



GRANT

K - 8 SCHOOL

PTA AGENDA

Tuesday, September 22nd, 2015 6:30 p.m.

@1425 Washington Place, School Auditorium

6:30 p.m. Call to Order – Jessica Lieder/ Daniel Sakai

Attendance – Recognition of Quorum, Trustee Introductions

Approval of Minutes of previous meeting (15 minutes)

Administrative Updates (15 minutes)

- Principal Kathy Lorden

Presentation Items (30 minutes)

- PTA involvement (Call for Volunteers/Highlight of Major fundraising events) – Jessica Lieder
- 6th Grade Camp update – Daniel Sakai
- Halloween Carnival/ GALA update - Jen Cavanaugh
- Grant Foundation Responsibilities– Julie Morgan
- Imagine Campaign- Jill Baltan

Action Items (30 Minutes)

- **2014/2015 School Year Annual Financial Report**

Treasurer Report

- **2015/2016 Budget approved in June 2015:** (see attached) Estimated \$151,150 in income, \$150,700 in expenses. Main initiatives: Art program, science program, educational enrichment, school supplies, S.T.E.A.M. focused enrichment
 - PTA budget includes estimate donations from Imagine Campaign run by Foundation
- **Monthly Treasurer Report:** July and August 2015 activity (see attached)
- **Mid-year audit completed** (June to December 2014): “No mismanagement suspected”
Recommendations made based on procedures and policies of bylaws.
 - Year end audit (January to June 2015) to be completed by auditor Vicky Knapp
- **PTA 2013 taxes filed** [501(c)(3) exempt organization]
- **Motions:**
 - Motion to approve July 2015 and August 2015 expenses in the amount of \$2,632 and \$2,762, respectively. Expenses include checks #3824 through #3827 and electronically processed expenditures (see Treasurer’s Reports)
 - Motion to release funds for coming events/expenses not to exceed the budgeted amounts: Halloween Carnival, Art Program, Science Program, Subscriptions, School Supplies.

Roundtable (15 minutes)

Adjourn

BOARD OF TRUSTEES

Daniel Sakai	PRESIDENT
Jessica Lieder	CO-PRESIDENT
Alisa Loigman	TREASURER
Juliet Davenport	V-PRESIDENT I
Steve Gillespie	V-PRESIDENT II
Rachel Kennedy	SECRETARY
Laura More	PARLIAMENTARIAN
Meredith Emory	HISTORIAN