**HOUSE RULES**

**OF**

**THE LEGION IN THE WOODS, INC.**

***\*Note: All house rules shall be attached to and become part of The Legion in the Woods Inc By-Laws***

***\*Note: Any violation of these rules by any member is punishable by an immediate “Automatic Indefinite Suspension” until reviewed by the Board of Directors at which time they can suspend said member, either for a stated period of time or permanently. Pursuant to Article I Sec. 5h of the By-Laws.***

**RULE 1. CONDUCT.**

**GENERAL STANDARD: WHEN AT THE LEGION IN THE WOODS CANTEEN, YOU ARE IN THE PRESENCE OF MEN AND WOMEN WHO SACRIFICED DEARLY FOR OUR COUNTRY. SOME ARE PHYSICALLY HERE, WHILE OTHERS ARE ONLY HERE IN SPIRIT, AS THEY MADE THE ULTIMATE SACRIFICE FOR OUR COUNTRY…AND FOR YOU. THEIR SACRIFICE DEMANDS THAT YOU, WHILE IN THIS PLACE, CONDUCT YOURSELF IN A MANNER WHICH SHOWS PROPER RESPECT FOR THEM AND THEIR HEROIC DEEDS.**

1. It shall be the duty of every member and their guests to conduct themselves while in and about the Home in an orderly manner. The facilities of the Home are here for you to use and enjoy, treat it as if it were your own home.
2. Members and guests are expected to help keep the premises clean.
3. The use of profanity, obscene language, or abusive loudness is not allowed.
4. Overtly profane, obscene, rude or political (as determined by Association leadership) attire is not allowed.
5. Any actions or words by any member that are meant to threaten, intimidate, demean, badger, or harass any employee, member or guest will be cause for immediate disciplinary action.
6. Attire worn on the premises must be clean, offensive-odor free, and well maintained and worn in an acceptable fashion. What is unacceptable attire will be a decision solely in the discretion of Association leadership.
7. Restrooms have been installed for convenience, and are the only place in and on Association property anyone shall relieve themselves.
8. Members must vacate the Canteen no later than 45 minutes after “Last Call”.
9. Cigarettes, cigars, matches or cigarette butts shall not be directly placed on the bar, tables, floors, or any other surface that is not a proper ashtray. Ashtrays will be provided upon request.
10. Other than licensed service dogs, no pets, including “comfort animals” are allowed in or on Association property.
11. Members and guests are not permitted to bring in “outside food or beverages” during normal kitchen hours, except for desserts or items necessary for individuals with food allergies in circumstances where there is no acceptable Club menu item the person can eat. Coordination with Club staff is required for these allergy related issues. Special exemption

will be made and posted by the Association General Manager for events such as, but not limited to, Birthdays, Weddings, Retirements, Tailgating.

**RULE 2. CARDS**

1. Members will use their key to gain access to the Canteen, and must have their membership card in their possession at all times when visiting the Canteen.
2. Every member shall at all times be prepared to show their membership card when called upon to do so.
3. Members not in possession of their membership card can be refused entrance to the Canteen and must leave the premises unless they are signed in as a guest by another member who is in good standing.

**RULE 3. GUESTS**

1. Guests may be permitted to frequent the Club and are subject to all rules and regulations of the Association.
2. The number of guests allowed is by decision of the Board of Directors.
	* 1. The number of guests a member is allowed to sponsor at one time is set at three

(3).

* + 1. An exception can be special occasions designated by the Canteen General Manager.
1. Current members of visiting American Legion Posts, American Legion Auxiliaries, and American Legion SAL Squadrons presenting their current Legion membership card shall be welcomed in the Canteen as honored guests. The employee checking their membership card shall appropriately greet the Legion guest, make them feel at home, and notify an Officer of the Post or of the respective Legion family component to also welcome them and show them around the Home.

1. Social Members from other American Legion Posts shall not be admitted absent proper Post 245 sponsorship.

1. Members must vouch for and are responsible for any guests they sponsor. That member may be subject to disciplinary actions based upon their guest’s improper behavior. It is the member’s responsibility to ensure that guests understand and abide by the House Rules.
2. Guests must remain with the sponsor at all times and leave with, or before, the sponsor.
3. Only Post 245 Association members or other current, card-carrying American Legion members are allowed to purchase alcoholic beverages.
4. If a guest misbehaves and needs to be escorted out, the sponsor will leave with them.

**RULE 4. CHILDREN AND THOSE UNDER 21 YEARS OF AGE.**

* 1. Parents shall be responsible for the behavior of their children and under their control at all times.
	2. No persons under 21 years old shall be allowed at the bar.

**RULE 5. PARKING.**

* 1. When parking your car, be sure to park with-in the proper lines.
	2. Members, for themselves or their sponsored guests, who do not park properly shall be notified and on second offense shall be requested to appear before the Board of Directors.
	3. Handicapped spaces are for the use of the handicapped only. Unauthorized parking in handicapped areas will not be tolerated.
	4. All vehicles in handicapped spaces must display a license plate or placard.
	5. Vehicles in violation of C or D of this rule are subject to being towed at owner’s expense.

**RULE 6. PERMANENT SUSPENSION OFFENSES (EXPULSION)**

* + 1. Falsification of records to become a member of the Home Association.
		2. Stealing from or dishonesty at the Post, Home Association, or in regard to other members or guest.
		3. Possession of any illegal drugs or drug paraphernalia in the Home or on the Post property.
		4. Intentionally defacing or damaging, or destroying Association or Legion property.
		5. Buying alcoholic beverages for persons under twenty-one (21) years of age.
		6. Loaning key card or membership card to anyone so that they may gain entrance to the Post Home.
		7. Anyone involved in an accident on Legion property and not reporting said accident.

**RULE 7. MINIMUM SUSPENSION OFFENSES.**

* 1. Anyone fighting or instigating a fight. **(90 Days)**
	2. Anyone purchasing or attempting to purchase alcohol for a person who has been flagged.

### (90 Days)

1. Removing any unauthorized alcoholic beverages from the Post Home. **(30 Days)**
2. Spitting, bleeding or expressing other bodily fluids or matter onto Association or Legion fixtures, furniture, equipment or property other than in an appropriate bathroom receptacle, or any other such action that is detrimental to public health. **(30 Days)**
3. Failure to leave Post property immediately after being ordered to leave by any authorized personal. **(30 Days)**

1. Improper conduct. **(30 Days)**
	1. Indecent or obscene behavior, language or attire.
	2. Unwarranted physical contact of any kind.
2. Allowing someone unknown to them to enter the Home without checking to see if that person had a membership card. **(30 Days)**

**RULE 8. SUSPENSIONS.**

1. Habitual violators of House Rules can be permanently suspended by the Board of Directors even though these rules when evaluated on an individual basis may not be reason for a permanent suspension, but when taken into account over a period of time demonstrates a behavior that other members should not be subject to or have to put up with.
2. All suspensions shall be in effect immediately upon being handed down by the BOD, and the suspended member will surrender his/her key card and leave the premises immediately.
3. Anyone suspended for doing damage to Legion property shall be required to make restitution in full for said damages before they can apply to have their membership reinstated.

**RULE 9. ADDITIONS AND NOTICES.**

**a.** Any other House Rules hereafter put into effect or related notices posted throughout the Association and Post are expected to be adhered to by all members and their guests as part of these By-Laws.

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**ENFORCEMENT**

***As stated previously, any member of the Board of Directors, Canteen Manager or Supervising Employee, while they are on duty, shall have full authority to enforce these House Rules according to their best judgment.***