

November 21, 2016
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, November 21, 2016 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was led by Younghwan Won. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, and Commissioner Edwards, Stirton, Forkenbrock, and Krug. City Attorney Kevin Hill and City Clerk/Administrator Kim Clausen were also present.

Motion by Commissioner Edwards to adopt the agenda after adding AHRS Construction, Inc. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the November 7, 2016 regular meeting. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3431 (Payroll) for the amount of \$33,738.76. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3432 (Disbursements) for the amount of \$110,064.02. Seconded by Commissioner Stirton. All aye.

Public Comments

Terry and Cherrie Segrist from Terracom were present to talk about SafeLink, which is a Federal Lifeline program that provides a free cellular phone and airtime each month to income-eligible customers who apply and qualify for the service. They will begin distributing the phones beginning December 1st after getting permission to set up a tent on someone's property.

Hearing to Discuss Resolution 2016-007 on Abatement of Properties

Melissa Razo was present for the hearing. Chief Calhoon said that to his knowledge, there has been no attempt in her making repairs to the buildings since the last time she was at a Commission meeting. Officer Stuart is going to meet with Melissa Razo on November 22nd to come up with a plan and assess a list of cost of repairs for the buildings to be completed within 30 days. Motion by Commissioner Stirton for the city to abate the properties at 103 & 105 East 8th if Melissa does not abate the properties herself within 30 days. The city will then assess the costs against her property. Seconded by Commissioner Forkenbrock. All aye.

Downtown Improvement Project (AHRS Construction, Inc.)

Motion by Commissioner Edwards to approve the Certificate of Substantial Completion as of July 27, 2016. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Edwards to approve pay request for the amount of \$14,917.87 from AHRS Construction, Inc. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the Completion of Work Certificate conditional on AHRS removing the silt fence and cleaning up the soil washout on the south side. Seconded by Commissioner Forkenbrock. All aye.

Discuss Bidding on Pool Project

Motion by Commissioner Forkenbrock to withdraw the At Risk Proposals from AHRS Construction, Inc., and Carrothers Construction Company LLC. Seconded by Commissioner Stirton. All aye. The city will move forward with the design bid build process for the pool. A pool feature voting chart will be available by 11/21/16.

Review Keith Olsen Contract

Motion by Commissioner Forkenbrock to extend Keith Olsen's contract through December 31, 2016 for \$700.00 and the city will buy the t-shirts for the polar plunge/walk. Seconded by Commissioner Stirton. All aye. The contract will be revisited at the next meeting after Jeremy and Kim meet with Keith.

2016 Budget Amendment

Motion by Commissioner Edwards to approve the budget amendment for the Water Fund. Seconded by Commissioner Krug. All aye. The adopted budget for 2016 was \$481,955. The proposed amended amount is \$511,816. The Budget Hearing will be held on 12/19/2016.

Discuss Vacant Properties Owned by the City

The Commission recommended that these properties be offered to be purchased by the neighbors, or if someone else shows interest, it gets presented to the Commission before it is sold.

Todd Horton

Not present.

Chief Calhoon

Chief Calhoon stated that he would be around for Night of Lights if he or his team is needed for anything.

Mayor Lentz

Motion by Commissioner Edwards to allow use of the Civic Center on December 3rd to fill sacks with sand for the candles used for the Christmas Luminaries. Seconded by Commissioner Stirton. All aye.

The interior painting of the generation plant is going well!

Per the recommendation of Mayor Lentz, Motion by Commissioner Krug to appoint Jerry Kuckelman as the new municipal judge for the city of Horton for \$500.00 a month beginning January 1, 2017. Seconded by Commissioner Edwards. All aye.

City Clerk/Administrator

Motion by Commissioner Edwards to approve the 12% increase with United Healthcare that will go in effect on Dec 1, 2016 through January 1, 2018. Seconded by Commissioner Krug. All aye. Wade would like for Tim, Kim, and himself to continue to look at health insurance throughout the year so we aren't up against time constraints at the end of the year.

Kim sent out material bids earlier in the week that will be opened at the December 19th Commission meeting. The consensus of the Commission was that a bid packet would not be sent to Servaes Quarry again this year.

Commissioner Krug

Commissioner Krug asked how many Parks & Recreation Board meetings that Jeremy has had. Commissioner Forkenbrock has had three unofficial meetings so far due to lack of attendance.

Commissioner Stirton

Commissioner Stirton asked Chief Calhoon if the city is in good shape on traffic control and barricades for the Christmas Luminaries coming up on December 4th.

Motion by Commissioner Stirton to go into a 10 minute executive session at the end of the meeting to discuss attorney client privilege to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, Kevin Hill, Kim Clausen, and John Calhoon. Seconded by Commissioner Edwards. All aye. No action taken after executive session.

Commissioner Edwards

No comment.

Commissioner Forkenbrock

Commissioner Forkenbrock asked if Todd Horton is aware that camping spots #67 & #68 are going to have to be put back to normal next year before camping season starts. Jim Streeter did some excavating and relocated the original spot(s).

Motion by Commissioner Edwards to adjourn at 7:45 p.m. Seconded by Commissioner Stirton. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor