

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MEETING MINUTES  
December 16, 2019**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Sharon DeVault, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; President Pro-Tem, Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer  
Mr. Tim Reese, Maintenance Supervisor  
Mr. Joe Freyhof, Police Chief  
Ms. Shannon Stinemetz, Russells Point  
Ms. Joan Hinterschied, 129 Chase, Russells Point  
Ms. Libby Stidam, Board of Public Affairs  
Ms. Pat Cochenour, Board of Public Affairs

Minutes: **December 2, 2019 Council Meeting**

*Mr. John Huffman moved to approve the December 2, 2019 Council Meeting Minutes as submitted. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;  
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the November 2019 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,486,491.80.

*Mr. Dave Wallace moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;  
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**Code Enforcement Report –**

Mr. Brown reported on recent permits, contractor registrations, and notices of violations.

**Maintenance Department Report –**

Mr. Reese reported that the department has been working on two large water meter changeouts. One is complete but there was a valve issue with the second that will need to be repaired to complete the changeout. Two properties were found to have high volume leaks on the outlet side of the meters, both have been repaired. He also reported that Mark Coy, Maintenance Team Worker, has passed his in-class water operator test. He will need to take the State test for certification.

Six applications were received to fill the maintenance team position left vacant by Mike Vasquez. Background checks were completed on all applicants and three remaining candidates were interviewed by Mr. Reese, Mayor Reames, and BPA Chair Pat Cochenour. They all agreed to recommend hiring Mr. Mason James for the position.

*Ms. Joan Maxwell made a motion to approve the hiring of Mr. Mason James for the position of Maintenance Team Worker. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**Finance Committee Report –**

The committee met Thursday, December 19 to review the final budget for 2020. They also reviewed information and quotes for employee health, dental, and vision plans. Based on the recommendation of the committee, the following motion was made:

*Mr. Greg Iiams made a motion that the village remain with Medical Mutual for health insurance, changing the Delta Dental plan to Dental Care Plus, and changing from VSP vision insurance to Avesis, and allowing the Mayor and/or Fiscal Officer to sign any documents necessary for the continuation and changes as approved. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**Records Committee Report –**

The committee met Thursday, December 12, 2019. Solicitor Dinkler’s office has been working on revising and updating the village’s records retention schedule, the records policy, and the records commission resolution.

**Indian Lake EMS Report –**

Mayor Reames reported on the recent EMS meeting.

**Police Report –**

Chief Freyhof reported that he has been working on quotes for new office computers that he would like to work into his 2019 budget. Some impound vehicles, the decommissioned 2008 Dodge Charger, and a group of bikes were listed on GovDeals. If any of the items fail to sell, the starting bid will be reduced and relisted. Chief Freyhof is still working on getting one of the salvage titles for an impound that is titled in Indiana. He also reported that the department has been working on fulfilling a records request regarding a complaint by a local resident of alleged violations of policy by his department.

**ORDINANCES & RESOLUTIONS:**

**A. Ordinance 19-1176; Permanent Appropriations for 2020**

**AN ORDINANCE AUTHORIZING PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RUSSELLS POINT, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Mr. Dave Wallace seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Mr. Greg Iiams made a motion to accept Ordinance 19-1176 by title. Mr. Dave Wallace seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**B. Ordinance 19-1177; Repeal, Replace, Enacting Sections of the Codified Ordinances to Comply with HB 228**

**AN ORDINANCE REPEALING SECTIONS 505.11, 549.08 AND 549.09 OF THE VILLAGE OF RUSSELLS POINT CODIFIED ORDINANCES; REPEALING AND AMENDING SECTION 549.01 OF THE VILLAGE OF RUSSELLS POINT CODIFIED ORDINANCES; REPEALING AND REPLACING CHAPTERS 549.04, 549.06, AND 549.10 OF THE VILLAGE OF RUSSELLS POINT CODIFIED ORDINANCES, AND NEWLY ENACTING SECTIONS 501.14 AND 549.12 OF THE VILLAGE OF RUSSELLS POINT CODIFIED ORDINANCES, TO COMPLY WITH HOUSE BILL 228, AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Mr. Greg Iiams made a motion to accept Ordinance 19-1177 by title. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**CITIZEN COMMENTS:** None

**OLD BUSINESS:**

**A. Choice One Engineering – MB Property Drainage**

Council was provided copies of two optional estimates from Choice One Engineering for construction costs to install a drainage system over the entire municipal building property.

1. The first option estimated at \$308,407.00 included the installation of a detention pond and walking path at the southeast corner of the village property, with a drainage line installed adjacent to Lincoln Blvd. to the John & Mary Rudolph Nature Area.
2. The second option estimated at \$290,878.50 would include installation of drain lines leading to the northeast corner of the village property, with the outlet heading east following Garfield Ave., then south following Lincoln Blvd. to the John & Mary Rudolph Nature Area.

Both options would require an easement from affected property owners. Based on a prior meeting with Choice One Engineering, it was suggested that the detention pond option would be the most beneficial. The municipal building property naturally drains to the south. The installation of a detention pond will allow the water to drain gradually to the nature area as flood water from the Great Miami River recedes. The additional short walking path would provide another connection from the municipal building path to the nature area and may provide for recreational funding opportunities. Council showed support for the detention pond option but would like to contact the property owner to see if there would be any issues with obtaining an easement. Unfortunately, the property owner passed away a few days ago. Mayor Reames said that she will contact the family after the estate is settled.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:**

*Mr. John Huffman made a motion to go into executive session at 7:46 p.m. pursuant to ORC 121.22, section G1 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and include the presence of BPA members, Pat Cochenour and Libby Stidam. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, nay; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 1 nay.*

*Mr. John Huffman made a motion to come out of executive session at 8:18 p.m. Mr. Greg Iiams seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Mr. John Huffman made a motion to accept the wage increases to become effective PPI-2020 as follows:*

*All full-time employees currently being paid less than \$15.00/hr. will be increased to \$15.00/hr.*

*All full-time employees currently making more than \$15.00/hr. will receive a \$1.00/hr. increase;*

*All part-time employees will receive a 3.0% increase.*

*Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;*

*Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

**ADDITIONAL COMMENTS:**

- A. Mr. John Huffman wished to thank Mr. Dave Wallace for his years of service on council and Ms. Sharon DeVault for stepping in to complete the term of Ms. Marie Hendel.
- B. The Strategic Planning Committee meeting scheduled for Thursday; December 19, 2019 was cancelled.

*Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. Greg Iiams.*

*The meeting was adjourned at 8:23 p.m.*

Next Ordinance: 19-1178    Next Resolution: 19-928

Scheduled Meetings:

A. **Council Meeting: Monday, January 6, 2020 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, December 23, 2019 at 6:00 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed