

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL  
ANNUAL MEETING MINUTES of September 12, 2024; 9:00 am**  
Marshfield Medical Center & Tele/videoconference

Members Present: Dan Arndorfer, Jenny Blenker, Gina Brandl, Dr. Michael Clark, Cathy Connor, Nikole Dekan, Joel Fetterer, Adam Finn, Megan Foltman, Lori Goff, Del Horn, Sue Janquart, Chris Keller, Erin Klarr, Dana Klug, Josh Klug, Ken Marg, David Rae, Robert Towne, Carmen Viegut, Linda Vollmar, Ty Zastava

Others present: None

Chairperson: Rachel Symons

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Rachel Symons welcomed attendees.
July Meeting Minutes	Motion by Brandl to approve the July 11, 2024 meeting minutes as posted. Second by Rae. Unanimously approved.
Correspondence	Michael noted that in the last Executive Council meeting, Rachel Symons was re-elected Chair and Jenny Blenker was re-elected Vice-Chair
NCW HERC Update	<ul style="list-style-type: none"> <li>• Getting contracts in place</li> <li>• Will have several assessments and projects to do this year.</li> <li>• Reviewed the offer to supply ambulances with the First Line Dry Decon products</li> <li>• Reviewed CHEMPACK information</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• September STAC and committee meeting notes:             <ul style="list-style-type: none"> <li>○ Injury Prevention – reviewed several IP project examples</li> <li>○ Data                 <ul style="list-style-type: none"> <li>▪ Reviewed NTDB changes and 2025 WI Data Dictionary. Data dictionary was later approved by STAC</li> <li>▪ Reviewed Registry Tool Kit which was later approved by STAC.</li> <li>▪ Had a presentation on using the ImageTrend Complications/PI tab</li> </ul> </li> <li>○ Trauma program managers                 <ul style="list-style-type: none"> <li>▪ Mentorship program is open for enrollment again until 10/2. Open for trauma roles other than TPMS too.</li> <li>▪ Trauma billing – DHS is waiting on an OIG report before doing more work on this</li> <li>▪ Reviewed use of Hospital Hub</li> <li>▪ Hope to open DHS 118 in the fall. Hospitals are encouraged to provide feedback.</li> <li>▪ Planning to do more Trauma 101 sessions. Considering a Trauma 102 that will include additional content including more PI.</li> <li>▪ DHS received a DOT grant to cover trauma registry costs. The money made available will be offered as registration reimbursement for hospital trauma course. More details will be coming. NCRTAC will get about</li> </ul> </li> </ul> </li> </ul>

	<p>\$5,000.</p> <ul style="list-style-type: none"> <li>○ Performance improvement <ul style="list-style-type: none"> <li>▪ Reviewed Peds dashboard</li> <li>▪ Discussed hospice discharges and death data</li> <li>▪ Reviewed an updated version of the Regional PI Process Guideline document</li> <li>▪ Presentation: How to Build a PI Project</li> </ul> </li> <li>○ STAC <ul style="list-style-type: none"> <li>▪ Reviewed hospital classification trend data</li> <li>▪ Viewed trauma care drive-time maps</li> <li>▪ DHS is offering a short-form registry entry option for unclassified facilities</li> <li>▪ Discussed system funding status</li> <li>▪ DHS will be offering an “In Active Pursuit” option for unclassified facilities that are planning to re-classify</li> </ul> </li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• MCI planning template document is published. OOH committee will be reviewing to promote within the region</li> <li>• DHS has posted information on changes to the scope of practice that are being discussed. Currently these include antibiotics for open fracture, finger thoracostomy and allowable ventilator operation. The website also includes a document where interested parties can submit comments and suggestions.</li> <li>• The EMS Office will begin using GovD to send of-interest communication. The eLicensing system will still be used for important license-related information. <ul style="list-style-type: none"> <li>○ The eLicensing emails will come from an ImageTrend email address now instead of WI DHS.</li> </ul> </li> <li>• Services are reminded that DHS has 60 days to review and approve operational plan changes.</li> <li>• The recent EMS for Children survey only had 29% participation in Wisconsin. Our region was 26%.</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>• Reviewed position paper from STAC/EMS Board on verbal reports for transition of care. NCRTAC will develop training. Group was asked if the hospitals had any barriers to supporting the DMIST format. None identified.</li> <li>• Reviewed final 2023-2024 expenses</li> <li>• Reviewed 2024-2025 budget</li> <li>• Discussed the need to have a process to accept and review requests for funding from member organizations for trauma-related projects outside of any regional grant programs. <ul style="list-style-type: none"> <li>○ Agreed requestor should submit a written request</li> <li>○ Request will be reviewed to see if it fits withing a particular committee and if so, forwarded to them</li> <li>○ If it does not fit withing a specific committee, or does not have enough regional impact, the request may be reviewed by the Executive Council of General Membership</li> <li>○ Issue will go back to the Executive Council for further discussion</li> </ul> </li> <li>• Michael will be out of the office on a trip to Utah Oct 3 – 22. He will still be available by phone/email and will have support in place to deliver Stop the Bleed or Injury Prevention materials if needed.</li> </ul>
ENPC Textbook funding request	<ul style="list-style-type: none"> <li>• Michael reviewed a request from Lisa Ebert for funding for ENA ENPC textbooks. Two classes are being planned in the region with hopes of developing instructors. The textbooks will be able to be used by multiple students.</li> <li>• Motion by Connor to award \$2,100 to purchase the textbooks. Second by</li> </ul>

	Horn. Unanimously approved.
Process improvement committee	<ul style="list-style-type: none"> <li>• Dr. Clark presented a case review</li> <li>• Committee will meet after lunch</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>• Committee is meeting after lunch</li> <li>• Discussing MCI planning template and education</li> <li>• Discussed hypothermia and lack of good ways for EMS to measure temps in the field. Will focus on prevention education</li> <li>• Will be reviewing scene time data</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>• Chief Josh Klug, Merrill FD reported on their recent ladder buy back injury prevention program. <a href="#">Flier</a> and <a href="#">event report</a> are available.</li> <li>• Looking for additional participation in the committee. Email Michael or Amanda if interested.</li> <li>• Michael read email from Amanda with several IP opportunities <ul style="list-style-type: none"> <li>○ Tomahawk Fall Ride is 9/12-9/15. Zero in WI has motorcycle safety campaign videos available that you can share: <a href="https://zeroinwisconsin.gov/programs/motorcycle-safety/">https://zeroinwisconsin.gov/programs/motorcycle-safety/</a>.</li> <li>○ September is Falls Prevention Awareness Month in WI, and National Falls Prevention Awareness Week is 9/23-9/27. Helpful resources can be found on the Falls Free WI website (<a href="https://fallsfreewi.org/">https://fallsfreewi.org/</a>) and the National Council on Aging has a toolkit: <a href="https://www.ncoa.org/page/falls-prevention-awareness-week-toolkit/">https://www.ncoa.org/page/falls-prevention-awareness-week-toolkit/</a>.</li> <li>○ September is also Suicide Prevention Month. SAMSHA has FREE resources available to order (988 stickers, posters, notecards, magnets, etc.) and more items available to download and print. <a href="https://orders.gpo.gov/SAMHSA988/Pubs.aspx">https://orders.gpo.gov/SAMHSA988/Pubs.aspx</a>.</li> <li>○ Recreation safety: For anyone seeking information about ATV/UTV, snowmobile, or hunter safety courses and regulations, they should visit: <a href="https://dnr.wisconsin.gov/Education/OutdoorSkills/safetyEducation">https://dnr.wisconsin.gov/Education/OutdoorSkills/safetyEducation</a>. <ul style="list-style-type: none"> <li>▪ In case the topic of ATVs specifically comes up, the DNR's most recent press release on the topic is here: <a href="https://dnr.wisconsin.gov/newsroom/release/98626">https://dnr.wisconsin.gov/newsroom/release/98626</a></li> <li>▪ ATVs and youth: <ul style="list-style-type: none"> <li>• ATV Safety Institute: <a href="https://atvsafety.org/are-they-ready/">https://atvsafety.org/are-they-ready/</a></li> <li>• American Academy of Pediatrics: <a href="https://www.healthychildren.org/English/safety-prevention/at-play/Pages/ATV-Safety-Rules.aspx">https://www.healthychildren.org/English/safety-prevention/at-play/Pages/ATV-Safety-Rules.aspx</a></li> </ul> </li> </ul> </li> </ul> </li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>• The EMS Field Training Day planned with Mid-State Technical College for Sept 7 was cancelled due to very low enrollment. Will hope to reschedule in May 2025.</li> <li>• Will begin planning for the April 11, 2025 conference soon. Will be looking for new planning committee members.</li> <li>• Please be on the look-out for speaker and topic ideas.</li> </ul>
Other business	<ul style="list-style-type: none"> <li>• None</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>• None</li> </ul>

Announcements/ Training	<ul style="list-style-type: none"> <li>• Watch for upcoming CALS courses</li> <li>• MCHS Rural Trauma/Acute Care Symposium will be in Marshfield on October 18.</li> <li>• Aspirus Med-Evac will be hosting a hemophilia EMS CEU</li> </ul> <p>See Calendar at <a href="http://NCRATAC-WI.org">NCRATAC-WI.org</a> for more events and details</p>
Adjournment	Motion to adjourn by Klarr. Second by Horn. APPROVED. Meeting adjourned.

Next Meeting:  
 Thursday, November 14, 2024  
 9:00 am – Noon  
 Zoom Only