

IMPORTANT DEPARTURE CHECK LIST

1. Remove all grocery items & garbage to outside dumpsters by tennis courts.
2. Hand wash pots and pans. Dry and put away. Run dishwasher on all others. Please do not leave dishwasher running while you are out or leaving unit.
3. Leave all appliances and cabinets clean.
4. Place the spare keys on the refrigerator hook.
5. Turn off all lights and fans.
6. Please turn air conditioner to 75.
7. Close & make sure all doors are locked and drapes/blinds pulled.
8. Put the key back in lockbox on front door.
9. Place parking pass back on the refrigerator hook.
10. Please remove sheets from beds, dirty towels, etc. and put in clothes basket.

FOR SAFETY REASONS... PLEASE DO NOT RUN THE DISHWASHER OR WASHER/DRYER WHILE YOU ARE OUT OF THE CONDO.

Please initial here _____ and return.