

# JEFFERSON TOWNSHIP

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**AGENDA**  
**JEFFERSON TOWNSHIP**  
**BOARD OF TRUSTEES EMERGENCY MEETING**

**Thursday, December 29, 2016 – 9:00 a.m.**

- I. Welcome / Greeting – President, Board of Trustees, Trustee Roy Mann**
  
- II. Call to Order**
  - a. Pledge of Allegiance
  - b. Moment of Silence
  
- III. Executive Session - Trustees Motion to Convene in to Executive Session for the Sole Purpose of Meeting with the Representatives Surdyk, Dowd & Turner, Co. L.P.A. to Discuss Pending Legal Matters**
  
- IV. Trustees Reconvene to Emergency Meeting to Conduct Any Final Work to be Completed**
  
- V. Other Business**
  
- VI. Adjourn**



## Jefferson Township Board of Trustees Emergency Meeting Minutes

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The Jefferson Township Board of Trustees met in an Emergency Meeting on December 29, 2016 at 9:00 a.m. at the Administration Building, One Business Park Drive, Dayton, Ohio.

Trustee Mann welcomed everyone to the meeting and led the Pledge Allegiance to the Flag followed by a moment of silence. Jefferson Township Administrator Steve Woolf did the roll call:

Roy Mann – Present  
James McGuire – Present  
Russell Back – Present

Trustee Mann asked for a motion to go into Executive Session.

Trustee McGuire made a motion to go into Executive Session with the sole purpose of meeting with the representatives of Surdyk, Dowd and Turner, Company of Licensed Practicing Attorneys, to discuss pending legal matters. The motion was seconded by Trustee Back.

Trustee Mann asked for any questions on the motion.

Administrator, Steve Woolf asked that if the Trustees want the Administrator and Lawyers to go in to Executive Session. Mr. Woolf added that the Trustees must invite both he and the Lawyers. Trustees unanimously asked both Attorneys and Administrator to go with them to Executive Session. Roll Call: **Roy Mann (yes) James McGuire (yes) Russell Back (yes)**

The wall clock read 9:03 a.m. to commence meeting.

The Board of Trustees and Administrator reconvened in the Jefferson Township Meeting Room. Vice President James McGuire made a motion to come out of the Executive Session. The motion was seconded by Trustee Back.

Roll call: **Roy Mann (yes) James McGuire (yes) Russell Back (yes)**

Trustee Mann asked the Trustees if there was any other business to conduct. Trustees replied that there was none.

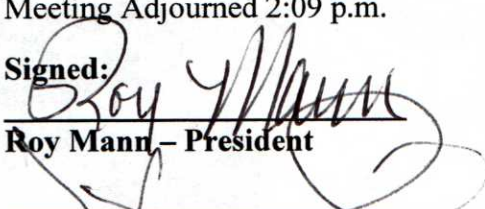
Jefferson Township Administrator Steve Woolf thanked the Board of Trustees for inviting him in to the Executive Session and the legal firm. Woolf noted he has no other projects at this time to discuss.

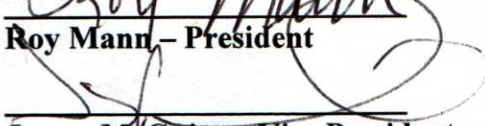
Trustee Mann asked for a motion to adjourn meeting. A motion to adjourn was made by Trustee McGuire. Motion was seconded by Trustee Back.

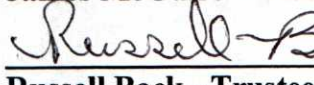
Roll Call: **Roy Mann (yes) James McGuire (yes) Russell Back (yes)**

Meeting Adjourned 2:09 p.m.

Signed:

  
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**Roy Mann – President**

  
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**James McGuire – Vice President**

  
\_\_\_\_\_  
**Russell Back - Trustee**

Attest:  / 13 /2016  
**Tracey M. Edwards, Fiscal Officer**