

July 8, 2014

The City of Cynthiana Board of Commissioners met in regular session on July 8, 2014 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Moses, Commissioners Brunner, Grayson and Keith and Attorney Lair. Commissioner Slade was absent.

Mayor Moses called the meeting to order and stated there were minutes to approve.

CALL TO ORDER

Commissioner Brunner made a motion to approve the minutes of the June 24, 2014 regular meeting. Commissioner Grayson seconded. Vote: Commissioner Brunner yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

APPROVE 06/24/14
MINUTES

Commissioner Grayson made a motion to approve the minutes of the June 30, 2014 special meeting. Commissioner Brunner seconded. Vote: Commissioner Grayson: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

APPROVE 06/30/14 SP
MEETING MINUTES

Mayor Moses recognized Attorney Lair.

LEGALS

Attorney Lair reported they have received the KY League of Cities Insurance Participation Trust Agreements.

Commissioner Keith made a motion to authorize the Mayor to sign the Trust Participation Agreement with KLC Worker's Compensation Trust. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Mayor Moses: yes. Motion carried.

AUTHORIZE MAYOR
TO SIGN
PARTICIPATION
AGREEMENTS WITH
KLC INSURANCE
SERVICES

Commissioner Brunner made a motion to authorize the Mayor to sign the Trust Participation Agreement with KLC Insurance Services General Insurance Trust. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Mayor Moses: yes. Motion carried.

Attorney Lair reported he had given the Commission two memos; one on 911 fees and one on litigation.

Mayor Moses recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 330,985.92
Water & Sewer Fund	\$ 165,856.64

Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner: yes; Mayor Moses: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 38,633.76
Water & Sewer Fund	\$ 93,277.36

Municipal Road Aid Fund \$ 49.00

Commissioner Grayson reported the payables are higher than usual because the annual property, casualty, liability and workers' comp insurance has been paid and several of the annual appropriations are being paid.

Commissioner Grayson reported he had given the Commission and the Fiscal Court a packet showing unsafe conditions of the house at FRVP. He asked that everyone review this. He is also getting quotations to fence off the house.

CONCERNS FOR
SAFETY AT THE
HOUSE AT FRVP

Mayor Moses asked Commissioner Grayson if he sent this information to the Heritage Council. He has not but he did talk to Marilyn Bell on June 29th. Mayor Moses stated that the State Heritage Council should be informed.

Commissioner Grayson stated we were in receipt of the letter of engagement for the City's audit for FYE 2014. Commissioner Grayson made a motion to authorize the Mayor to sign the Letter of Engagement with Ray, Foley, Hensley and Company to perform the audit for FYE 2014. Commissioner Brunner seconded. Vote: Commissioner Grayson: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

AUTHORIZE MAYOR
TO SIGN LETTER OF
ENGAGEMENT FOR
FYE '14 AUDIT

Commissioner Grayson reported he had been reading on Code Enforcement. We seem to have a lot of things in place to address issues.

Mayor Moses recognized Commissioner Brunner.

PUBLIC SAFETY

Commissioner Brunner reported Dottie Batte Perry had taken a new full-time position at the Circuit Clerk's Office but would like to continue to work part-time with the City. Commissioner Brunner made a motion to change to classification of Dottie Batte Perry from a full-time Telecommunicator to a part-time Telecommunicator effective July 14, 2014. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Mayor Moses: yes. Motion carried.

CHANGE DOTTIE
BATTE PERRY FROM
FT TO PT

Commissioner Brunner made a motion to post within the organization for a full-time Telecommunicator. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Mayor Moses: yes. Motion carried.

POST FOR FT
TELECOMMUNICATOR

Commissioner Brunner reported that we are extremely short-handed on 911 Telecommunicators. It is hard to cover the shifts. Commissioner Brunner made a motion to declare an emergency for the need for Telecommunicators to cover the shifts. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Mayor Moses: yes. Motion carried.

DECLARE EMERGENCY
FOR THE NEED FOR
TELECOMMUNICATORS

Commissioner Brunner made a motion to hire Jenny Alcorn, a former certified Telecommunicator with the City, as an interim/temporary part-time Telecommunicator effective immediately. Commissioner Grayson seconded. Vote:

HIRE J ALCORN-
INTERIM/TEMP
TELECOMMUNICATOR

Commissioner Brunner: yes; Commissioner Grayson: yes;
Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Commissioner Brunner reported that the Cynthiana Fire Department responded to a request for mutual aid assistance to Waits Road. They did an excellent job stepping up to the plate and conducted themselves in a professional manner. This was a real tragedy for all. Kudos to the Fire Department.

FIRE DEPT
RESPONDED TO
TRAGEDY ON WAITS
RD

Commissioner Brunner reported he is in receipt of a letter to Lewis Crump, Police Officer Recruit, from the Kentucky Law Enforcement Memorial Foundation, Department of Criminal Justice Training thanking Officer Crump for his participation in the Kentucky Law Enforcement Memorial Service on May 21, 2014. The flag detail and 21 gun salute are important parts of the service.

LEWIS CRUMP
PARTICIPATED IN
MEMORIAL SERVICE

Mayor Moses recognized Commissioner Brunner for Commissioner Slade.

Commissioner Brunner reported that Commissioner Slade had informed him he would text him if there was anything that needed to be reported. He has not heard from Commissioner Slade so there is nothing to report.

PUBLIC WORKS

Mayor Moses recognized Commissioner Keith

PUBLIC UTILITIES

Commissioner Keith reported the roof repairs at the WTP are proceeding. Many City employees helped with the cleanup efforts after the wind storm. He thanked all of those that helped.

Mayor Moses reported there was an executive session on the agenda.

Commissioner Grayson made a motion to go into executive session to discuss the acquisition of real property. Commissioner Brunner seconded. Vote: Commissioner Grayson: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Brunner made a motion to return to regular session. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

RETURN TO REG
SESSION

Mayor Moses reported there would be no action taken.

Commissioner Brunner made a motion to adjourn. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

ADJOURN

Charleen McIlvain, City Clerk

Steve Moses, Mayor