

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

**Ruth Mullett**  
**Acting Clerk**  
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**To Members of Belbroughton and Fairfield Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 9<sup>th</sup> January 2023, 7.00pm at Belbroughton Recreation Ground.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**BUSINESS OF THE AGENDA**

**1. APOLOGIES**

Council to receive apologies and to approve the reason for absence

**The meeting will be adjourned for Public Question Time**

**The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.**

**2. DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

- 2.3 To declare any Other Disclosable Interests in items on the agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. **DISPENSATIONS**

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak in the meeting during the consideration of the item

4. **MINUTES OF THE PREVIOUS MEETING**

- 4.1 To approve the Minutes of meeting held on 5<sup>th</sup> December 2022 (**Attached**)

5. **REPORT – FOR INFORMATION ONLY**

- 5.1 To receive Chairman's Report  
5.2 To receive Planning Committee Report – to receive update (**Attached**)  
5.3 To receive Finance Committee Report – to receive update (**Attached**)

6. **TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE**

- 6.1 To agree payments made in December  
6.2 To approve Capital Grants of: -  
Belbroughton Cricket Club – extension of high safety fence that protects the road users on Hackman Gate - £1,300.00  
Belbroughton History Society – to replace old history board on the Village Green - £1,000.00  
Holy Trinity Church – one-off uplift in maintenance grant - £1,000.00  
6.3 To approve Minor Grants of: -  
Friends for Lunch – to purchase lightweight cups, saucers, and plates - £150.00  
Holy Trinity Church – helps towards heating costs of coffee mornings - £240.00  
Fairfield Village Association – to assist marketing of Community Association Initiatives - £305.00  
Belbroughton United Charities – upkeep around the orchard including trees and hedges - £305.00

7. **DISTRICT COUNCILLOR'S**

- 7.1 To receive report of District Councillor's – Cllr. May and Cllr. Sherrey

8. **COUNTY COUNCILLOR'S**

- 8.1 To receive report of County Councillor's – Cllr. May and Cllr Webb

9. **TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS**

- 9.1 Reports for parish magazine – to agree article

10. **HIGHWAYS/MAINTENANCE**

- 10.1 To receive update on outstanding maintenance issues  
10.3 To agree locations for two Platinum Jubilee oak trees  
10.4 Little Bell Hall Pool, Drayton – to receive update

11. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

12. **DATE OF NEXT MEETING** – Monday 6<sup>th</sup> February 2023, 7.00pm, to be held at Fairfield First School.
14. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business transacted: -
- 14.1 **FAIRFIELD VILLA LEASE NEGOTIATIONS**  
To receive update

A handwritten signature in black ink, appearing to be 'Ruth Mullett', written over a horizontal line.

Signed.....  
Ruth Mullett, Clerk to the Council  
4<sup>th</sup> January 2023