

**Longwood Villas of Sarasota Homeowners Association, Inc.**  
**C/o Gulf Coast Community Management \* 9040 Town Center Pkwy \* Lakewood Ranch FL 34202**  
**(941)870-5600**

**Application for Approval of Sale**

Note: A fee of \$50.00 payable to Longwood Villas of Sarasota Homeowners Association, Inc. must accompany this application and be forwarded to the above address in advance of sale. This sale must be approved by Association Board of Directors before being finalized.

Address of Unit: \_\_\_\_\_, Sarasota, FL 34235

Seller Names(s): \_\_\_\_\_

Date of Sale Closing \_\_\_\_\_ Sale Price: \_\_\_\_\_

**Buyer Information** (Complete in detail):

Name: \_\_\_\_\_ DOB \_\_\_\_\_

Current Address: \_\_\_\_\_

City State Zip: \_\_\_\_\_

Phones: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Other Names, if any, that will appear on title and relationship: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Phone \_\_\_\_\_

Copies of the Association documents are available on the internet at <http://tivolivillage.org> — i.e., the Declaration and the Bylaws.

I hereby state that I am aware of my obligation to abide by the Declaration and the Bylaws of the Longwood Villas of Sarasota Homeowners Association, Inc. and have read and understand them.

Upon closing I will notify the Gulf Coast Community Management Property Manager of my new contact information (phone #, etc.)

**Buyer's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

Upon approval send to: \_\_\_\_\_  
(Real Estate Agent & Email Address for example)

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**THIS SECTION TO BE COMPLETED BY THE MANAGEMENT COMPANY**

Application Received: \_\_\_\_\_ Check Received: \_\_\_\_\_

Background Check Requested: \_\_\_\_\_ Background Check Received: \_\_\_\_\_

Sent to BOD: \_\_\_\_\_ Sent to Realtor: \_\_\_\_\_

**Board Action:**  Approved or  Rejected

**For the Association** \_\_\_\_\_ **Date:** \_\_\_\_\_