**Active Forest 10k 2016 ‐ Event Policy including Cancellation and Transfers**

The moment you enter our race we start to incur administration costs and banking charges, simply in processing your entry and payment. We also incur further charges in administering and processing cancellations.

No refund can be given if the race has to be cancelled. Your entry fee is invested in the cost of staging the event, the main costs to contractors, suppliers, and administration etc, well before race day. Furthermore most races do not offer any form of refund at all if a runner decides to cancel their place because of injury, illness, lack of training or change of plan.

Whilst it is our policy not to provide refunds, in fairness to runners who cannot compete for whatever reason, it is our policy to offer ‘Deferred Entry’ into the following year's Active Forest Sherwood Pines 10k to applicants who cancel their entry 11 days before race day, which for the 2016 event is before 24th August 2016 (with race day falling on 5th September 2016). To qualify for Deferred Entry into the 2017 Active Forest Sherwood Pines10k, you must notify us of your intention to cancel your entry via the Active Forest Sherwood Pines 10k mailbox [activeforest10k@gmail.com](mailto:activeforest10k@gmail.com) before 24th August 2016.

Each year we receive a number of requests to transfer places from one runner to another. But like plane tickets, each entry is personally registered to a specific named individual. Reallocating race numbers and amending data held on the computer system requires a considerable amount of time and administration. For this reason we are unable to accept requests to transfer places after 24th August 2016. If you wish to transfer your place to another runner you must notify us via the Active Forest Sherwood Pines 10k mailbox [activeforest10k@gmail.com](mailto:activeforest10k@gmail.com) before 24th August 2016. We will also require the email address and contact numbers of the runner you are transferring your race number to as we will need to contact them to obtain further information and for them to provide us with the relevant declarations.

Running using someone else's race number can have very serious consequences if the runner suffers a medical emergency – there have been cases in other parts of the country where event organisers and the emergency services have been unable to identify or contact families of runners who have suffered potentially life-threatening conditions whilst using someone else's race number. The accuracy of the race results is also affected when runners are placed in the wrong age and sex category.

We reserve the right to refuse or cancel applications, including duplicate applications, or to alter the date of the event, the course route or distance.

Runners are not permitted to take part in the event without an official race number.

**Refunds**

We are unable to offer refunds for this event.

**Transfers**

Entries to the Active Forest Sherwood Pines 10K are personal to the applicant, and race numbers cannot be transferred to another runner without permission from the Race Director. Race numbers cannot be transferred after 24th August 2016. Any runner who competes in another person's race number without agreement from the Race Director will be disqualified.

**Duplicate Entries**

Duplicate entries made in genuine error will be refunded in full

**Discounted UK Athletics Entries**

Discounted UK Athletics Affiliated entries will only be available to athletic club members with paid up affiliation to their home country athletics association (England Athletics, Welsh Athletics, Scottish Athletics or Athletics Northern Ireland) for the current competition year 2014/15 at time of entry.