

Summer Village of Silver Sands  
Organizational Meeting  
Thursday, August 27, 2020 at Fallis Hall

	<b>PRESENT</b>	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public Works: Public Works Manager, Dan Golka</p> <p>Public at Large: 2</p>
1.	<b>CALL TO ORDER</b>	Wendy Wildman called the meeting to order at 9:01 a.m.
2.	<b>NOMINATIONS</b>	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Turnbull that nominations cease. <b>CARRIED</b></p> <p>Councillor Poulin was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Horne that nominations cease. <b>CARRIED</b></p> <p>Councillor Turnbull was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>

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<b>3. COMMITTEE APPOINTMENTS</b> 122-20	<p><b>MOVED</b> by Councillor Horne that the committee appointments be approved as follows:</p> <ul style="list-style-type: none"><li>a) Emergency Management/Disaster Services (Bernie Poulin – Representative) (Liz Turnbull – Alternate)</li><li>b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)</li><li>c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)</li><li>d) Assessment Review Board (as per agreement with Lac Ste. Anne County)</li><li>e) Lake Isle Aquatic Management Society (LIAMS) (volunteer group including resident, Larry McGillis) (Bernie Poulin – Representative) (Graeme Horne - Alternate)</li><li>f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate)</li><li>g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate)</li><li>h) Family &amp; Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate)</li><li>i) Yellowhead Regional Library (Liz Turnbull – Representative)</li><li>j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</li><li>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services)</li></ul>
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		<p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4. FINANCIAL CONFIRMATION</b>		
123-20	<b>FINANCIAL CONFIRMATION</b>	<p><b>MOVED</b> by Mayor Poulin that the following financial information be confirmed:</p> <p>a) Signing Authority to be all of the Council and the Chief Administrative Officer and Assistant Chief Administrative Officer</p> <ul style="list-style-type: none"> <li>• Two signatures are required</li> <li>• One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull)</li> <li>• One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala</li> </ul> <p>b) Banking Authority – ATB Financial</p> <p style="text-align: right;"><b>CARRIED</b></p>
124-20		<p><b>MOVED</b> by Deputy Mayor Turnbull that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved with the following amendments:</p> <ul style="list-style-type: none"> <li>• Mileage Rate - to align with current CRA Mileage Rates (was \$0.55, will now be at \$0.59)</li> <li>• Conference Call reimbursement - \$75.00 per meeting (was \$25.00/hour)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>5.</b>	<b>CONFIRMATIONS</b>	
	125-20	<p><b>MOVED</b> by Mayor Poulin that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	126-20	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Auditor Appointment be confirmed as Seniuk &amp; Company.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	127-20	<p><b>MOVED</b> by Councillor Horne that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	128-20	<p><b>MOVED</b> by Mayor Poulin that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	129-20	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	130-20	<p><b>MOVED</b> by Councillor Horne that the Community Peace Officer appointment be confirmed as Town of Mayerthorpe Community Peace Officer Agreement, Cst. Dwight Dawn.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	131-20	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Designated Officers positions be confirmed as follows:</p> <ul style="list-style-type: none"> <li>-ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 252-2014</li> <li>-DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004</li> <li>-PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010</li> <li>-ASSESSMENT REVIEW BOARD CLERK – Mike Primeau, Lac Ste. Anne County – Bylaw 292-2019</li> <li>-SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD CLERKS – Emily House &amp; Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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	132-20	<p><b>MOVED</b> by Mayor Poulin that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	133-20	<p><b>MOVED</b> by Deputy Mayor Turnbull that the municipal office location be confirmed as 4808-51 Street, Onoway, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>
6.	<b>ADJOURNMENT</b>	Mayor Poulin declared the meeting adjourned at 9:19 a.m.

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman