



CISCO FIRE DEPARTMENT
411 CONRAD HILTON
CISCO, TX 76437
(254) 442 3078
www.ciscofd.com

Firefighter/EMT-B

SALARY: \$32,728.80 or DOQ

CLOSING DATE: 12/31/2019 5 PM

DESCRIPTION:

The Cisco Fire Department is currently accepting applications for the of position of Firefighter/EMT-B. Individuals who meet the minimum qualifications listed below are invited to submit an on-line employment application along with supporting documentation to verify eligibility.

Completed applications must be received by no later than 5 PM on December 31st, 2019. Incomplete applications will not be accepted and will result in the applicant not being eligible to test.

The fire department is building an eligibility list for future openings.

REQUIRED DOCUMENTATION:

- TCFP Firefighter Certification
- TDSHS EMT Certification/License
- High School Diploma
- Copy of Driver's License
- Copy of Military Discharge Papers (5 points added to written exam)

Submit all documentation to:
Cisco Fire Department
411 Conrad Hilton
Cisco, TX 76437

Or email w.fairbanks@cityofcisco.com

ESSENTIAL FUNCTIONS:

The purpose of this position is to preserve the lives and property of the surrounding community by providing fire and medical services. This is accomplished by utilizing skills in firefighting and medical activities, responding to fire, emergency and medical calls, completing fire suppression activities, providing patient care, operating fire and medical equipment and apparatus, maintaining firefighting and emergency medical technician certifications and attending training sessions. Other duties may include performing preventative maintenance on fire and medical equipment and apparatus, assisting with fire station maintenance, completing medical and fire documentation, educating the community on fire safety and first aid procedures and interfacing with other City employees and citizens. This position does not provide direction to other employees. This position fills in as Driver/Operator/Engineer when assigned.

Provides emergency medical services by responding to emergency calls, assessing the medical needs of patients, determining best immediate treatment, administering basic life support, operating life-saving equipment, driving apparatus to emergency scenes, assisting patients, completing medical reports, stocking medical supplies and documenting all services provided. Protects lives and property by responding to fire and emergency calls, performing radio communications, completing fire suppression activities for residential and commercial structures, vehicles, rubbish and grass areas, operating apparatus, removing hazards from emergency scenes, rescuing persons from fire and emergency scenes, utilizing fire extinguishing equipment to suppress fires and documenting actions when appropriate. Maintains fire-fighting and paramedic equipment and fire station property by performing preventative maintenance on equipment and machinery as assigned, ensuring apparatus is operating properly and safely, determining if problematic or faulty parts exist, replacing faulty parts as assigned, completing lawn activities such as mowing lawn, assisting with fire station cleaning activities and documenting maintenance actions when appropriate. Maintains assigned medical and firefighting certifications by participating in continuing education related to medical, firefighting, driving and computer skills and completing appropriate paperwork for training received. Educates the community about fire safety by responding to citizen inquiries and questions on fire safety, presenting fire safety tips to local schools and businesses, demonstrating appropriate personal actions during fires or emergencies, illustrating proper fire extinguisher use and first aid procedures and assisting with public tours of the fire station when necessary. Conducts fire inspections when requested by visiting various City structures, observing and investigating the premises, determining compliance with fire safety codes and ordinances and documenting findings

JOB REQUIREMENTS:

Education

High School Diploma or GED

Certification and Other Requirements

Valid Driver's License

Texas Commission on Fire Protection Structural Firefighter Certification

Texas Department of State Health Services EMT-B Certification

MUST HAVE THE ABOVE CERTIFICATIONS AT THE TIME OF JOB OFFER.

BENEFITS:

City furnished employee insurance

City supplied uniforms

City supplied bunker gear and wildland gear

Paid holidays

TMRS member benefits

Paid vacation and sick leave

WRITTEN AND PHYSICAL AGILITY TEST:

January 11th, 2020 at 9AM

(Written Exam will be over Firefighter 1 and 2, Haz Mat and Basic EMS.)

Cisco Fire Department

411 Conrad Hilton

Cisco, TX 76437

For more information email: w.fairbanks@cityofcisco.com

DO NOT CALL THE FIRE DEPARTMENT FOR JOB INFORMATION.

Chief Walter Fairbanks

USE THE LINK BELOW TO DOWNLOAD THE APPLICATION.

<http://www.cityofcisco.com/career-center.html>