

Summer Village of Silver Sands  
Organizational Meeting  
Friday, August 30, 2024 at Fallis Hall  
HELD IN PERSON & VIA ZOOM

	<b>PRESENT</b>	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public Works: Public Works Supervisor, Dustin Uhlman</p> <p>Public at Large: 1 (via Zoom), 5 (in person)</p>
1./2.	<b>CALL TO ORDER &amp; AGENDA ADOPTION</b> 173-24	<p>Wendy Wildman called the meeting to order at 9:00 a.m.</p> <p><b>MOVED</b> by Councillor Poulin that the Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>NOMINATIONS</b>  174-24          175-24	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Horne that nominations cease.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Poulin was declared Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p><b>MOVED</b> by Mayor Poulin that nominations cease.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Turnbull was declared Deputy Mayor.</p>

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<p><b>4.</b></p>	<p><b>COMMITTEE APPOINTMENTS</b> 176-24</p>	<p><b>MOVED</b> by Deputy Mayor Turnbull that the committee appointments be approved as follows:</p> <ul style="list-style-type: none"> <li>a) Emergency Management/Disaster Services (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</li> <li>b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)</li> <li>c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate)</li> <li>d) Assessment Review Board (as per agreement with Capital Region Assessment Services Commission – Bylaw 311-2021)</li> <li>e) Lake Isle Aquatic Management Society (LIAMS) (Bernie Poulin – Representative) (Graeme Horne - Alternate)</li> <li>f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate)</li> <li>g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate)</li> <li>h) Family &amp; Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate)</li> <li>i) Yellowhead Regional Library (Liz Turnbull – Representative)</li> <li>j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</li> </ul>
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		<p>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services – Bylaw 289-2018)</p> <p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p>q) Onoway Regional Medical Clinic (Bernie Poulin – Representative)</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>5.</b></p>	<p><b>COUNCIL ACKNOWLEDGMENTS</b> 177-24</p>	<p><b>MOVED</b> by Councillor Horne that the following be acknowledged as received, reviewed and confirmed: -section 201 (1) of the MGA outlining Council’s legislative responsibilities; -the Council &amp; Council Committee Procedural Bylaw 341-2024; -the Public Participation Policy C-COU-PAR-1 and Public Participation Plan; and, -the Council Code of Conduct Bylaw 285-2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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6.	<b>FINANCIAL CONFIRMATION</b> 178-24	<b>MOVED</b> by Councillor Horne that the following financial information be confirmed:  a) Signing Authority to be all of Council and the Chief Administrative Officer and Assistant Chief Administrative Officer <ul style="list-style-type: none"> <li>• Two signatures are required</li> <li>• One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull)</li> <li>• One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala</li> </ul> b) Banking Authority – ATB Financial  <b>CARRIED</b>
	179-24	<b>MOVED</b> by Deputy Mayor Turnbull that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved as presented.  <b>CARRIED</b>
<b>CONFIRMATIONS</b>		
7.	180-24	<b>MOVED</b> by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.  <b>CARRIED</b>
8.	181-24	<b>MOVED</b> by Mayor Poulin that the Auditor Appointment be confirmed as Seniuk & Company.  <b>CARRIED</b>
9.	182-24	<b>MOVED</b> by Councillor Horne that the Solicitor appointment be confirmed as Patriot Law Group.  <b>CARRIED</b>
10.	183-24	<b>MOVED</b> by Councillor Horne that the Municipal Planning Commission be confirmed as all of Council.  <b>CARRIED</b>
11.	184-24	<b>MOVED</b> by Deputy Mayor Turnbull that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer.  <b>CARRIED</b>

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<b>12.</b>	185-24	<p><b>MOVED</b> by Councillor Horne that Community Peace Officer (CPO) be confirmed as Town of Mayerthorpe (Cst. Gervais Kasamba).</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>13.</b>	186-24	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>14.</b>	187-24	<p><b>MOVED</b> by Councillor Horne that the Fire Chief be confirmed as Dave Ives of Fire Rescue International.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>15.</b>	188-24	<p><b>MOVED</b> by Mayor Poulin that the Local Director of Emergency Management be confirmed as Dennis Woolsey and that the Local Deputy Director of Emergency Management be confirmed as Rick Wagner.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>16.</b>	189-24	<p><b>MOVED</b> by Councillor Horne that the Designated Officers positions be confirmed as follows:</p> <ul style="list-style-type: none"> <li>-ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 313-2021</li> <li>-DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004</li> <li>-PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010</li> <li>-ASSESSMENT REVIEW BOARD CLERK – Gerryl Amorin, Capital Region Assessment Services Commission – Bylaw 323-2022</li> <li>-SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD CLERKS – Emily House &amp; Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>17.</b>	190-24	<p><b>MOVED</b> by Deputy Mayor Turnbull that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., except for the months of May and December, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>18.</b>	191-24	<p><b>MOVED</b> by Councillor Horne that the municipal office location be confirmed as 2317, Twp Rd 545, Lac Ste. Anne County, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>19.</b>	<b>ADJOURNMENT</b>	Mayor Poulin declared the meeting adjourned at 9:12 a.m.
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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman

UNAPPROVED