

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595
FAX 732-363-3607

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming IV	<u>Secretary</u> Robert Redington Jr	<u>Treasurer</u> Martin Flemming III	<u>Commissioner</u> Glenn E. Blasi
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Monthly Business Meeting
January 14, 2013

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on January 14, 2013. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming IV, Commissioner Redington' Commissioner Flemming III and Commissioner Aldrich. Also in attendance was Chief Rauch and Board Accountant Robert Elliott.

Minutes from the December 2012 meeting were read and accepted without change. A motion to accept the minutes was made by Commissioner Aldrich and seconded by Commissioner Flemming IV.

Without further discussing a vote was taken:

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

NOTICES AND COMMUNICATIONS

Ocean County Board of Elections Annual Fire Elections 2013
Appointment of responsible person to pick up election materials.
Harold Payne Life Member of Whitesville Vol. F.C. #1

Jackson Bureau of Fire Safety Violation Notice.
Required documents not available on last inspection for Emergency Generator.
Minor ceiling leak to be repaired.
Emergency Lighting in basement stairwells to be installed.

Received a single petition from Robert Redington Jr. to run for position of Commissioner for a three year term beginning February 2013 through February 2016.

Notice from Mohel, Elliott Bauer & Gass reporting our introduced and adopted budget for 2013 was transmitted to the State's Division of Local Government Services.

Received a letter from ISO regarding our latest review, our classification is now raised to 4/8B effective April 1, 2013. This gives the residents of District #1 in Jackson a greater opportunity for reduced insurance rates due to changes made in policy, procedure and equipment utilized by District #1 and it's employees both volunteer and career.

CHIEF'S REPORT

Total Fires	26
In District	8
Out of District	18
Drills	1

In 2012 the Whitesville Vol. FC. #1 responded to 394 calls for service. 188 of these calls were in District #1. 151 were in District #3 and 52 in District #2.

Vehicles

5700	No issues.
5710	No issues.
5701	Air conditioner leak R24 at the cab of the truck. The outside display shows no charge but the meter in the new charging unit shows a positive charge. The outside display is to be replaced.
5705	No issues.
5707	New batteries are installed in the vehicle.
5708	No issues..
5709	No issues.

BUILDING AND PROPERTY

With the new generator installed at the fire house a annual emergency generator service report is is needed for us to be compliant.

UNFINISHED BUSINESS

The 2013 Budget was presented to the public. No one from the public attended the meeting. With no comment from the public Commissioner Redington made a motion to adopt the budget this date as presented for the upcoming election on February 16, 2013 where the public will have the opportunity to vote for or against the proposed budget.

This motion was seconded by Commissioner Aldrich. With no further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

Commissioner Aldrich Continued his presentation of the need for a cell telephone (smart phone) for the fire chief. A Verizon wireless account for Government services is available for a \$50 monthly fee and the cost of the phone is estimated at \$199. As the Chief is responsible with more and more duties the need for him to have smartphone capabilities is real. Commissioner Aldrich made a motion to enter into agreement with Verizon to provide cellular telephone (smart phone) service to the Board for use by the fire chief. The motion was seconded by Commissioner Flemming IV. With no further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

New Business

The following resolutions were introduced and voted upon:

2013-01	Setting date, time and location of all public meeting in 2013.
2013-02	Designation of official newspaper and web site.
2013-03	Designation of official banking institutions.
2013-04	Designation of Mohel Elliott Bauer & Gass as the Board's Accountants.
2013-05	Adoption of temporary 2013 budget.
2013-06	Designation of Glen Blasi as LOSAP Plan Administrator for 2013.
2013-08	Approval and acknowledgement of Local Finance Board Findings for 2012 purchase of new fire truck.

Financial Report December, 2012

Date	Check#	Payee	Use	Voucher #	Amount	Budget Year
1/3/2013	7603	Jayson Heuring	EMT School	5637	\$1,200.00	2012
1/7/2013	7604	VFIS	Accident & Sickness Policy	5638	\$5,722.00	2013
1/7/2013	7605	VFIS	Umbrella Policy	5639	\$10,596.33	2013
1/9/2013	7606	NJ Casualty Insurance Co.	Worker's Comp. Policy	5640	\$7,183.00	2013
1/12/2013	7607	Glenn Blasf. Jr.	EMT School	5641	\$1,200.00	2012
1/12/2013	7608	NJNG	Natural Gas Service	5642	\$1,729.82	2012
1/12/2013	7609	Cablevision	TV/Phone/Web	5643	\$169.75	2012
1/12/2013	7610	Waste Management	Garbage Service	5644	\$216.79	2012
1/12/2013	7611	County Line Hardware	Supplies	5645	\$516.91	2012
1/12/2013	7612	Tasc Fire Apparatus Inc.	Equipment Service	5646	\$2,640.00	2012
1/12/2013	7613	Hartford Steam Boiler	Boiler Recertification	5647	\$55.00	2012
1/12/2013	7614	Allcomm Technologies	Radio Install	5648	\$543.00	2012
1/12/2013	7615	Continental Fire & Safety Inc	Batteries	5649	\$245.54	2012
1/12/2013	7616	Reading Fire Equipment Inc.	Equipment	5650	\$575.15	2012
1/12/2013	7617	Blaze Emergency Equipment LLC	5701 Repair/5705 Tool Mounting	5651	\$3,637.46	2012
1/12/2013	7618	Zen Business Consulting	New Computer	5652	\$824.98	2012
1/12/2013	7619	Jackson DPV	4th Quarter Truck Fuel	5653	\$4,830.66	2012
1/12/2013	7620	John Schoch	Shipping Charges	5654	\$9.44	2012
1/12/2013	7621	Caitlin Flemming	District 2 Website Management	5655	\$670.00	2012
1/12/2013	7622	VFIS	5705 Insurance Premium	5656	\$410.66	2012
					<u>\$42,976.49</u>	
			Harmony Bank		\$175,093.87	
			Deposit 1/10/12		\$157,426.50	
			4th Quarter Taxes \$156756.50			
			Dist. #2 Web Services \$670			
					\$332,520.37	
			Checks 7603-7622		<u>\$42,976.49</u>	
					\$289,543.88	
			Cash Management		<u>\$118,490.85</u>	
			Total Assets		<u>\$408,034.73</u>	

The statewide election date for fire districts is February 16, 2013. Prevailing times will be 2:00PM to 9:00PM or longer if necessary for the election process to complete. One seat will be available for election for a Commissioner as will one public question, the approval of the Districts Operating Budget.

Commissioner Redington is so far running unopposed for the one seat.

The 2013 Fire Protection agreement between the Board and Whitesville Volunteer Fire Company #1 was presented and signed by the Board President and forwarded to the Fire Company for their concurrence.

Joint Board of Fire Commissioners

No Report.

TREASURERS REPORT

See the attached report.

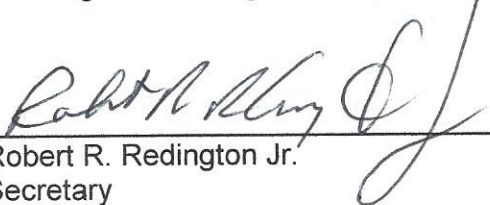
A motion to authorize payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting February 11, 2013.



Robert R. Redington Jr.
Secretary