

# DUNN LORING SWIM CLUB

## Job Description

### HEAD SWIM TEAM COACH

The Head Swim Team Coach reports directly to the Team Reps who work in conjunction with the Personnel Committee and/or Members of the Board of Directors. The Board of Directors reserves the right to dismiss the Head Swim Coach at any point during the season. The Head Swim Team Coach must be at least 16 years of age and acquire Lifeguard, CPR and First Aid Certifications before their first day of work. As the Head Swim Team Coach, you will be expected to work with and support the Swim Team Coaches and Swim Team Reps including of the following:

- Attend ALL pre-season training or team coordination meetings;
- Be present for ALL PRACTICES AND MEETS, and make-up practices as scheduled;
- Provide coaching and stroke instruction to team members and coaching instruction to the Swim Coaches;
- Help with A meet swimmer selection;
- Be present and help coordinate ALL team pep rallies, banquets and other social events;
- Help set-up and take-down of the pool for meets and social events;
- Promote safety for all swimmers at all times;
- Read and follow the Dunn Loring Swim Club Employee Handbook;
- Read, follow, and enforce the Dunn Loring Swim Club Code of Conduct;
- Agree to drug testing if requested;
- Other duties as assigned.

The Head Swim Coach must be present for the entire swim season and arrange for vacations to be before or after this period as each coach is expected to attend every practice and event during the season. If days off are required during the season, they must be submitted and approved in writing to the Team Reps before the contract is signed. Salary will be adjusted accordingly.

As the Head Swim Team Coach at Dunn Loring Swim Club, you are required to wear professionally appropriate clothing and swimwear while working and to wear the provided coach shirts for meets.