

**UNION VALE TOWN BOARD MEETING MARCH 20, 2024**

**249 DUNCAN ROAD, UNION VALE, NEW YORK**

**UNION VALE TOWN HALL 7:30 PM**

**PRESENT: Supervisor Steve Frazier**

**Town Council: Pat Cartalemi, Kevin Durland, Kevin McGivney, John Welsh**

**Highway Superintendent Ed Kading**

**Town Clerk: Andrea Casey**

**Town Attorney: Attorney Jeff Battistoni**

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Supervisor Frazier called the meeting to Order to Order and Salute to the Flag at 7:30PM

Supervisor Frazier noted he neglected to add the Animal Control Report to the agenda and would like to do so as items no. 12 which was seconded by Councilman Welsh and all were unanimously in favor.

Councilman Welsh made a motion to table the approval of the March 6<sup>th</sup> 2024 minutes until next month which was seconded by Councilman McGivney and all were unanimously in favor.

**Supervisors Report**

- General Checking: \$2,676,771.00 General Savings: \$4,814.00, MSC Receipts: \$353,400.00, General MM: \$99,340.00 General NYCLASS: \$2,541,729.00, General NYCLASS-ARP: \$ 506,396.00 **General Fund Total \$6,182,450.00**
- Highway Checking: \$871,677.00, Highway Savings: \$102,059.00, Highway MM: \$36,655.00, Highway NYCLASS: \$68,199.00, Highway NYCLASS- Reserve \$143,994.00, **Highway Fund Total: \$1,222,583.00 Grand Total: \$7,405,033.21**
- Roadside clean-up is approaching in conjunction with the UVFD. All meet at the Clove Firehouse, bags and road assignments will be provided to all who attend.

**Board Member Reports**

*Councilman Welsh* – walked around the Park and reviewed all the roofs that were at risk. He did this from the ground. He noted 8 Tymor park is in desperate need of replacement but was unsure if the other roofs needed immediate attention. He hopes the others can be repaired and spread out the cost over time.

*Councilman Cartalemi*- noted the Town received a letter from the Dutchess Gaelic Athletic Association (GAA) thanking the Town for investigating if a field could be put at Tymor but have made plans with Town of Beekman as they are growing rapidly and needed a field venue. He spoke with Kieran Mitchell, President, and they are still interested in having the Gaelic Festival at the Town but needs a rental agreement. He asks how this can impact the budget without having revenue of the field rental and would like to discuss at a later time.

*Councilman Durland* – in light of last meeting, he spoke with residents regarding the library issue. He has also been assisting Building Inspector, George Kolb on an issue on Cole Road. He also surveyed some of the roofs and would like to come up with a game plan. He agrees 8 Tymor Park Roof needs to be replaced as soon as possible.

*Councilman McGivney*- reminded the residents of the March 30 ‘Egg Hunts for All’. Also wanted to wish Town Hall Employee Laura Sumner a Happy Birthday.

Supervisor Frazier added that he and Engineer Tom Harvey reviewed the roofs in person and that Mr. Harvey agreed they are all beyond their life expectancy. The Park Manager will have a visual report later in the meeting. Supervisor Frazier explained they really cannot be repaired any longer as the existing shingles are too brittle to attach newer material too. Councilman Cartalemi noted that the engineering report will contain priority levels and understood from Mr. Harvey that some could be patched. Due to the conflicting assessment the Town Board will wait for the report before they move forward.

**Town Clerk Report** Clerk Casey reminded residents about Shredding Day on June 5<sup>th</sup>. She also thanked Demar Osika for the Relay for Life luminary bag event. She also noted that April 1<sup>st</sup> is opening day for NYS fishing and to obtain a fishing license for NYS and Tymor Park at the Town Clerk’s office, Tymor passes are free to residents.

### **Tax Collector Report**

Tax Collector Saglibene reported that as of the 29<sup>th</sup> of February the collection percentage was 81%. As of today, she is at 87% with 156 bills remaining. The DC check for 1.3 million was delivered to Dutchess County on Friday. Ms. Saglibene reminded the residents that there is a 2% penalty after March 31<sup>st</sup> and urged the residents to get their envelopes “hand stamped” to ensure a proper postage date. There were 2 visitors in the month of March on Saturdays with 2 remaining Saturday’s to go.

### **Highway Report**

Superintendent Kading said crews have been doing road repairs such a potholes, clearing ditches and tree removal. All the winter equipment has been cleaned and put away. The 2024 Highway-284 paving document has been presented to the Board. Unfortunately, there isn’t enough funding to do oil and chip on the 2023 roads that were paved. They will prioritize based on road condition. The Highway Dept. is in possession of the new excavator and thanks the board for their approval. The DEC burn ban is in effect until May 15 and Mr. Kading asks the brush being brought to the Highway garage on restriction so they pile does not get out of hand. The roof at the highway garage is leaking.

### **Recreation, submitted by Recreation Director Maggie Collins**

This past weekend we hosted volunteer hours for students and adults to help stuff thousands of eggs for our Egg Hunts for All event. Thank you to everyone who came out to help with the preparation for this event. Spots for our Egg Hunts for All are filling up quickly. Registration is required for this free event and details on the four different accessible hunts can be found on the Parks and Rec website. Next week we will be running our Full Day TGTT Spring Break program for the local school district’s time off. This will run weekdays from March 25th-April 1st from 8am-6pm. We will enjoy themed crafts and activities, the great outdoors and fun with friends. Seating is limited and registration can be found on the Parks and Rec website. While all of our other Summer programs are full, we do have very few seats open for our TLC program. More information on this program and registration can be found on our Parks and Recreation website.

Ms. Collins also submitted a report to the board in light of minimum wage increasing and the impact to the budget and how she feels it should be corrected. The Board will review and get back to her next meeting.

### **Parks Report January 2024 Submitted by Vincent Germano**

- We have been working on getting the pool filter tank project finished. We have managed to move the tank into the building and transport the filter media over as well. Once we position the tank we will replumb it and put in the filter media and rebuild the wall we had to take down to get the tank into place.
- We have been continuing trail work, including taking care of a number of trees that fell during the recent storms, we also built a temporary foot bridge to cross some flooded trails at the bottom of the gorge. We have also cleared behind the tennis courts and more of the Creekside along Tymor park road.
- We have been getting the rental house at 11 Tymor Park Road ready for future tenants, this has mainly consisted of removing some things we stored in the garage and cleaning the house.
- The project at Godfrey Park is progressing, the installers have attached the cupola that was on order and are going to come back to adjust the slide to stop water from pooling at the bottom. Once the weather warms up more we will be doing a lot of landscaping to clean up from the building process.

A comprehensive PowerPoint presentation of all the roof leaks was compiled by Mr. Germano complete with internal and external pictures was provided to the Town Board.

### **Equestrian Center**

Loretta Ryan, Equestrian Center Director, she invited everyone to visit the Equestrian Center a noted, it is the only NYS park with an equestrian center. Tymor Park is the only New York State park to have an equestrian center. The Equestrian Center, has been hosting over 30 years of

activities that have continued to make Tymor Equestrian Center a wonderful place to ride, have events like our annual draft horse pull and our horse show series. We also host organizations that rent the facility for their own equestrian events. Last year we had our composting toilet installed, so now we have a new wheelchair accessible bathroom along the wood line near the ring. I'd like to quickly highlight the annual draft horse pull. This has been a long-standing tradition here at our town, thanks to Betty and Rich Albrecht. Last year we held our 28th pull and what a turnout we had. We had the biggest competitive field of horses since hosting the horse pull (9 teams in the lightweight and 10 teams in the heavyweight). This year's Draft horse pull will be on Saturday June 1st, starting at 11am and runs throughout the afternoon. If you have never been to this event, I strongly encourage you to bring the family to see some real horse power. This event is only possible through the generosity of the horse pull sponsors, which funds the prize money for the competitors. If anyone is interested in becoming a sponsor, I have sponsorship forms available for 2024. We have the following dates for our English/western horse show series, that start at 8am and run through the late afternoon: Sunday, April 28th, Sunday, June 23rd, Sunday, September 29th. We have added a new division at the horse shows, Tymor All Stars. These classes are tailored for riders of all ages enrolled in an equine assisted services or therapeutic program. All of these free family events are posted on the Tymor equestrian Facebook page and on our town website. I also want to thank all of the volunteers that have helped out and supported our 2023 events so please know how appreciative I am for all the support. We can always use a helping hand...so if anyone has an interest in helping out, no experience required, please let me know. We would also love to have a ring painting party in the spring so please stay tuned for a future date, and let me know if you would like to participate. I look forward to seeing everyone at the equestrian center events. I would like to close by expressing my appreciation to the park & town employees and the town board members for their continued support of the equestrian center.

### **Library**

Updates from the Library submitted by Library Trustee President, Amy Watkins:

The library welcomed back Diane Capizutto at our last meeting. In her role as trustee she will be providing updates on fundraising in conjunction with the Library Fund.

Unfortunately, Art Mattiello resigned as a trustee. He is taking time to focus on his family. We appreciate all of the time and dedication he has given to the library and wish him well.

Several of the Trustees and the Library Director are scheduled to meet with Maggie and the Rec Department next week to discuss the Summer Camp and needs for the shared space.

The library volunteers have been meeting every Saturday, typically between 12-3. We have prepared the first round of donated books for bar coding to enter them into our system.

We received a sizable donation from the Estate of Jeanette and Paul Wagner. We are entirely grateful for this generous gift to our library. These will be the next books our volunteers will be unpacking, sanitizing and preparing for barcoding.

We applied and were approved to offer Talking Book and Braille Library services. This information will be added to our website, but additional information can be provided by reaching out to our director.

The Union Vale library will be participating in the Neighborhood Forest tree planting program. Families have registered to receive free trees. The director has been in contact with these families about the pick-up time.

Update on Overdrive/Libby. Thank you to the Town Clerk! Andrea was exceptionally helpful in trying to locate two checks that were sent to vendors and not received. Thankfully, stop payment was placed on these checks and new checks have been issued. Unfortunately, this has delayed Libby being set up since payment was not received. We will email the residents once it is available.

Lastly, the trustees are excited to welcome Karen Foley as our PT Director. We have processed her application and are waiting for the paperwork from the Supervisor to be finalized. The sooner this can be completed, the better for our residents. Karen is a long-time resident of Union Vale

whose children also worked at the Rec Summer Camp. She will be a wonderful addition to our team.

**Animal Control Report January 2024 submitted by ACO, Mary Jean Calvi**

During the month of January, there were no lost dogs. One dog, found by a Good Samaritan on Rt 82 in Verbank was brought to HVARs in Poughkeepsie. After much collaboration, this dog was reunited with its owner. Please note that HVARs is not the contracted shelter for the Town of Union Vale. Any found dogs in the Town of Union Vale are sheltered at Mutts Mansion, Rt 376 in Wappingers Falls.

Received notification from Dr. Demba Keith (MD), the Rabies Coordinator with the Dutchess County Department of Behavioral & Community Health that there is going to be a Rabies Informational Session for all DC Animal Control Officers. The past few months have seen a number of rabies positive animals so everyone should be cautious in their dealings with wildlife or unknown domestic animals.

**Public Comment on Agenda Items – None**

**Capital Improvement Projects**

Supervisor Frazier provided the list of Capital Improvements to the Board. He noted #3 the purchase of the truck was completed. Items were prioritized in order of necessity. All items regarding roofing as well as the cement bridge in Tymor were listed as high. The salt shed was also added to the top of the list. The dam is also high priority, highway culverts need some investigation as well before repair is decided. (Copy of list attached)

**Appoint Board Candidates Vacancy on Board of Assessment of Review**

**Motion to Appoint to BOAR**

Supervisor Frazier made a motion to appoint Amy Harrington which was seconded by Councilman McGivney.

Roll Call:

Councilman Cartalemi- Nay

Councilman Welsh- Nay

Supervisor Frazier- Aye

Councilman McGivney- Aye

Councilman Durland- Nay

The motion failed to pass with 3 Nays and 2 Ayes

**Motion to Appoint to BOAR**

Councilman Welsh made a motion to appoint Edward Harvey which was seconded by Councilman Cartalemi.

Roll Call:

Councilman Cartalemi- Aye

Councilman Welsh- Aye

Supervisor Frazier- Nay

Councilman McGivney- Aye

Councilman Durland- Aye

The motion passed with 4 Ayes 1 Nay

**Cell Tower Resolution**

Supervisor Frazier stated he had been working with the Assembly and Senate who requested the Town update the enabling resolution for 2024. It is identical to the December 2023 resolution.

Due to this it was not necessary to read since there are no changes.

**TOWN OF UNION VALE TOWN BOARD RESOLUTION NO.20-2024: AUTHORIZING SUPERVISOR TO EXECUTE AND FILE ALL DOCUMENTS AND TAKE ALL ACTIONS REASONABLY NECESSARY TO COMPLETE THE PROCESS FOR THE CELL TOWER AT 43 DeFOREST LANE (See Resolutions, attached)**

**Employee Handbook Easter**

Supervisor Frazier mentioned that the Easter Holiday has become an issue. Both the Recycling center and parks dept regularly work Sunday. The recycling center has taken it as a holiday but the backup reporting is not preferable for an audit. Supervisor Frazier asks they make an

amendment to the handbook to show this. The highway dept would get time and a half if they were called out on Easter Sunday. Everyone agreed to declare it as a holiday for the 2024.

The entire Board agreed a thorough review of the employee handbook was needed.

**Motion to Declare March 31, 2024 Easter Holiday**

Supervisor Frazier made a motion to make Easter, March 31, 2024 as a aid holiday for Recycling and Parks dept. for 2024 which was seconded by Councilman Durland.

Roll Call:

Councilman Cartalemi- Aye

Councilman Welsh- Aye

Supervisor Frazier- Aye

Councilman McGivney- Aye

Councilman Durland- Aye

The motion passed with 5 Ayes 0 Nay

**New Business Vacant Properties**

Supervisor Frazier noted this was a parcel donated a few years back, the fire dept has expressed interest in both pieces, the former Redel property across from UVFD Station 1 and a parcel on top of Wingdale Mountain. In his experienced he feels as these are liability as expenses to maintain. The DC Soil and Water and DPW feel they can use the property on Route 82 as a drainage area to correct storm flooding often affecting that area. This is for the Board to think about and discuss at a later time.

Councilman Durland mentioned there was an existing conversation about correcting that intersection to square it up to Route 82 which the County proposed 3 different options.

Councilman Cartalemi also noted the CAC had an idea to utilize the land for a community garden. The all agreed both options could be continued even with the land being deeded to the Fire Company.

**Executive Session**

Councilman Welsh made a motion to enter executive session to discuss a legal issue which was seconded by Councilman Cartalemi and all were unanimously in favor.

**Executive Session**

Councilman Welsh made a motion to exit executive session to resume the regular meeting which was seconded by Councilman Durland and all were unanimously in favor.

**Discussion to Enter Notice of Appeal**

Councilman Cartalemi explained the Town entered into a lawsuit which was dismissed. They now have the opportunity to appeal the outcome, this motion does not enact an appeal, simply reserves the right to have this option. There was further discussion by the Board on this topic.

**Motion to Enter Notice of Appeal**

Councilman Cartalemi made a motion to give attorney Richard Cantor the ability to enter a notice of appeal which was seconded by Councilman Durland.

Roll Call:

Councilman Cartalemi- Aye

Councilman Welsh- Aye

Supervisor Frazier- Nay

Councilman McGivney- Nay

Councilman Durland- Aye

The motion passed with 3 Ayes and 2 Nays

**Public Comment Town Issues- None**

Councilman Durland explained upon further review of dimensions the fire proof cabinet for the Building Department may cost up to \$4000.00

**Motion to Extend Funding for Fire Proof Cabinet**

Supervisor Frazier made a motion to allow the Building Inspector up to \$6,000 for the fire proof cabinet, which was seconded by Councilman Durland and all were unanimously in favor.

Roll Call:

Councilman Cartalemi- Aye

Councilman Welsh- Aye

Supervisor Frazier- Aye

Councilman McGivney- Aye

Councilman Durland- Aye

The motion passed with 5 Ayes 0 Nay

**Approve Budget Adjustments, Transfers, Warrants, Pay Bills**

Councilman Durland made a motion to pay the bills and which was seconded by Councilman Cartalemi and all were unanimously in favor.

**Motion to Adjourn** At 9:05 PM Councilman Welsh made a motion to adjourn the meeting which was seconded by Councilman Cartalemi and all were unanimously in favor.

Respectfully Submitted,



Andrea Casey, Town Clerk

**TOWN OF UNION VALE TOWN BOARD RESOLUTION NO.20-2024:  
AUTHORIZING SUPERVISOR TO EXECUTE AND FILE ALL DOCUMENTS AND  
TAKE ALL ACTIONS REASONABLY NECESSARY TO COMPLETE THE PROCESS  
FOR THE CELL TOWER AT 43 DeFOREST LANE**

The following Resolution was offered by Councilman Welsh and seconded by Councilman Cartalemi:

**WHEREAS**, on April 18, 2019, the Town Board of the Town of Union Vale adopted Resolutions numbered 19-23, 19-24 and 19-25 related to approving an Option and Ground Lease with related SEQRA matters regarding an application by Homeland Towers, LLC for the installation and maintenance of a telecommunications tower and related equipment on property with a street address of 43 DeForest Lane and identified as tax map parcel 132200-6659-00-960870-0000; and

**WHEREAS**, on June 6, 2019 the Town Board of the Town of Union Vale adopted Resolutions numbered 19-27, 19-28 and 19-29 approving an application by Homeland Towers, LLC for the installation and maintenance of said telecommunications tower and related equipment on said property; and

**WHEREAS**, by NOTICE OF PETITION dated August 16, 2019, the Town of Beekman commenced an Article 78 proceeding against the Town Board of the Town of Union Vale seeking to nullify and invalidate all Resolutions and approvals granted by the Town of Union Vale related to the installation and maintenance of the said telecommunications tower and related equipment, with such proceeding being identified by Index No. 2019-53354; and

**WHEREAS**, by DECISION AND ORDER dated May 11, 2020 and entered on May 12, 2020, the Supreme Court of the State of New York, County of Dutchess, ordered, adjudged and declared that all such Resolutions were valid and of full legal effect, not made in violation of lawful procedure or affected by errors of law, and not arbitrary or capricious and thus dismissed the action or proceeding in all respects; and

**WHEREAS**, by NOTICE OF APPEAL dated June 9, 2020, the TOWN OF BEEKMAN appealed the said Decision and Order to the Appellate Division of the Supreme Court of the State of New York, Second Judicial Department; and

**WHEREAS**, by DECISION & ORDER dated September 20, 2023 and entered on September 23, 2023, the Appellate Division of the Supreme Court of the State of New York,

Second Judicial Department, affirmed the judgment of the Supreme Court, Dutchess County, dated May 11, 2020, holding that the petition was properly denied and dismissed, and declaring that the Resolutions were valid; and

**WHEREAS**, the deadline for the Town of Beekman to file a further appeal in this matter has passed without any further appeal having been filed; and

**WHEREAS**, the Town Board of the Town of Union Vale thus intends to proceed with approvals previously granted and complete the parkland alienation process, and further intends to authorize the Supervisor to execute and file any and all documents and take all actions reasonably necessary to effectuate such approvals and complete the parkland alienation process; and

**WHEREAS**, the Town Board hereby ratifies its prior SEQRA determinations and classifies this current matter as a Type II action for purposes of SEQRA pursuant to 22 NYCRR 617.5 as continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Union Vale, hereby authorizes the Supervisor to execute and file any and all documents and take all actions reasonably necessary to effectuate such approvals and complete the parkland alienation process.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Cartalemi	Aye
Councilman Welsh	Aye
Councilman McGivney	Aye
Councilman Durland	Aye
Supervisor Frazier	Aye

DATED: Union Vale, New York  
March 20, 2024

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilman Welsh seconded by Councilman Cartalemi, and adopted at the meeting of the Town Board, held on March 20, 2024.

  
\_\_\_\_\_  
Andrea Casey, TOWN CLERK



**CAPITAL PROJECTS - 2022**

#	NAME	LOCATION	REPAIR & REASON	DATE/ NOTES	ESTIMATED COST	COMMENTS
1	6 Large Town Culverts	Highway		2022		
2	Furnace Pond Dam	Tymor Park	Renovation per Engineering Specs (expected in 2020)	2021	\$ 850,000	
3	New Chevy Silverado	Parks Dept.	Replacing F350	2022	\$ 40,897	state bid; auction Ford F150 (diesel)
4	Air Conditioning Condensers (6) & Air Handlers (5)	Tymor Park / Town Hall	Original to Building. End of Life Expectancy.	2022	\$ 32,000	
5	Cement Bridge	Tymor Park	Need emergency & general access to park	2022	\$ 125,000	
6	Garage Windows	Highway Garage	Old / Inefficient	2021-2022	\$ 27,790	
7	Attendant's Booth	Recycling Center	Old / Inefficient	2021	\$ 12,000	
8	New Roof #8 Tymor Park Road	Senior Ctr/ Tymor Park	New roof needed in 2022-2024	2024	\$ 420,000	
9	Boom Mower	Highway	roadside mowing		\$ 45,000	
10	Rake	Highway	dirt road maintenance		\$ 8,000	
11	Pickup Truck	Highway	old price \$70k	2022	\$ 40,897	RESERVE FUND State Bid
12	New light pole in front of senior room	Park	old and unstable			wait for library decision
13	Automatic door openers on senior room	Park			\$ 2,500	
14	New sign in front of town hall	Town Hall			\$ 2,500	
15	Playground at Godfrey Park	Godfrey Park	old		\$ 75,000	Submitted Grant
16	Gutters on long barn	Park			\$ 3,700	
17	New smaller mower (SCAG)	Park			\$ 15,000	cost range \$12k-\$18k
18	Code Enforcement / Constable Vehicle	Town Hall	after 125k miles	2024	\$ 50,000	will need police add-ons
19	Update water system - 8 Tymor Park Rd	Entire Complex			\$ 100,000	
Subtotal for Capital Projects					\$ 1,850,284	

Completed

High Priority

Completed

High Priority

Completed

Completed

Completed

Completed

Completed

Completed

**CAPITAL PROJECTS WISH LIST - 2022**

#	NAME	LOCATION	REPAIR & REASON	DATE/ NOTES	ESTIMATED COST	COMMENTS
20	Run power to resident pavilion	Park		2023	\$ 1,000	budget item
21	PVC dividers in exterior bathrooms	Park			\$ 15,000	
22	Finish metal roof on back bathroom bldg	Park			\$ 2,000	
23	Changing pavilion/ area for swimmers and campers	Pool	does not exist now; requesting	2023-2024	\$ 8,500	
24	Pave driveway #2 Tymor Park Rd	#2 Tymor				
25	Roof - Maintenance barn	Park				
26	Roof - Town hall	Town Hall				
27	Roof - Boat house	Park				
28	Roof - Number 2 Tymor Park Rd	#2 Tymor				needs gutters
29	8 Tymor - Bathroom added somewhere in the rear of the bldg	Park	dated; former barn			
30	8 Tymor - Remove walls and change layout of ASP area	Park	revenue producing			not load bearing
31	8 Tymor - New exterior door in rear office leading out to playground	Park	revenue producing			
32	8 Tymor - New floors in office, large hall and ASP area	Park	revenue producing			
33	8 Tymor - New sheetrock on entire ceiling of large hall and ASP	Park	revenue producing			
34	8 Tymor - Replace paneling in large hall and ASP rooms with sheetrock	Park	revenue producing			
35	Remove baseball fields and install full size soccer field	Park				
36	Finish large parking lot in park	Park				
37	Carpet throughout town hall	Town Hall				
38	Pedestrian bridge below dam	Park	looks ok; future project			
39	Small info kiosk for trailmaps, etc at equestrian center and town hall	Equest Ctr / Town Hall				
40	New Pool Cover	Pool / Park	Recently ripped. Need for Winter 2021		\$ 15,000	usable for now
41	Park ATV for Constable Patrols	Town Hall/ Park	Need more patrols in Tymor	TBD	\$ 5,000	
Subtotal for Capital Projects Wish List					\$ 46,500	
GRAND TOTAL FOR ALL PRICED PROJECTS					\$ 1,896,784	

Low

Low

Low

Completed