

October 2, 2018
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session October 2, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, and Griggs and Attorney Lair. Commissioner Judy was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Chief Jay Sanders presented the invocation.

CHIEF JAY SANDERS-
INVOCATION

Mayor Smith recognized Dr. Vacik with Maysville Community College.

VISITORS

DR VACIK MAYSVILLE
COMMUNITY COLLEGE

Dr. Vacik was in attendance to thank the commission for their support of the college.

Mayor Smith recognized Cathy Boone and Bruce Allison with YMCA.

YMCA- BRUCE ALLISON &
CATHY BOONE

Cathy Boone announced that the YMCA conducted a study to see about the interest of a YMCA in Cynthiana/Harrison County. The study showed that there is interest. Ms. Boone stated that they would like to establish a committee to study the possibility of bringing a YMCA to Cynthiana/Harrison County.

Mayor Smith read Resolution 2018-4 supporting the formation of a community committee to work with representatives of the Paris-Bourbon County YMCA to assess possible locations, funding sources, and develop a plan to establish and sustain a local branch of the YMCA. The City will provide representation to this committee of the Mayor and any other commissioner that would like to be involved. The City also encourages the Harrison County Fiscal Court to partner with us on the establishment of this committee so that it represents all citizens and businesses of Harrison County. This study to be completed in 6-months. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

RESOLUTION 2018-4

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the September 18, 2018 meeting. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

SEPTEMBER 18, 2018

LEGALS

MAYOR'S REPORT

Mayor Smith updated the progress on the Westside Redevelopment Project:

- 210 W. Mill St closing on Oct 3.
- 206 W. Mill St – offer pending approval.
- CHCHA constructing house #4 of project. Construction is ongoing .
- Last three homes are pending Stream Construction Permit approval from State. CB Homes to build 2 and CHCHA to build 1.

UPDATE ON WSRP

Mayor Smith made a motion to authorize Mayor Smith to sign finance agreement with Farmers Deposit Bank for the construction of two housing units for the Westside Redevelopment Project. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE MAYOR TO SIGN FINANCE AGREEMENT WITH FARMERS DEPOSIT BANK

Mayor Smith made a motion to authorize Mayor Smith to sign extension agreement with Farmers Deposit Bank for the loan on the one house in the Westside Redevelopment Project that has not been sold yet. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes. Motion carried.

AUTHORIZE MAYOR TO SIGN EXTENSION ON LOAN FOR WSRP CONST

Mayor Smith announced that downtown improvements continue –2 new business opened on Pike Street (Emerson Steel Boutique and Molly B's. And the Old Q Club building will be getting The Burley Market & Café,). We are continually seeing people investing in our downtown business district and wish all the best.

DOWNTOWN IMPROVEMENTS CONT.

Mayor Smith reported that he will be out of town at a conference with the Bluegrass Area Development District during the next regularly scheduled commission meeting. The Commission agreed to cancel the October 16 meeting unless there is business that needs addressed.

CANCEL OCT 16 COMM MEETING

Mayor Smith commended the city public safety department for their response during the recent flash flooding. We had five businesses flooded and our fire department and police department were first on the scene. Given the impact to the businesses in that area, I have asked our Director of Public Utilities to camera drains in the "Save-a-lot" parking lot to determine if there were issues with drains that led to this flooding. There is also a fundraiser being held this Saturday for one of the businesses most impacted by the water.

MAYOR COMMENDS CITY DEPTS FOR RESPONSE IN RECENT FLASH FLOODING

Mayor Smith also stated that there is an ongoing issue with large rain events is the gutters and sump pumps attached to the sanitary sewer. If you believe that your drains are attached to the city sewer system, please contact the city and we will do an investigation to determine if that is the case. We can also provide some recommendations to correcting this situation.

Mayor Smith presented Commissioner Judy's report in her

PUBLIC UTILITIES REPORT

absence.

Mayor Smith reported that WWTP personnel have been busy trying to identify the sources of the I/I (inflow/infiltration) present during the periods of heavy rainfall recently. We have had numerous calls reporting sewer line backups and overflows and are doing our best to identify the cause of each and what can be done, if anything to prevent them from occurring in the future.

Mayor reported that the WTP did not experience any problems during the recent flooding. Steps taken within the last few years are paying off.

Mayor Smith announced that the utility relocation associated with the Department of Transportation project on KY Hwy 32/36 E is complete. Also the design of the pressure booster pump for the east side is progressing and we are awaiting KIA review of the application for funding.

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 103,960.83

Water & Sewer Fund \$ 103,159.03

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 149,088.34

Water & Sewer Fund \$ 55,868.38

Municipal Road Aid Fund \$ 153,761.59

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade made a motion to promote Scot Allison from Telecommunicator I to Telecommunicator II salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

PROMOTE S ALLISON
FROM TELE I TO TELE II

Commissioner Slade made a motion to promote Wilbur Gross from Telecommunicator I to Telecommunicator II salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

PROMOTE W GROSS
FROM TELE I TO TELE II

Commissioner Slade made a motion to hire Stephen Muntz as a full-time Police Officer/School Resource Officer. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

HIRE S MUNTZ POLICE OFFICER/SRO

Commissioner Slade made a motion to offer employment to (3) individuals as a certified Police Officers upon successful completion of all pre-employment requirements. Mayor Smith seconded. Vote: Commissioner Slade: yes; Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs reported that street paving is nearly complete with only Owen Alley remaining. Hinkle indicated that a small paver is needed to get into the alley. Commissioner Griggs reported that she has looked at the new street paved and they look really good.

Commissioner Griggs reported that the storm drain replacement on E Pleasant is nearing completion. The curb, sidewalk and paving remain to be completed and the street continues to be closed to through traffic until this work is finished.

Commissioner Griggs reported that Walnut Street between E Pleasant and Pike Street, is closed due to storm drain construction associated with the Pike Street parking lot grading/paving. We are sorry for the inconvenience but it will be worth it.

Mayor Smith made a motion to go into executive session pursuant to KRS 610.710(1) b acquisition of property. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

EXECUTIVE SESSION

Mayor Smith made a motion to return to regular session. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

RETURN TO REGULAR SESSION

Mayor Smith made a motion to authorize Mayor Smith to make an offer to purchase property for Economic Development up to a specific amount as discussed in executive session. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE MAYOR TO MAKE OFFER ON A SPECIFIC PIECE OF PROPERTY FOR ECONOMIC DEVELOPMENT

Commissioner Mattmiller made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor

10/2/20108