



Langdon Community
Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – March 22, 2020
Location: Zoom Conference Call
Time: 7:30pm

In Attendance:

Chrissy Craig – Chair
Jessica Smythe – Vice Chair
Nicki Black – Secretary
Nicole Porquet-Seitz – Director
Crystal Upstone – Events
Corrie Carroubourg – Director
Brandi Lee Mouck – Community Programs
Heather Hume – Communications
Heather Haydue – Treasurer

Meeting called to order at 1936

1. Approval of Agenda:

- Motion to approve the agenda with additions: Heather & Jessica

2. Approval of Minutes:

- Motion to approve the minutes from February 23, 2020: Jessica & Crystal

3. Reports Attached to minutes

Next LCC – not scheduled
RVC Open house March 25 7pm at FH - cancelled

4. Standing Business

- Tasks review – please log onto Sharepoint for LCA_Board to Task list and review what has been assigned to you and check off when completed.
- LCC/ NBCFB merger – announced at AGM and North Bow to close
- Risk Management – no work until further notice
- Succession Planning – continue at next meeting
- Education – Online Federation of Calgary Communities resources and education class for new board members or new board positions. Chrissy to send link and password to all members.
- Strategic Planning – continue at next meeting
- Langdon Community Campus – RVC have shut down offices which jeopardizes our April 1st deadline with Alberta Infrastructure, to show we have the approved funds for the rec center. Chrissy has asked for an extension to April 30th. Everyone is encouraged to send emails to councilors to show how important this project is to the community.

5. Discussion

- Admin Staff – all in agreement that it would be beneficial to have a part time staff member to run the day to day Fieldhouse activities as well as help with other administrative tasks that arise. Also discussed hiring a bookkeeper to reduce the time commitment from the treasurer. With the current situation, the position would only be filled after the summer. Final discussion to take place at next meeting once we know what is happening with the pandemic and closures.
- Voting in new positions:
Treasurer – Heather Haydue Community Programs – Brandi Lee Mouck
Capital Projects – Tom Craig
Position still to fill – Fieldhouse Lead (Jessica and Chrissy to discuss plan)
Signatories to be changed at next meeting.
- Langdon Days – no final decisions can be made for now, until we know more about the pandemic. All in agreement that a scaled down version is possible with the right time frame. Final decision will be made at our May meeting. Chrissy to email response to vendors inquiries for Nicole to send out.
- Budget Review – still in good standing after reviewing budget for operational activities. Capital projects will be scaled back and can only make a decision at a later point in the year. Grants were sent to RVC and are now on hold. Dolly Parton Imagination Library to go ahead.
- Projects for cleaning – walls & wain scotching to be wiped down, chairs and tables to be taken out and cleaned, Christmas tree to be put away, organize storage unit and kitchen cupboards. Should there be time wain scotching can be painted. Chrissy to check with Joe regarding paint. Once weather warms up outdoor task can be completed – clear flower beds, cut grass, etc. Decision to be made at next meeting if we need to cancel the contract with 60 days' notice, should the closure continue indefinitely.
- Newsletter – Heather to look into running a quarterly digital newsletter starting in the summer. Jessica to help with content and add newsletter content to standard business at each meeting.
- Easter Event – will be continuing, just in a different format. Eggs will be delivered to each house that has registered. LCA to donate \$500 towards event.
- Policies and Procedures Project – representative from Integral Org has suggested we separate our procedures out of the by-laws. This project was funded by grant money received last year. All in favour of going ahead with project as suggested.
- Chairperson Position – all voted in favour of Chrissy continuing as Chair.
- Future Meetings:
April 19th, May 24th, June 14th, July 12th, September 20th, October 18th, November 15th,
December 6th, January 17th, February 21st. Next AGM March 7th, 2021.

6. Motions

- Approved by email – to not hold Laugh n Learn to their rental agreement through the closure of schools and to refund them the balance of March rent to be able to pay staff.
- Approved at meeting – Motion by Jessica and second by Nicole to donate \$500 to the annual Easter Event on behalf of the LCA. Approved.

Adjourned 2040h

Reports

Events report – cancelled until further notice

Funds development report –

Communication report –

Parks report –

Program report –
Fieldhouse report – closed until further notice
Capital Projects Report – no current projects

Future Meeting (calendar invites sent to your goodlucktown.ca emails)
All meetings at 730pm at The Fieldhouse unless noted

Next meeting April 19, 2020