

## **BOARD OF TRUSTEES**

**July 3, 2018**

**Members Present:** Mahgan Muskett, Terry Brungardt, Lacey Rowell, Mark Stanke, and Steve Snow.

**Members Absent:** None.

**Staff Present:** Brian Huckabee, Police Chief; Margaret Stratton, Treasurer; Joe Weaver, Town Attorney; Jill Ray, Town Clerk.

**Others Present:** Charles Daughety, Michael Taylor, Cowan Engineering, Nate Ellis, The Public Finance Law Group PLLC, Kaci Snow.

- 1. Meeting called to order and roll call. Mayor Rowell called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday, July 2<sup>nd</sup>, 2018.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.**

**@6:33pm Trustee Stanke made a motion to Recess and go to the CPWA Meeting, Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.**

**@7:11pm Trustee Stanke made a motion to reconvene to the Regular Meeting, seconded by Trustee Muskett; Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.**

- 3. Consider approval or amendment of minutes of the Regular Meeting held June 5<sup>th</sup>, 2018 with action as necessary. Trustee Stanke made a motion to approve the minutes for the Regular meeting held June 5<sup>th</sup>, 2018. Seconded by Trustee Brungardt. Roll call vote: Trustee Muskett, abstain; Trustee Brungardt, aye; Trustee Rowell, abstain; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of June 2018. Trustee Muskett made a motion to approve claims, checks, and warrants for the month of June 2018. Seconded by Trustee Stanke. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.**

5. Consider and discuss report submitted by the Fire Chief, with action as necessary. Terry Brungardt reported that there were 12 runs for the month of June we had 1 EMS, 9 Fires and 2 Vehicle accidents. No Action.
6. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee advised that the department had 1 vehicle impound, 2 information reports, 1 referral to APS and DHS, 1 APS assist and 1 warrant arrest. Rob is on vacation this week, unit 1 has been repaired, the tower struts were bad. The Police department inventory is complete and turned in the Jill. The City of Geary handed in a notification of the Termination of the interlocal agreement regarding animal control for our Town. No action.
7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Superintendent Wallace did not attend the meeting, no report.
8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. No Meeting for the Month of June. No action.
9. Consider and discuss with the Chamber of Commerce the events for the Fun Run and approve any details needed, with action as necessary. Kaci Snow advised the 2017 fun run raised \$3700.00 and will be donated, the 2018 funds will be donated to the Parks Committee. This year's fun run will be held at night and the Allnations bank is going to have water and drinks with a live band and various other booths, and the youth group will have a neon glow booth. It should have a decent turn out this year. No Action.
10. Consider and discuss the repair on the Town Hall roof, water damage to woman's restroom, consider filing an insurance claim, with action as necessary. After discussion it was determined to have the Insurance adjustor to look at the roof and also the damage to the eves on the front, also to contact a roofer to make temporary repairs. No Action.
11. Consider and discuss if any action has been made by Joe Weaver, Town Attorney, with annexing ONEOK, with action as necessary. After discussion Joe Weaver stated that he is in contact with someone to speak about annexing ONEOK, he will get back with the council when he hears anything. No Action.
12. Consideration, discussion, and possible action to approve amendment No. 1 to the Sanitary Sewer Collection System agreement dated August 18, 2017, with action as necessary. Trustee Stanke made a motion to approve the amendment No. 1 to the Sanitary sewer collection system agreement dated August 18, 2017. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.
13. Consider and take action with respect to a resolution of the Town of Calumet, Oklahoma (the "Town") approving action taken by the Calumet Public Works Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF Promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease, as amended, pertaining to the water, sanitary sewer, and garbage systems; approving and authorizing a sales tax agreement; and containing other provisions related thereto, with action as necessary. Trustee Stanke made a motion approving Resolution 2018-06 the Town of

Calumet approving action taken by the Calumet Public Works Authority authorizing issuance, sale and delivery of its clean water SRF Promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease, as amended, pertaining to the water, sanitary sewer, and garbage systems; approving and authorizing a sales tax agreement; and containing other provisions related thereto, with action as necessary. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.

14. Consider and discuss 2018-2019 Renewal Participation Agreement for OMAG Workers' Compensation Plan, with approval to apply \$10,157.00 from our Escrow Credit to pay the renewal of participation, with action as necessary. Trustee Snow made a motion to approve the use of the Escrow Credit in the amount of \$10,157.00 to apply to the 2018-2019 Workers compensation plan for renewal of participation. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.

15. Consider and discuss the information received and corrected on the OMAG property insurance, with action as necessary. After discussion it was advised to the billing was approved for payment with the claims, Trustee Snow requested all the corrected information be brought to the board when received. No Action.

16. Consider entering into executive session for the purpose of the following:

A. Discussion concerning employment hiring, appointment, promotion, discipline or resignation of any public office or salaried employee pursuant to 25 O.S. 307 (B) (I).

1. Consider and discuss with Chief of Police Brian Huckabee about policy and procedure concerning the reserve division, with action as necessary.

Trustee Snow made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.

17. Consider entering back into open session.

Trustee Stanke made a motion to enter into open session. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.

18. Consider taking action on matters discussed in executive session. No Action.

19. Consider and discuss from June meeting replacing the tinhorn at 3<sup>rd</sup> and Calumet Road, with action as necessary. Trustee Stanke made a motion to table until the August meeting for more information. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.

20. Consider and discuss adoption of Ordinance No. 2018-01 adopting an employee retirement system, defined contribution plan for the chief of police, with action as necessary. Trustee Stanke make a motion for a emergency provision of the Ordinance No 2018-01. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.
21. Consider and discuss adoption of Resolution No. 2018-04, a resolution of the Town of Calumet adopting by reference the trust indenture titled "Oklahoma Municipal Retirement Fund" and authorizing the Mayor and Clerk to execute the agreement, with action as necessary. Trustee Stanke made a motion to adopt Resolution No. 2018-04, a resolution of the Town of Calumet adopting by reference the trust indenture titled "Oklahoma Municipal Retirement Fund" and authorizing the Mayor and Clerk to Execute the agreement. Seconded by Trustee Brungardt. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.
22. Consider and discuss adoption of Ordinance No. 2018-02 amendment to current ordinance for the new Beer and Wine laws effective 10-01-2018, with action as necessary. Trustee Snow made a motion to adopt Ordinance No. 2018-02 amendment to current ordinance e for the new Beer and Wine las effective 10-01-2018, Seconded by Trustee Brungardt. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, nay; Trustee Snow, aye. Mayor Rowell declared the motion carried.
23. Remarks and inquiries of the governing body members. Trustee Snow requested that the Parks Committee needs to reappoint officers at the next parks committee meeting. No Action.
24. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.
25. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stanke. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.

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Lacey Rowell, Mayor

ATTEST:

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Jill Ray, Clerk