *Consideration of Purchase or Lease of Real Property and/or pending/anticipated litigation, , subject to closed session consideration.*

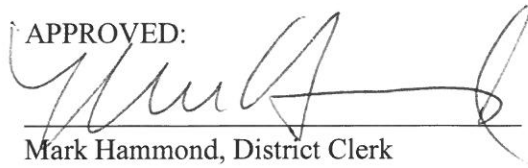
The Board returned to open session at 8:49 p.m.

Upon motion duly made by Trustee Hammond to adjourn until the next regular meeting of November 28, 2017, seconded by Trustee Dougherty and unanimously carried, the October 24, 2017 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 2 NAYS: 0 ABSENT: 1

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk