

Jackson Board of Fire Commissioners, District 2

Minutes of August 11, 2011

ATTENDANCE: John Poppe Jr., Jason Symons (arrived later), James Hammond, Mike McLaughlin, and Chuck Bunnell, Attorney, Rich Braslow

ABSENT: None

Others present: Asst. Chief Poppe, FF Joe Mergner

Pursuant to the open public meetings act, this meeting was duly advertised in the Tri town news and provided to the Township Clerk all within 48 hours prior to the meeting.

Called to order at 7:00 p.m. By Attorney Braslow.

ATTORNEY'S REPORT:

SECRETARY'S REPORT: Motion to approve June 9, 2011 minutes, with the correction removing Braslow as opening the meeting. Motion made by Commissioner Poppe, seconded by McLaughlin. VOTE: AYE: Commissioners Poppe, Hammond, McLaughlin and Bunnell. NAY: None

CHIEF'S REPORT: No report

ASSISTANT CHIEF'S REPORT: Discussion regarding trip to Baltimore by Assistant Chief Poppe. All documentation should be there.

Discussion regarding two new members starting fire school.

OLD BUSINESS: None

CAREER STAFF REPORT: Discussion regarding the hose order for this year. Needs to replace what failed in the testing and put on the racks. Commissioners to review.

Emergency generator is overheating and shutting down. Radiator is blocked and the injectors are leaking oil. Radiator is no longer available. Another option is to recoil it. Brian can send it out to the company to see what they can do or the board can just get a new generator. Board will investigate and get back to Joe. First focus is the radiator.

5647 Grey Truck. Joe needs to know the intentions of the Board with this truck. No lights on the side.

He got a couple of prices for lettering, lights, etc. Commissioner Pope says right now the monies are not in the budget so concentrate on mounting the equipment into the truck for now and the lights will be reviewed and the Board will advise Joe. Joe advised 6 lights, 2 on front, 2 on front bumper, 2 on sides, hands free remote head for siren \$1,200. Board will advise.

Joe Discusses letter of June 13 about the new 5600 and the lights invoice. He gave copies to Chief and it was supposed to have been straightened out. Commissioner Pope will check with Ginny and see where the paperwork is.

Joe advises that Ray Sutter sent his gear out for cleaning; John Filaro's inner lining the Velcro is gone. Sent to company that does it.

Joe advises that he needs a directive regarding the door locks on the commissioner's office - changed the lock on the door in the bay side but hasn't had keys made up as of yet. Half the fob system is not working and he had to alter the bay door key. Any update with the fob system. Commissioner Bunnell has quotes to be discussed later.

Discussion regarding Knox Box program. Commissioners advised that there is nothing to handle. Software and everything is to be turned over to Frank and then he will distribute to Joe.

5608 there is a bill for lug caps and center cap. Joe doesn't know what happened. It must have hit something but there is no damage to the rim.

Discussion regarding KC Computers. Need to get the computer stuff transferred over and need to do it as soon as possible. KC Computers will back up the computer and then turn that over to Joe for his needs. Kevin advised that he did his last back up in May.

Discussion regarding bringing District 2 into District 3's network. Attorney Braslow has some questions concerning the warranty on the hardware and labor. Kevin advises that there is 30 day hardware warranty and a 45 day warranty on the labor. Questions regarding the contract and three price quotes. Bonnie intersects and advises that District 3 obtained and interviewed several companies and tested out a few of the companies and had horror stories to tell. She highly recommends KC Computers. Motion to approve KC Computers by Commissioner Symons, seconded by Commissioner Bunnell. VOTE: AYE: Commissioners Pope, Symons, Hammond, McLaughlin and Bunnell. NAY: None KC Computers to show proof of insurance to the Board.

Motion to close public portion and go to executive session at 7:40 p.m. by Commissioner Pope and seconded by Commissioner Bunnell to discuss personnel issues.

Executive session closed at 8:11 p.m.

Motion to appoint attorney Lane Biviano as their labor attorney by Commissioner Bunnell, seconded by Commissioner Symons. VOTE: AYE: Commissioners Pope, Symons, Hammond, McLaughlin and Bunnell. NAY: None ABSENT FROM ROOM: Commissioner Pope

Resolution appointing Thomas Portelli as the Hearing Officer. Motion to accept by Commissioner Symons, seconded by Commissioner Bunnell. VOTE: AYE: Commissioners Symons, Hammond, McLaughlin and Bunnell. NAY: None ABSENT FROM ROOM: Commissioner Pope

Discussion regarding the Resolution for LOSAP of \$13,800 payment for last year. Motion to appoint Commissioner McLaughlin as the Liaison of LOSAP and to further authorize the payment of \$13,800 for 2010. Motion made by Commissioner Burnell, seconded by Commissioner Symons. VOTE: AYE: Commissioners Poppe, Symons, Hammond, McLaughlin and Bunnell. NAY: None

TREASURER'S REPORT: Review of the bills for the month. Commissioner not to pay bill for books to update code enforcement books. District 3 has all the updates.

Ginny advised that the computer was full and she needed a new one. Asked twice to get quotes on state bid and she never did. Commissioners to have Kevin put together a quote to purchase a new computer, one that will match what is needed to connected into district 3.

FOB system doesn't work; alarm company system is tied in within it. Batteries in it are old and have no power to them. Needs new back up batteries. Power goes out and lost all memory assigned to the box. Discussion regarding quotes received for monitoring and maintenance. Garden State Fire and Securities is \$60.00 a month - \$35 per month, inspections \$25 a month to be billed quarterly. To just contract the fire alarm is \$20 a month. Key fob works on our system and they are a certified ready key fob repair. Also quote to update the system, replace all detectors new start point for a 10 year life span is \$2,770.00. This will bring the building up to date. Set of keys to be given to Frank and Kevin.

Motion to accept bills that the Board accepted by Commissioner Symons, seconded by Commissioner Poppe. VOTE: AYE: Commissioners Poppe, Symons, Hammond, McLaughlin and Bunnell. NAY: None

Motion to accept the contract with Garden State Fire and Securities at the \$60.00 month fee. Motion by Commissioner Poppe, seconded by Commissioner McLaughlin. VOTE: AYE: Commissioners Poppe, Symons, Hammond, McLaughlin and Bunnell. NAY: None

Discussion regarding missing equipment and the need to locate it. Hydrant Tester, Cameras – 2 digital, Wheel for measuring, Flow Tester. Spare camera to be given to Joe. There were two computers for the Bureau; Dave claimed the one was the union computer. Board to look into this. Also need to locate all pagers and radios.

Frank had advised Wally to clear out the office. Effective tonight we will give that office back to the Chiefs.

Asst Chief advises that they need to get the Minotor 5 pagers back from Dave and Wally; the Fire Company really needs them. Fire Company sending letter that he is not allowed to respond as a volunteer as his qualification are not up to date. He has no live burn and no up-to-date driver qualifications.

Purchase order for Hose Order approved.

It was noted that GPS in vehicles to locate the vehicles is real expensive.

FF Mergner recommends that once the Gray Vehicle is an ems Vehicle it should stay in the Station and not attend schools. Commissioners Agree.

Discussion regarding trailer for the ladies, replacing one excursion and one blazer. Board will look into it at the end of the year. In the meantime an email will be sent out that the Blazer will be used for schools only.

Attorney Braslow in touch with Kilmer from State DCA and Joe torez recommends some amendments. Have Frank contact them and advise District 2 wants the amendments.

PUBLIC SESSION: No public

Motion to adjourn by Commissioner Poppe, seconded by Commissioner Bunnell. Meeting closed at 8:51 p.m. **VOTE: AYES: Poppe, McLaughlin, Symons, Hammond and Bunnell. NAY: None.**