

St. Mary's Catholic Church—Tracy, MN
Education Committee Meeting Minutes
Thursday, February 22, 2018 6:00 pm
Church Office Meeting Room

- I. Call to Order – Eric
- II. Opening prayer – Eric
- III. Roll call: Lisa, Heather, John, Mary, Eric, Father, Ashley, Jenna
- IV. Approval of agenda
- V. Approval of Minutes from prev meeting
- VI. Financial reports - Looks okay
- VII. Unfinished/Old business
 1. Parking – Lisa believes the new parking “rules” have been working well. No complaints from teachers.
- VIII. Administrators Reports
 - a. Religious Education
 1. Frozen food went well but not a big money maker. First Communion Retreat will be April 14th. Soup Fundraiser is March 4th. Banquet in Sioux Falls is set for April 18th. Last Wednesday night class and Roast beef feed is April 25.
 - b. Adult Education – Father was absent during this time.
 - c. Administration
 1. Water Jetter – approved to pay Envrio Pump \$800; clear out pipes.
 2. Monetary Gifts received – Generous donations from Mr. & Mrs. Schiller for Gym equipment. Also received a generous gift from Hubner’s for boiler repairs.
 3. Tuition Contract & Payment Plan – Increased tuition to \$1875. \$25 increments instead of one large step. Preschool stays the same.
 4. Planning Room – New disciplinary form Lisa is using; parents will sign and return.
 5. Staff Meeting Agenda/Upcoming Events – Lisa handed out a list of events coming up. Encourage teachers to attend workshops.
 6. Computers –
 - i. We decided to purchase 8 new laptops/desktops for teachers, computer room, Lisa and Chris with a budget of \$4,000 or so. Ashley will let Brok know to start looking. At some point we may need to replace the projector and smartboards but we’ll see once we get new computers.
 - ii. Brok needs the windows operating key
 - iii. Ipad password – check with Kristen.
 - iv. Gave the okay for Brok to setup a SMS Tech email.
 - v. Wifi seems to be working better once Vast updated our equipment.

7. Noon Coverage – Ashley has volunteered to sit in the school office to cover lunch when Chris and Becky are unavailable.
8. Kindergarten Assessment – Kristin would like to have an official assessment and not one she has made up. We do have a copy of what the elementary uses but decided we would purchase one for under \$70.
9. Reading Curriculum – Lisa will look into purchasing a new reading curriculum.
10. Retention of students in grade levels – We may have 3 students we will hold back. Lisa will talk to teachers and parents before end of the year.
11. Order of Mass – Lisa would like to have some handouts for students to use during Mass. She will move forward with completing these new cards.
12. Additional Items – Staff Development worship in Sioux Falls – April 18, 2018 – Encourage teachers to attend.
13. K/Pre-K Open House – March 8 5:30 – 7pm, Kindergarten Roundup – March 21

IX. New Business

1. School Picnic – start looking at calendars for open dates. Do we want to move to a Sunday?
2. Gym Floor – Donations have been made to update the Gym including the floor, possible new scoreboard and painting. John will look into our options with the floor.

X. Next meeting March 22, 2018 6:00 PM

XI. Adjournment

*"St. Mary's is a Christ-Centered school
where all enter to learn and exit to serve."*