

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Board of Directors of Coral Community Charter School was held on **October 28, 2014**.

The following Board Members were present: Krista Martinez, Marynell Callahan-Hirsch, Turner Brazell, Micheal Reeves, Ashley Sarracino, Kevin Smith, Matthew Terry, and Tyree Boyd. The following guests were present Donna Eldredge, Patricio Rojas, James Richardson and Angela Lerner.

The meeting began with the nomination of a new GC member. Michael Reeves was elected to Governance Council in place of Larry Keenan.

RESOLVED -After extended discussion and upon motions properly made and seconded, Michael Reeves was elected to the Governance Council for a 2 year term.

The meeting proceeded to the Election of GC officers. A nomination of Tania Triolo as Governance Council Chair, Tyree Boyd as Governance Council Vice Chair, and Cindy Veich as Governance Council Secretary was made.

After extended discussion and upon motions properly made and seconded, Tania Triolo will be the Governance Council Chair, Tyree Boyd will be the Governance Council Vice Chair, and Cindy Veich will be the Governance Council Secretary.

The meeting proceeded with the approval of the minutes from September's meeting.

Changes Needed: The date was wrong, there were a few misspellings of names in the attendance. One name needed to be omitted from attendance, and two names were to be added to the attendance.

RESOLVED – the minutes for 9-30-2014 were approved upon changes.

The meeting then proceeded with introductions of new Governance Council members, and introduction of guests.

The meeting proceeded to Dr Roja's presentation, which presented student data.

The meeting proceeded to discuss the Budget and Finance committee.

The meeting then proceeded with a report from the Finance Committee and one Budget Adjustment Requests (BARS). After extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve the following BARS:

<u>Doc. ID</u>	<u>Fund Type</u>	<u>Adjustment Type</u>	<u>Amount</u>
541-000-1415-0016-D	Decrease	General Fund	\$14,799.00

RESOLVED that BARS 541-000-1415-0016-D has been approved

The Governance Council reviewed the Bank Reconciliation, checks, summary report an all financial statements.

RESOLVED the Governance Council approved the bank reconciliation, checks, purchase orders, summary report and financial statements, After extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve all financial statements.

The meeting proceeded to discuss that a technology company was hired through ACES, no approval is required for this.

The meeting proceeded to discuss the committees

- Budget & Finance Committee
 - The auditor recommended there be three members on this committee.
 - Tania Triolo and Michael Reeves were nominated for the budget/finance committee, and will remain on this committee.
- Audit Committee
 - Michael Reeves was nominated for the Audit committee, however because of his current profession concerns of conflict of interest.
 - The Audit Committee would oversee and be in place for next year's audit.
- Academic Excellence
 - Krista Martinez and Ashley Sarracino were nominated and accepted the position co-chair positions on the Academic Excellence committee.
- Facilities Committee
 - Turner and Tyree were nominated and accepted the positions on the facility committee.
- Head Administrator/Support Evaluation Committee
 - Kevin Smith will contact Tania with the name of a parent who might be interested in this committee.
- Technology Committee
 - Kevin Smith was nominated and accepted the position to head up the Technology Committee.
- Governance Committee
 - Trustee Appraisal – tabled for next meeting.

The meeting proceeded to discuss the training requirements for the Governance Council.

- There are two training options.
 - ACES – Governance Council provides the location.
 - NMSBO – here in Albuquerque

RESOLVED the Governance Council approved the Employee Handbook Addendum, after extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve the Employee Handbook Addendum.

The meeting then proceeded to discuss the HA report

- Enrollment is full.
- Balloon Breakfast – over 200 people RSVPed for this event and 60 people showed up.
- 75% of the families attended the fall festival.

A motion was made to adjourn the meeting. The motion was seconded and unanimously approved. The next regular meeting of the Board of Directors is scheduled for November 25, 2014.
There being no further business, the meeting adjourned

Tyree Boyd, Secretary