

The Moran City Council met in regular session on Monday, February 5, 2018. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

Elected Officials Present:

Mayor

Phillip L. Merkel

Council Members

Bill C. Bigelow  
Corliss E. Lynes  
Kris R. Smith  
Jerry D. Wallis

Council Members Absent

Chad A. Lawson

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Clyde Shetlar, Richard Luken, Damaris Kunkler, Julie Smith, Andrea Gehlen, and Shawna Warford

CONSENT AGENDA

Council member Bigelow moved to approve the February 2018 consent agenda as follows:

- January 2018 Minutes
- January 2018 Petty Cash Reimbursement Report
- February 2018 Pay Ordinance totaling \$120,696.17
- January 2018 Utility Audit Trail Report
- January 2018 Certificate of Deposit Report

Smith seconded the motion, motion passed with all approving.

VISITORS

Clyde Shetlar informed the Council that Julie Smith, a customer of the Moran West 54 water district, had a leak of 135,000 gallons during the month of December. Mr. Shetlar said the district only has four customers and the cost of the water leak at retail would be a burden to all of the customers. Ms. Smith said she had made repairs to water line and asked if the Council would grant her a leak adjustment for the water loss. Discussion followed with Council member Wallis moving to approve her request, Lynes seconded the motion. Motion passed with Wallis, Lynes, and Bigelow approving, Smith abstained from the vote.

OLD BUSINESS

54 Fitness – Damaris Kunkler discussed management of 54 Fitness with the Council. Ms. Kunkler advised she had spoken with the Moran Pride/Thrive group and was under the impression that the City was going to keep the center open indefinitely. The Council said they had agreed to keep the center open only until the Pride/Thrive group was able to assume operations. Ms. Kunkler suggested Clerk Evans and representatives from the Council make plans to meet with the Pride/Thrive group at their meeting later in the month. Council member Bigelow to meet with the group and report back at March meeting.

Clerk Evans reported there had been some misuse of equipment at 54 Fitness and that access to the center had been discontinued for the Gehlen household. Shawna Warford, daughter of Andrea Gehlen, apologized for her actions and said she would not use the fitness center facilities if the Council would reinstate the membership for her mother. Discussion followed with Council member Smith moving to reinstate the membership as requested. Bigelow seconded the motion, motion passed with Smith, Bigelow, and Lynes approving and Wallis against. The Council discussed and agreed Ms. Warford could have her membership reinstated if she agreed to perform 20 hours of community service cleaning the center.

The Council discussed a request for a ladder at the center for washing windows and replacing light bulbs. The Council chose to decline the request. Council member Bigelow moved the east room at the center be locked as there is no camera in that room. Smith seconded the motion, motion passed with all approving.

Property Gift to the City of Moran –Topic was continued to the March meeting.

Kansas Municipal Energy Agency (KMEA) – Topic was continued to the March meeting.

Dog Pound Regulations – Attorney Heim said he reviewed the new regulations and spoken with the State. He advised the City make no changes to pound operations until the next pound inspection. Topic was tabled until a later date.

## NEW BUSINESS

Moran West 54 Water District Leak Adjustment – Topic addressed earlier in the meeting.

Fraud Risk Review – The Council discussed Emprise Bank certificates of deposits (CD's) and automatic renewal of CD's.

2017 Fiscal Audit – Clerk Evans informed the Council that representatives from Jarred, Gilmore, and Phillips will audit the City books on February 7, 2018.

Copier/Printer Maintenance Agreement – Council member Smith moved to renew the copier/printer maintenance agreement with Modern Copy System. Lynes seconded the motion, motion passed with Smith, Lynes, and Wallis approving. Bigelow abstained from the vote.

Website Renewal/SSL– Council member Bigelow moved to renew webhosting services with GoDaddy and the domain name for morancity.org. Annual cost will be \$164.05. Smith seconded the motion, motion passed with all approving. The Council agreed to take no action to purchase a SSL Certificate for the City website.

Clerk Evans asked the Council if they had any concerns with storage containers within the city limits. No concerns were raised as long as building permits are purchased before the containers are brought to town.

Council member Lynes shared concerns voiced by her neighbor's about motorists speeding on Randolph Street near the City Park. Discussion followed and Council member Lynes suggested that speed bumps at the park might slow down motorists. The Council referred the concern to Chief Smith for review. No action was taken.

#### DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the department has responded to a number of grass fires in January. Merkel also reported one of the heating units at the fire department has quit working and requested approval to replace the unit. Funding issues were discussed with the understanding Merkel will check on pricing for the unit.

Police Chief – Chief Smith reminded the Council he will be attending training offered by the Lyons County Sheriff Department April 3-5 and plans to drive the patrol vehicle daily to the training. Smith checked pricing for speed bumps for use near the City Park. He reported speed bumps would run \$245.00 each and four would be needed for effective speed control. No action was taken.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of January 2018:

- Made up new meter mask for #2 Ball Field
- #2 ball field dup up conduit & Levi Wagner
- 236 E. Franklin- replaced circuit breaker in meter can
- 54 Fitness- repaired restroom seat and fixed urinal flushing problem
- #2 ball field- dug trench and buried under ground wire
- Build new meter mask for Ag. Choice
- Unloaded and stored new transformers
- 54 Fitness- replaced photo cell our front and 6 T8 fixture lights
- Hung meter mask for ball field #2
- Cleaned up shop & dump truck
- Cleaned up power washer
- Cleaned and re-stocked the bucket truck
- Cut and painted new side boards on dump truck
- Repaired the wiper motor on John Deere 5083
- Located a water leak at 205 W. First
- 315 W. Randolph- bathroom frozen, caused electric to go off due to too many heaters being plugged in on the same breaker
- Talked to the gas company on locates
- Picked up limbs for new library and hauled them off
- Snow removal of streets
- Installed new air vents for the new library
- Replaced locks at the new library x2
- Checked sewer main feeding from 204 S. Cedar
- 308 E Church- checked sewer main; the resident needs to vent the main on her side of the clean out

Stodgell asked if the Council would like to put the 1966 fire truck up for bids. The Council agreed to take no action on selling the truck until the new truck arrives.

City Clerk – Clerk Evans reported income for the month of January 2018 as follows:

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	15.40	Sales To Customers	12,499.50
Refuse	1,664.00	Water Protection Fee	30.40
Court Fines	2,053.00	Connect Fee	75.00
Reimbursed Expense	1,598.10	Bulk Water Sales	106.96
ATV Permit	30.00	Penalties	626.86
KS Sales Tax	4,062.23	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovpd	1,790.00	Reimbursed Expense	5.00
Interest Earned Checking/CDL	35.20	<b>Library</b>	
Dog Pickup Fee	20.00	Tax Disbursement	1,968.41
Dog Tag/Kennel Fees	68.00	<b>Employee Benefit</b>	
Fire Mutual Aid	5,000.00	Tax Disbursement	8,150.70
Tax Disbursement	26,951.81	<b>Sales Tax</b>	
<b>Electric Fund</b>		Sales Tax Receipts	1,183.30
Sales To Customers	42,434.51	<b>Sewer Fund</b>	
Connect Fee	192.13	Sales To Customers	7,566.76
Overpaid	608.32	<b>Gross Sales</b>	<b>123,493.34</b>
Fuel Adjustment	1,023.70	<i>Add: Interest to CD 44526614</i>	10.98
Light Rent	157.50	<i>Add: Interest to CD 44527752</i>	2.21
<b>Special Highway</b>		<b>Gross Receipts</b>	<b>123,506.53</b>
Gas Tax Disbursement	3,526.55	<i>Recreation Fee Credit</i>	90.00
		<i>Account Credit</i>	903.88
		<i>Lieap Credit</i>	164.73
		<b>Net Receipts *</b>	<b>122,347.92</b>

---

*\*Library CD of \$26,013.41 cashed and added to City of Moran Checking Acct*

Council member Smith moved the meeting adjourn at 9:03 PM. Bigelow seconded the motion, motion passed with all approving.

---

**Approval Date:**  
March 5, 2018