

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – October 20, 2022**

The Williamson County Emergency Services District #2 held a regular meeting on October 20, 2022 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga, Tim Hunsberger, Jordan Baltazor, and Darryl Pool.
Commissioner present on-line: Russell Strahan.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick and Lt. Corby Bryan (both in person).
Municipal Accounts & Consulting: Tyler Wilson (in person).
Public: none present in person nor on-line.

Meeting called to order at 7:01pm by Commissioner Nanninga. A quorum was present.

Pledge of Allegiance led by Lt. Corby Bryan.

Public Comment: No member of the public requested to speak in person nor on-line.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held September 15, 2022 as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Wilson presented the District's monthly financial statements, bills, and invoices for September 2022. He stated there was nothing out of the ordinary to report.

Motion to approve MAC reports as presented.

Motion: Nanninga Second: Baltazor [Unanimous]

ITEM 6: *Review bookkeeper's report from M.A.&C. pursuant to Sam Bass Fire Dept.*

Wilson presented SBFD's monthly financial statements, bills, and invoices for September 2022. He stated there was nothing out of the ordinary to report.

ITEM 7: *Receive monthly report from Sam Bass Fire Department.*

Lt. Bryan presented SBFD incident report data and activities for September 2022 plus comparison to prior years. He stated there was nothing out of the ordinary to report.

ITEM 8: *Discussion of further amendments to monthly reports.*

Commissioner Baltazor and Lt. Bryan met prior to this District meeting to discuss how to factor cancelled calls into SBFD's monthly reports. Both will continue discussions on how to bring increased clarity to the reports.

ITEM 9: *Discussion and take any action relative Maintenance and Repairs of Stations 1 & 2.*

Chief Kieschnick said repairs at Station 1 have just gotten underway.

ITEM 10: *Review and take action in preparation of 2023 Budget.*

Chief Kieschnick said figures are still not available for funding of SBFD's employee retirement plan. Also, he said it was discovered the figures for paid time off need to be adjusted.

ITEM 11: *Discuss and take any action relative to Sam Bass F. D. operations, as may be needed following the above report.*

No action needed.

ITEM 12: *Discuss potential agenda items time and date(s) for future business meeting. (11/17)*

Commissioner Baltazor requested the next meeting include an update from one of the Battalion Chiefs and an update on the 2023 SAFE-D Conference. Next regular meeting to be held November 17, 2022 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 7:44pm.

Motion: Strahan Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2