

REGISTRATION TIMES & RULES

A. Registration of Entries

1. Early registration of entries may be made by mail, **postmarked by September 5**, using the form supplied with this fair book. Please contact a Department Chair (see department listings) or an Officer (see page 52) if you have questions. Registration Forms may be duplicated and/or downloaded from the Fair's website: www.NorthEastCommunityFair.org. Early registrations may also be emailed to gerlakeside@aol.com; use the same format as the registration form and paste into the body of your email, use a table from WORD or scan (PDF or jpeg only) the completed form and add it to your email as an attachment.

EARLY REGISTRATION SAVES YOU TIME

Exhibitors who register early may pick up tags and place entries on registration & placement day once their entry fee is paid. No standing in line! However, additional entries must be registered and recorded in the department books. Persons with a large number of entries may pick-up entry tags early. Contact the Registrar at gerlakeside@aol.com or call (814)725-5762.

2. **SINGLE DAY REGISTRATION** Registration and **PLACEMENT** of entries will be made at the North East High School gymnasium only on **Wednesday, September 19, 9 a.m. to 7 p.m.**

3. Special registration instructions for Amateur Wine & Homemade Beer entries may be found in the rules for Department 21. Registration forms for **wine & beer entries** are available at www.NorthEastCommunityFair.org, the Fair's website.

4. **All entries**, with the exception of some in Special Contests, Department 15, Section 6; Dept. 21, Wine & Beer; and Dept. 22, Section 3; must be placed by 7:00 pm on Wednesday, September 19.

5. Not sure how to enter your item? Email gerlakeside@aol.com or call 725-5762.

B. Exhibitors are responsible for the proper and timely registration of their entries in the appropriate categories described in this book. **Improperly or untimely registered entries will not be eligible for judging** or the award of ribbons or premiums. This includes entering the correct number of specimens. Entries not having the correct number of specimens will be disqualified.

C. With the exception of those in the Pre-School division, exhibitors may make entries in a higher (age group) when no junior division exists (Pre-School, Primary, Intermediate, etc.) If an entry is not identified as a junior entry, it will be judged as a general or adult exhibit. Junior divisions include any youth divisions. **The age and school grade of the exhibitor must be written on the entry tag for all entries in junior divisions and the division must be selected.**

Division letters are found on the Registration Form and in the General Rules, page 4, section B.

D. At the time of registration every entry accepted (including those for display only) will be given an entry tag which must be plainly marked with the following information:

1. the exhibitor's number
2. the name (description) identifying the exhibit
3. the "entry code" of the item to be exhibited with the entrant's age division - See General Rules, Section B.
4. the exhibitor's name, address, **telephone number** (necessary for contact & notification issues) and e-mail.
5. the name of the article in "other named article" categories

E. No article may compete as more than one entry; that is, an article can be judged but once. (Example: a re-upholstered and refinished chair may be entered in the category for "Upholstery" or "Refinished Furniture" but not both). Only one entry per exhibitor will be accepted in any single category (Example: an exhibitor may enter tomatoes in both the "Italian" and "Beefsteak" categories under Class 44 - Tomatoes, large-fruited, but may not make two entries in either category).

F. Exhibitors are encouraged to read the "General Rules" on pages 4 - 6 to avoid disappointment and/or loss.