

**Mesa Cortina Water & Sanitation District**  
**BOARD OF DIRECTORS MEETING**  
**Tuesday, February 2, 2016**  
**Silverthorne Fire Station**

Attending Board members:

Jon Whinston	Randy Rehn	Billy Jack
Barry Westerland	Greg O'Neill	

Others attending:

Deborah Polich	NP Services, Inc.
Jeff Leigh	District Manager
Stan Wagon	36 Spring Beauty Drive
Tony Giacone	57 Spring Beauty Drive

The meeting was called to order at 5:00 PM.

**Minutes.** It was noted that at the January meeting those attending from Snowbridge were Chris and Bill Tatro. Also attending was the Snowbridge video operator. *The minutes of the January 5, 2016 meeting were approved with the modification to the attendees from Snowbridge. (Rehn/Westerland,3-0).* Billy Jack and Jon Whinston arrived to the meeting following the approval of the minutes.

**Financial.** A final financial summary for the year-end 2015 was provided to the Board via email. Deborah Polich reported there was savings compared to budget of \$32,000 in operations and \$31,000 in capital. Ending year reserves are \$248,500.

**Shooting Star Vault.** Jeff indicated he anticipated approximately \$12,000 additional electrical costs for the Shoot Star vault project that represented the net cost after an anticipated refund from Xcel Energy. There continued to be a few items to complete on the controls. The final payment to Mountain Peaks Control was pending the project completion.

**I&I Service Line Repairs.** Tony Giacone from 57 Spring Beauty Drive attended the meeting to report on his efforts to repair his sewer service line that had excessive I&I discovered from the video work done. The problem was at the sewer cleanout near the garage and was approximately 30 inches below the surface. He had contacted several contractors and laborers during the summer and none were able to look at the job. The owner agreed to have the repairs done this summer or specifically prior to November 1, 2016.

The Board discussed a formal policy regarding fines to encourage owners to have the sewer service line I&I problem that was discovered during the I&I season, traditionally April or May, to be corrected prior to the next I&I season. *A motion was approved that an owner was required to repair the sewer service line causing I&I flows that he was notified of no later the March 31<sup>st</sup> of the following year. The amount of the fine was set at \$25 per day. (Rehn/Whinston,5-0).* For clarification the intent of the policy was normal I&I flow would be in April/May 2016 and video work is done by the District on the system during the flow. Owners where service line problems were identified would be notified in May or June 2016. Owners would be encouraged to have the problem repaired during the summer construction season, but if not repaired by March 31, 2017, the \$25 per day fine would be imposed.

**Water line project.** The water line replacement project on Kings Court, a portion of Lord Gore and a portion of Aspen Drive was being engineered by Jim McLaughlin, but the plans were not yet available. The District would like the plans as soon as possible to go for bids to be able to have the work done this year. The project included a replacement of the Kings Court hydrant and the addition of several valves. Jeff Leigh projected the project cost, if all sections were done, to be \$150,000 to

\$200,000. There was a discussion regarding requesting the Cortina Property Owners Association to fund approximately a third of the cost or up to \$50,000.

**I&I Projects.** Jeff Leigh indicated he spoke with DRC Construction Services who had done the sewer line cleaning and video work in recent years and they were also available for cure in place repair projects as discussed at the January meeting. Manhole or vault repairs were estimated at \$950 to \$1,950 each. Marking the leaks and repairing during the dry periods was a lower cost option. Discussed was developing a list of items to repair and obtain a bid from DRC and Snowbridge for the work. Jeff would obtain the bids.

**Election.** Attorney Tim Flynn published the notice and provided the resolution for the May 3, 2016 election. There are two positions available on the Board. If nomination petitions are received from only two candidates, the election may be cancelled March 1, 2016. *The resolution 2016-02-2 to appoint the designated election official, allow cancellation of the election, and hold an election on May 3, 2016 if necessary was approved. (Rehn/O'Neill,5-0).*

**Legal.** *Resolution 2016-02-1 was approved for monthly meetings on the 1<sup>st</sup> Tuesday of the month at the Silverthorne Fire Station with three public notice places. (Rehn/O'Neill,5-0).* There was a discussion of changing one notice place to the new Shooting Star Vault building.

**Control System.** Jeff indicated the new water control system works exceptionally well. Control meters for the BMMD line and the two wells have been ordered. This will provide instant usage information. The meter cost will add approximately \$3,000 to the overall cost. The control system can be operated remotely. There was a discussion if the remote control and alarms with the new system would allow Treatment Tech to reduce from two visits to one visit per week at a lower cost. Jeff reported that flows from the sewer lift station on a Sunday morning lead to the discovery of a broken meter freeze plate in a home that was flowing into the floor drain.

**Joint Sewer Authority (JSA).** Jeff inquired if the sewer flow information recorded by the JSA equipment was available for direct reading. Information is currently available for download on a weekly basis. Jeff was going to confirm how frequently the data would be available and if any direct access of the data was available to the District.

**Sewer Lift Station.** The new control system reflected one of the sewer lift station pumps was running longer than the other one. Clearwater indicated the problem was likely a check valve that could be corrected with cleaning. The cost of cleaning was \$750. Also, new chains were required that would be \$300 each or \$600 for stainless steel chains. The Board felt the station should be cleaned to correct the pump problem, but replacement of the chains with galvanized was more cost effective.

**Other.** Jeff submitted receipts of just under \$12,000 for reimbursement from Xcel for the error in the Shooting Star vault connections. The certificate of occupancy would be requested in the spring to obtain the Road and Bridge inspection required. A Fire Department inspection is also required.

Jeff has written a letter to BMMD regarding changing of the readings to quarterly rather than monthly for the minimum usage calculation. The accuracy and variable reading periods by BMMD for monthly billing was questioned. It was felt the new control system will allow shut off of the BMMD usage to remain below the limit on a monthly basis. The wells with the updated pumps are believed to be sufficient to address any additional water requirements.

There was a discussion if the District should offer finance options to owners for sewer service line repairs. Jeff indicated the vault and hydrants may require snow removal if the winter storms continued.

**Next Meeting.** The next meeting will be March 1, 2016 in the Silverthorne Fire Station.

The meeting was adjourned at 7:20 PM.

