

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda April 11, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- March 14, 2019 regular meetings

Public Comment:

Reports:

1. Operator
 - a. Monthly Report
2. Engineer
3. Solicitor
4. Administrator
 - a. Audited Financial Statements for calendar year 2018 – need **Motion to approve finalization of audited financial statements for the calendar year 2018 as prepared by BBD, LLC.**
 - b. Finalization of Ashberry driveway project – (1) need decision on paving quote and **Motion to accept the Proposal of _____ to pave driveway entrance leading to Ashberry pump station located at 828 Reeceville Road in the amount of \$_____ as well as to repair/replace the residential driveway located at 840 Reeceville Road pursuant to a Right-of-Way Agreement dated April 8, 2010 between WBTMA and Paskiet in the amount of \$_____.** (2) authorize Solicitor to prepare documentation to extinguish the WBTMA /

Paskiet Right-of-Way Agreement. (3) need decision on securing of entranceway (i.e. poles, chain, lock, etc).

- c. Monthly informational report (attached).

Information to Note:

1. Memorandum dated April 1, 2019 from Miller Environmental outlining additional billing occurrences for March 2019.

New Business:

Finances:

As of March 29, 2019:

1. Friendship Village – \$61,429.39
2. Kimberwick – \$95,415.88
3. Capital Expense - \$214,970.89
4. Ashberry Reconstruction (grant) – \$40,063.90

5. Bills paid and to be ratified - \$82,635.99
6. Payroll for regular meetings for February 2019- \$4,913.67

7. Shared Service Agreement – breakdown for March 2019
8. Carroll Engineering Corporation – February 4 through March 3, 2019.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, April 18, 2019 and May 2, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, May 9, 2019 at 7:00 p.m.

WHO IS ATTENDING 4/18/2019 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)