

CITY-COUNTY BOARD OF HEALTH MINUTES
Monthly Board Meeting
March 28, 2017

PRESENT: Sharon Buhr, Chair
Dr. James Buhr, Secretary
Cindy Schwehr
Tom Overn, Vice Chair
Mike Bishop

ABSENT: None.

ALSO PRESENT: Theresa Will, Director
Angie Martin, Office manager
Becky Kratz, CCHD accountant

CALL TO ORDER: Meeting was called to order at 3:31 p.m. by Sharon Buhr, Chair, in the CCHD conference room.

AGENDA: Under New Business add: 4) Stand on medical marijuana 5) Other. Agenda approved as amended.

MINUTES: Bishop made a motion to approve the Feb. 24, 2017 minutes. Second by Overn. Unanimous vote, motion carried.

DIRECTOR'S REPORT: Nothing new on rat issue in Sanborn. Sixth grade immunization clinics are under way. Becky Kratz and Will did quick review of expenses/revenues for immunizations. Legislature wants idea of where public health units are at with the immunization program since universal immunization for children ended last June. Just looking at administration fees vs. costs to give immunizations, CCHD is approximately \$17,000 in red for this program. This doesn't account for any markup on vaccines that CCHD has been able to do since July 1, 2016. Legislature wants to know how this worked, do they need to increase state aid, or will they decrease LPHU funding even more.

Nome is working with Marcie Bata (EHP) regarding abandoned building ordinance(s). Septic bill to provide statewide regulations failed in Legislature. Central Valley Health District, Jamestown, adopted the changes proposed, and because of MOU for environmental health services with CVHD, CCHD has also adopted these changes. Fargo and Minot are also planning to adopt changes.

BreatheND was eliminated as of June 2017. Money taken from Tobacco Trust Fund would leave about \$26 million after this biennium. They've also taken what they had in the department budget under state aid for local public health, and they've taken \$1 million of that (state aid) out of the tobacco trust fund instead of the general fund. So down the road there could be issues keeping state aid. The budget bills are being held until the end of the legislative session, so this isn't all a "done deal" yet. Some LPHU administrators are now working with the Department of Health on a transition plan.

A needle exchange program bill was passed in the Legislature. The idea behind this is to will help prevent the spread of HIV/Hepatitis C. Education can be presented to addicts each time, offer treatment while also keeping them safe. This exchange may be done through public health, but Theresa wasn't sure yet. More information will become available in the future.

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**VOUCHERED
EXPENSES:**

Dr. Buhr made a motion to approve paid March/April vouchered expenses. Second by Bishop. Unanimous vote, motion carried. Bishop made a motion to approve unpaid vouchered expenses for March/April. Overn requested accountant list building loan payment number each month and how much is left to pay. We now have a loan balance of \$474,602. Second by Dr. Buhr. Unanimous vote, motion carried.

**FINANCIAL
REPORT:**

Reviewed. Home Health is \$23,289 in red due to inability to bill to Medicaid for October-December 2016 and January-February 2017. Once fee schedule is updated (see Item 1 under New Business), Becky can retroactively update October 2016-February 2017 billing and submit to Medicaid. Dr. Buhr made a motion to approve the financial report. Second by Overn. Unanimous vote, motion carried.

(Moved ahead to New Business, Item 1.)

NEW BUSINESS:

Updated increased fee schedule reviewed for home health. Fee schedule hasn't changed since 2002. Requesting change for third party payers (insurance). VA is now requiring CCHD to bill by the ¼ hour instead of by visit as of October 2016. Medicaid is reimbursed per visit. Length of visits may increase due to OASIS requirements. Schwehr made a motion to approve fee schedule increase. Second by Dr. Buhr. Unanimous vote, motion carried.

(Moved back to Old Business.)

OLD BUSINESS:

CCHD facilities update: Price for upstairs carpeting increased by about \$400 (\$6,404 now). This was originally bid last year. Will install after second floor bathroom remodeling project is completed. Boiler inspector was at CCHD. Other 1978 boiler now needs new relief valve due to leaking. Koepplin will check on getting that fixed. Grant money is available for "green" projects, including CCHD boulevards (trees and shrubs). Looking at 3-5 trees each on east and south boulevards. 10 trees @ \$150/tree. In-kind help with planting discussed. Dr. Buhr made a motion to match grant up to \$2,000. Second by Schwehr. Unanimous vote, motion carried. Board noted that Kennelly law firm should be charged \$1,000/month for storage until everything is moved out. Theresa will send out letter.

SPF PFS: Nothing new to report. Working with Curt Brown on Prime for Life, a program for youths with an alcohol offense.

Community Health Improvement Plan/Behavioral Health Coalition update: Met last week with whole Behavioral Health Coalition. Karen Kringlie gave report on Drug Court. Mental Health First Aid was discussed by Erin Klingenberg at VCSU. This is an 8-hour course. Theresa will leave for behavioral health conference in Seattle next week.

Electronic Health Record: Nothing new to report. Continuing to work on collecting needed information. In-house training is planned in late April.

NEW BUSINESS:

Reviewed Health Board bylaws. Schwehr made a motion to approve bylaws as presented. Second by Bishop. Unanimous vote, motion carried.

Policies: None.

Board members discussed Health Board stand on medical marijuana. Concerns about "smoking" marijuana in light of CCHD program on smoking prevention/cessation.

Risks/balances need to be assessed by providers. Dr. Buhr suggested board stay neutral on this issue. Noted Colorado licenses marijuana facilities as medical facilities to get away from recreational rules at federal level. CCHD will obey the law.

Board photo: Taken following meeting.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 4:42 p.m. The next regular monthly meeting will be **Tuesday, April 25, at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

Dr. James Buhr, Secretary