

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: April 26, 2021

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Tim Reese, Maintenance Supervisor
Mr. Dale Albert, Contracted Licensed Operator

Minutes: April 12, 2021 Meeting

Ms. Pat Cochenour made a motion to approve the minutes of April 12, 2021 as written.

Ms. Mary Herring the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: Vouchers will be presented at the next meeting

REPORTS:

A. February and March Water Loss Reports

The February water loss report was presented to the board. The loss of 100% is because meters were unable to be read in February. The March water loss report shows 45.4% which is partially due to the leak near the intersection of SR 708 and SR 366 as well as a valve leak on Sunnyside. Both of these leaks have been repaired.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Operator of Record

Ms. Stidam reported that council formally approved the additional position to hire a full-time licensed water operator. Council will still need to approve of a starting wage once the board determines who they wish to hire. She has also spoke with Dale Albert regarding staying on with the department as a backup operator and would also like the board to consider contracting with Alan Lusk as a second backup operator.

B. Bellefontaine Island Leak Repair

Mr. Reese reported that the water line under the lake from Brad's Way to Bellefontaine Island had a connection that separated approximately 30 feet off shore of Brad's Way. They think that this may have been an issue for around five days before the leak was found. The repair has been made.

C. Meter Reading Equipment Purchase

The two new meter reading guns are expected to arrive tomorrow. This will give the department a total of three working guns.

D. Hydrant Purchase

Mr. Albert reported that the quote for the new hydrants are around \$2,800 each. He will place the order with EJ Prescott.

E. Valve Exercising

Mr. Reese has been trying to update the GIS mapping system with the results of the valves that have been exercised. Mr. Albert suggested that workers use equipment to listen to the valve after exercising to see if there is a potential leak issue and note that information as well.

F. Notification to Customers

The board informed both Mr. Albert and Mr. Reese that they are to direct employees to notify customers of service interruptions and boil water alerts. If further assistance is needed they are to notify one of the board members immediately.

NEW BUSINESS:

A. Neighborhood Revitalization Grant

Mr. Weidner reported that he provided information to the engineers on three different water line replacement projects that were listed in the 1-3-5 year budget. They would like to include at least one water project in the grant application.

B. Madison & Garfield Valve Leak

Mr. Albert reported that there may be a valve leaking. He will be looking at it after the meeting.

C. Pump Replacement for Well #4

Mr. Albert reported that only the pump will need to be replaced for well #4, the motor is still good. He will be ordering the pump from GH Bierly and the blanket PO with the company will cover the cost.

D. Joint Storm Water and Sewer Project

Mr. Weidner informed the board that he was included on a teleconference with the Mayor, Choice One Engineering, LC Sewer District, USDA, and RCAP to discuss financing options for a potential joint project. The LC Sewer District is slated to replace sewer lines throughout the village within the next few years which will potential give the village the opportunity to replace storm water lines at the same time. The board was provided an outline of the discussions and how funding could potentially work for the two entities.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:43 p.m.

Next Meeting Date: **Monday, May 10, 2021 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____