



We are excited to start a new year of Kaleidoscope Company at the Permian Playhouse. For the Spring 2021 semester, we plan to offer two four-week classes. The first will focus on acting and will run from January 12 to February 2. The second workshop planned will focus on technical skills of theatre and will run from February 9 to March 2.

KC 101: 6th-8th grades, Tuesdays 6-7:15pm, location – Permian Playhouse

KC 201: 9th-12th grades, Tuesdays 7:30-8:45pm, location – Permian Playhouse

The tuition for each class is \$75, which will be paid the first week of classes.

At this time, we are only allowing 25 students per class and will only accept registration for the KC 101 and 201 Acting classes. To register, please read the COVID protocols below. Then, fill out the registration packet for KC 101 or 201 Acting only (we will open up registration for the KC 101 and 201 Tech class later in January). Email your completed packet to pphodessa@gmail.com. The first twenty-five completed registration packets for each class will be accepted. All others will be placed on a waiting list.

Pick up and Drop off

All KC workshops will be held at the Permian Playhouse (310 W. 42nd Street), with KC 101 classes running 6-7:15pm and KC 201 classes running 7:30-8:45pm on Tuesdays. KC 101 students may be admitted into the building at 5:45pm and KC 201 students at 7:25pm. We ask that all students enter the Playhouse through the stage door on the East side of the building. All classes will be restricted to the stage. To maintain COVID safety restrictions, we ask that you not walk your student into the building. We will have a check in table at the door where each student's temperature will be checked before they can enter. If the temperature is in the normal range (below 99 degrees F), the staff member will check students in. For pick-up, please follow the same procedure and line up at the stage door entrance.

Due to COVID restrictions, we are requiring all students to have their temperature taken before they enter the building and mixing with the rest of the class. If a student's temperature is higher than 99 degrees, we ask that the student go home and have his/her temperature monitored for the rest of the evening. If a student has a normal temperature

check, a staff member will distribute hand sanitizer, insure the student has put on his or her personal mask from home and enter the building to start the workshop.

Workshops are only 1 hour and 15 minutes in length. Please be on time. Any student who arrives 30 minutes after the start of the workshop will not be admitted.

Dress Code

Workshop participants **MUST** wear **CLOSED TOED** shoes since workshops will take place on the Playhouse stage. We recommend dressing your student in layers or sending a jacket or sweater. We also recommend that students wear comfortable clothing that allows a range of movement.

Personal Belongings

Since we only have one hour and fifteen minutes each week to work with students, we ask that students not bring phones into class. If you would like your child to have phone to call you after class, then the phone will be kept at the check-in table until the end of class. We also ask that students do not bring food into the Playhouse. COVID restrictions prevent us from serving food during classes. While we understand that students are often coming from school or other activities, we ask that you please allow students to eat before coming into the building. We do, however, encourage all participants having a full water bottle to stay hydrated especially during workshops in which we will be active.

Covid Safety Guidelines

- All staff members and students will have their temperatures checked prior to entering the building and may not attend class that day if their temperatures are above 99 degrees F.
- Staff members and students must wear face masks and sanitize hands prior to each class, at the end of each class, and as needed during class. Mask rules will be in accordance with CDC guidelines.
- We will have a limited number of paper masks available; therefore, we ask that students wear their personal masks into the building and during workshops.
- Class sizes have been capped at 25, with one instructor and an assistant. We will also have additional staff helping with drop off and pick up as well as working in the office.
- Students will practice safe distancing. Students will be spaced six feet apart on the stage.
- Students will be encouraged to practice safe hand sanitizing throughout the workshop. Staff will conduct hand sanitizing.
- Visitors will not be allowed to enter the Playhouse workshops unless authorized by the PPH Board, or the Theatre School Coordinator. These individuals will be

required to wear masks and sanitize their hands prior to entering any classroom or office space.

- All teaching areas and bathrooms will be thoroughly cleaned and sanitized after each class. Staff will sanitize the teaching areas before and after classes as an extra precaution. Doors, handles and doorknobs will be cleaned after each class throughout the day.
- Any student who begins to run a fever of 99 degrees F or more will be isolated from the other students and must be picked up immediately. The isolation room will be sanitized daily.

Although the coronavirus is spread mainly through the air via respiratory droplets (from sneezes or coughing), it also may be possible for the virus to be transmitted on surfaces contaminated by respiratory droplets. The Playhouse's cleaning regimen includes the use of antimicrobial and antiviral cleaners.

We will continue to monitor the situation and we will comply with directives from state and local governments. If wide-spread closures are recommended again, and we need to cancel f2f classes, we will move to an online format. Hopefully we do not have to do so.

Discipline/Safety

To ensure the safety of all students and staff, students are expected to follow Kaleidoscope Company safety rules.

- There is absolutely NO physical violence allowed (hitting, Punching, kicking, etc.)
- Bullying of any kind will not be tolerated. We are a team and work together as a team. There is no room for rude words or bad attitudes.
- We ask that participants please make sure to follow all directions from teachers and not to wonder off in areas of the building unaccompanied by a staff member.
- Please do not touch or play with anything of the Playhouse, without permission from a staff member.
- Please do not touch or play with anything belonging to another student.

If a student violates KC safety rules, he or she will be dismissed from the class and any additional classes this semester and will not receive a refund.

Refunds

If classes fill, we will have a waiting list. In the event that a participant becomes ill and cannot participate in the workshop, the Playhouse will refund the tuition minus \$10. All other refunds will be issued at the discretion of the PPH Board.

Registration Packet

Attached is the registration packet. Please complete this packet and mail it to pphodessa@gmail.com to reserve your spot for the Spring 2021 semester.

Contact information

If you have any questions about any Kaleidoscope Company classes this semester, please feel free to contact us:

Nichole Vanderford

PPH Board President

pphodessa@gmail.com

We look forward to working with you this semester!

Kaleidoscope Company Spring 2021 Registration Packet

Welcome to the Kaleidoscope Company Spring 2021 semester! Please fill out the following packet and email it to pphodessa@gmail.com to reserve your spot for the spring course offerings. Tuition for each KC class is \$75 which will be collected the first week of classes. While a majority of the information requested is needed for the program and will help us to get to know you, the demographic information gathered in this form is used for grant writing purposes to seek funding for our community programs.

If you have any questions about this information packet, please contact the Permian Playhouse Board President, Dr. Nichole Vanderford, at pphodessa@gmail.com.

Participant's name _____ Date of birth _____

Kaleidoscope Company class: (circle one)

KC 101 Acting (Tuesdays, 6-7:15pm)

KC 201 Acting (Tuesdays, 7:30-8:45pm)

2020-2021 Grade _____

Participant's home address: _____

Parent/Guardian's name 1: _____

Parent/Guardian's phone number 1: _____

Parent/Guardian's email: _____

Parent/Guardian's name 2: _____

Parent/Guardian's phone number 1: _____

Parent/Guardian's email 2: _____

Emergency contact (other than parent or guardian): _____

If the participant does not drive, please indicate who is authorized to pick up the participant from class. Please include the person's name as it appears on his/her driver's license and a phone number for that individual.

Does the participant have a medical condition or allergy we should know about? If so, please explain. _____

For the following questions, participants who are minors must have a parent or legal guardian sign each statement.

Permission for Medical Treatment: I declare my child listed in this form is in good physical health and may participate in any/all activities as planned or directed by Permian Playhouse Theatre School. In an emergency Permian Playhouse, its agents, and/or affiliates have my permission to obtain emergency medical treatment at a local hospital as deemed necessary by the attending physicians.

Parent/Guardian's Signature _____
Date: _____

Permission for Use of Photos/Videos: Permian Playhouse and all affiliates thereof have my permission to use any photographs, art objects, or video tapings of my child for future use in any/all Permian Playhouse publications and promotional materials.

Parent/Guardian's Signature _____
Date: _____

Release of Liability: By typing my name below, I do hereby release Permian Playhouse, its agents, affiliates, and any/all personnel from any/all liability in the event of illness, accident, or injury to my child, listed above in this form.

Parent/Guardian's Signature _____
Date: _____

The following information is needed for grant writing purposes and is completely voluntary to answer:

Participant's gender _____

Participant's ethnicity _____

Participant's School _____

Have you attended any theatre education program before? If so, where _____

Have you participated in any theatre education programs at the Permian Playhouse? If so, which programs? _____

Have you participated in any theatrical productions at the Permian Playhouse? If so, which productions? _____