

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
DECEMBER 09, 2024 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the December 9, 2024 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, December 6, 2024.

Elected Officers present: Sue Griffin, John Knapp, and Amiee Stracy

Elected Officers absent: Jim Young and Tory Much

Others present: Gary Coroneos, Adam Janke, Marcus Korth

Approval of November 11, 2024 Town Board Meeting, Budget Public Hearing, Special Town Elector, and Special Town Board meeting minutes

Knapp made a motion, seconded by Griffin, to approve the November 11, 2024 Town Board Meeting minutes. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

Knapp made a motion, seconded by Griffin, to approve the November 11, 2024 Budget Public Hearing, Special Town Elector, and Special Town Board meeting minutes. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of November 30, 2024, are as follows: Checking - \$1,971.32; Investment Savings - \$152,093.57; Town Reserve CD's - \$144,916.77; Town ARPA Reserve CD - \$70,438.37. Total town funds - \$369,420.03. Stands as read subject to an audit with the clerk.

• **Tax Bills were mailed Tuesday 12/3/224 – INFORMATIONAL**

Outagamie County Sheriff's officer report

None in attendance, but an email was shared from Lt. Trevor Hartjes from Outagamie County Sheriff's Office advising that he would be taking over from Lt. Wang Lee as the point of contact for Deputies attending town board meetings.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None.

Specific matters for discussion and possible action:

A. Plan Commission and Permits

- County Preliminary Form and CSM from CRL Surveying LLC to move the lot line between parcel 160041703 and parcel 160041700 further south for Lawrence and Carrie Katerzynske. Knapp made a motion, seconded by Griffin, to approve the CSM from CRL Surveying LLC to move the lot line between parcel 160041703 and parcel 160041700 further south for Lawrence and Carrie Katerzynske. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- Hintzke Shoreland Zoning Permit from Outagamie County – INFORMATIONAL

- Volz/Bug Tussel – River Bottom Communication Tower stormwater and erosion control permit from Outagamie County – INFORMATIONAL

- B. 2025 WTA District Meetings – Registration is now open, start thinking about if you want to attend. Chairperson Griffin expressed interest in attending 3/1-2025 in Marshfield and Supervisor Knapp would like to attend 3/21/25 in Stevens Point. Knapp made a motion, seconded by Griffin, to approve sending Chairperson Griffin and Supervisor Knapp to the WTA District Meeting. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

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C. Contracts

- Review and vote on estimates for snow plowing. Snow removal contracts were reviewed from New London Tree Service and Oberstadt Landscaping. Knapp made a motion, seconded by Griffin, to hire Oberstadt Landscaping for snow removal at Town Hall. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

D. Clerk

- Spring Elections – All town positions are up for re-election/election on April 1, 2025. Nomination papers can begin circulating on December 1, 2024 and are due in the Clerk’s office by 5:00 p.m. on January 7, 2025.

Report of officers:

- Cemetery – Burial was recorded for Roger Paul in Cemetery 2, Block 13, Lot 10, Grave 2.
- Plan Commission—discussed previously
- Building Inspector— nothing to report
- Constable— nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- None

Complaints/Correspondence – No action taken

- WisDOT notice of Public Involvement Meeting #2 for Project ID: 1040-00-07/77, US 45, Givens Road to Church Road, Waupaca County. Meeting to take place Wednesday, December 11, 2024 starting at 5:00 p.m. at the Council Chambers inside the Municipal Building at 215 North Shawano Street, New London.

Review and payment of vouchers

Vouchers for checks numbering 12845 to 12874 were submitted for review and payment. An additional payment will be made by direct debit from checking for the December Federal withholding and fourth quarter state withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

None

Adjournment/Calendar

- December 21 & 28 – Treasurer available for in-person property tax payments at Town Hall 9:00 a.m. – 3:00 p.m.
- January 6 – Plan Commission meeting, if needed, 6:00 p.m.
- January 13 – Town Board meeting 6:30 p.m.
- January 18 & 25 – Treasurer available for in-person property tax payments at Town Hall 9:00 a.m. – 3:00 p.m.

Knapp made a motion, seconded by Griffin to adjourn at 6:50 p.m. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9th day of December 2024, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 13th day of January 2025 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp