



Unified with the National  
Association of  
Elementary School  
Principals

VIRGINIA ASSOCIATION OF  
ELEMENTARY SCHOOL PRINCIPALS

**Payroll Deduction Authorization Form**  
**—2016-2017—**

2018-2019

Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
School Name: \_\_\_\_\_  
School Address: \_\_\_\_\_  
School Phone: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**\*\*\*\*\* Please Note \*\*\*\*\***

Not all School Districts will provide the payroll deduction service for VAESP/NAESP members. **Please contact your payroll department directly to enroll in payroll deduction.**

*If your School District offers payroll deduction for VAESP/NAESP members, please provide them with this completed form and **send your membership form to VAESP.***

**Please fill in all blanks.**

I, \_\_\_\_\_, hereby authorize and request the \_\_\_\_\_ School Board to deduct a total of **\$425.00** from my salary for my dues for the following professional associations, during the 2016-2017 school year.

Virginia Association of Elementary School Principals (VAESP)  
and National Association of Elementary School Principals (NAESP):

**Active Membership . . . . . \$425.00**

The dues for VAESP/NAESP are to be forwarded to:

**VAESP  
1805 Chantilly Street  
Richmond, VA 23230**

Upon signing this form, you are accepting the responsibility to make sure the deductions are being made from your payroll check. **Upon joining, you are obligated to pay the membership dues in full before June 30th** of that membership year. By signing this form you authorize VAESP to collect the appropriate membership dues. Thank you for your continued membership and support of VAESP and NAESP.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SUBMIT THIS FORM TO YOUR PAYROLL ADMINISTRATOR.**

*This Form is Not Required in Virginia Beach or Fairfax County School Districts.*