

Hilton Lake Common Area Tree and Vegetation Request for Action

Instructions:

1. Completely fill out the **top half** of this form and sign. Additional homeowners or details can go on the back.
2. Tie a ribbon (or twine or rope) on each tree/shrub mentioned in this request. Please **NO** paint or permanent markings.
3. Bring this form to a Board meeting or mail it to the contact address on the <http://www.hiltonlake.org> website.

Location of Tree(s) – <i>Select all applicable</i>			
<input type="checkbox"/> North Lake	<input type="checkbox"/> 107 th /32 nd Playground	<input type="checkbox"/> 107 th Slope	<input type="checkbox"/> Close to Fence
<input type="checkbox"/> South Lake	<input type="checkbox"/> 104 th /32 nd Playground	<input type="checkbox"/> 32 nd Slope	<input type="checkbox"/> Close to Trail
<input type="checkbox"/> Ball Field	<input type="checkbox"/> 102 nd Playground	<input type="checkbox"/> Other:	
Requested Action			
<input type="checkbox"/> Trim	Reason for this request:		
<input type="checkbox"/> Remove			
<input type="checkbox"/> New Planting			
Describe in detail (use back side if needed):			
Homeowner (“Requestor”) – Check here <input type="checkbox"/> if additional homeowners or info on other side of this form			
Printed Name:			Date:
Signature:			Phone:
Street Address:		Email:	

Please DO NOT write anything in the section below – for Board use only

Initial Review			
<input type="checkbox"/> Hazard	<input type="checkbox"/> Urgent	<input type="checkbox"/> Not a Valid Request	Date:
<input type="checkbox"/> View	<input type="checkbox"/> Arborist Needed	Reviewed by:	
<input type="checkbox"/> Problem	<input type="checkbox"/> Marked / Posted		
Final Determination			
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	<input type="checkbox"/> Mitigation Required	Date:
Details:			
Implementation			
Work Observed by:			Date:
Final Inspection by:			Date:
Follow-Up:			