

Executive Roundtable of
Indian River County
August 25, 2016 @ 9:00
United Way of Indian River County

Minutes

Members Attending: Chairman Touchberry, Leslie Spurlock, Kip Jacoby, Julianne Price, Peter O'Bryan, Leslie Spurlock, Michelle Morris, Michael Kint, David Currey, Bob McPartlan, Robin Dapp, ED Aimee McPartlan

Guests: Ashley Erickson, CHS; Carrie Lester, Substance Awareness Center; Deputy Court Admin, Mery Castellanos; Tiffany Justice, School Board Candidate

- I. Chairman Touchberry opened the meeting at 9:00AM.
- II. Chairman Touchberry led the Pledge of Allegiance.
- III. Introductions were made and all were welcomed.
- IV. Approval of Minutes (May 26, 2016)- *A motion was made by Bob McPartlan with a second by Wydee 'a Wilson. The motion passed unanimously.*
- V. Treasurer's Report- Kip Jacoby- *Kip Jacoby gave a summary of the current financial position with a balance of \$ 53,555.21. Motion to approve by Michael Kint. Second by Michelle Morris. Motion passed unanimously. Treasurer Jacoby also mentioned that it is time to prepare for our annual audit and recommends that ED McPartlan seek out Brian Ellwell directly as his rate was far below any others quoted last year. Motion by Kip Jacoby. Second by Peter O'Bryan. Motion passed unanimously.*
- VI. Presentations- None
- VII. Juvenile Justice Update and Civil Citation Procedure- *Robin Dapp and Wydee 'a Wilson- Wydee 'a Wilson gave update on Civil Citation. Overall, in past year, IRC is at a 55 percent utilization. Drastic drop in June. Kids commit less crimes during the summer and over holidays. IRC is the highest in circuit for civil citations. Civil Citations are an alternative to entering the DJJ system which could impede future success. Once kids are given one, they are sent to an entity for an assessment and then are given sanctions to complete. Civil Citations are given at the discretion of the law enforcement officer. Process is faster than court process as well. Michael Kint asked what the percentage of kids completing the tasks. Recidivism for kids in DJJ system is 20+ percent. For civil citation it is approximately 9%. The parent has to agree to the citation. Peter O'Bryan asked that if the officer wants to do a civil citation but can't get ahold of the parent, could the child be dropped off at Sheriff's office so that their staff can follow and they can still, in fact, get a civil citation. Wydee 'a Wilson answered that a change in statute says that if an officer does not give a citation, they have to justify it in their affidavit. David Currey- The first time is the key. Robin Dapp- We have a process in the county that began several years ago that included an evaluation by court administration followed by a determination as to what should happen with the child. Now, the SAC has a DJJ contract to provide a program (oversight, eval, etc.) that would be appropriate for CC. The problem has been that the CC has to go through court administration. This creates redundancy and increased length of time before the program can begin. It can sometimes be eight weeks before they begin the program because of the*

court administration delay. The faster the process can happen, the more successful it is. She cited a county who does it nearly instantly but could not recall the name of the county at the moment.

Peter O'Bryan asked, how IRC can duplicate that county.

Tiffany Justice asked what the awareness in the community is about civil citation. Wydee'a Wilson answered that there is most likely not a lot of awareness. They are first trying to get the process stabilized, etc. and they will then be increasing awareness in community.

Bob McPartlan asked about the Know the Law books. Robin Dapp stated that it is up to the officer to sell the program to the parent and educate them about it.

Wydee'a Wilson stated that a parent could also advocate for the child to get a CC.

David Currey stated that, regarding the info to the community, the info that is being shared, the results and successes could be shared with the community.

Chairman Touchberry asked if there wasn't an initiative to incorporate faith leaders? Wydee'a Wilson answered that there is.

In order to move the meeting along, Chairman Touchberry stated that it may be necessary to regroup and come back to this issue on a future agenda.

Deputy Court Administrator, Mery Castellanos, stated that best practices show that the person providing the services should not be providing the initial evaluation because of perception. The person can lack objectivity. The judges do not feel that the person providing the services should be doing the evaluation. Any other program that is providing services needs to do an evaluation as well. They (Court Administration) use an eval that is very detailed. It is a problem that there are multiple evaluations for the same person.

Wydee'a Wilson replied that the only service that DJJ pays SAC for is life skills. SAC then links and refers to other agencies.

Ms. Castellanos stated that they (SAC) would be paid for the services and paid for the eval.

Carrie Lester and Robin Dapp countered that that was not the case.

Ms. Castellanos mentioned that she knew there was concern that the evals were taking longer and that office space was promised to them but was then taken away. She cited a problem that they sometimes get wrong numbers from officers which causes a delay.

Carrie Lester stated that SAC is duplicating the same delay because they have the same problem getting to the parents.

Chairman Touchberry refocused the meeting and stated that there would not be a vote today as not all members and key players are present. The item will be placed on a future agenda which will allow for preparation and the time needed to make a decision.

Carrie Lester suggested that the Roundtable look at the delay in clients getting into drug court.

David Currey stated that the Civil Citation debate has been going on for many years in FL. PSL has a program of their own. Ft Pierce has one of their own as well and many others.

VIII. Old Business

- A. Update on Amendment 2- Leslie Spurlock, Keith Touchberry- *Leslie Spurlock stated that the constitutional amendment is going to mean that any attempt to regulate locally isn't going to work. She asked if anyone has looked into that and found anything different? Chairman Touchberry stated that there are no known changes to that. It will trump the statute.*

He further stated that the City of Fellsmere is organizing a moderated forum on both sides representing the issues on Sept 8 at 7PM in the old school building in Fellsmere. Sebastian Chamber of Commerce ED, Beth Mitchell, is moderating. She will present prepared question and both sides of the issue will respond. The floor will not be open to questions from audience. The goal is to present an objective presentation on both sides.

Robin Dapp stated that she will send the info out to all the members of SAFIR.

Leslie Spurlock stated that she hopes the county can think about giving licensing fees and rigorous enforcement with penalties

Peter O'Bryan stated that the county has already done that.

Chairman Touchberry stated that the Roundtable needs to be thinking about what we can do to educate and if the amendment passes, what the next steps will be.

IX. New Business

A. 2017 Fundraiser - Keith Touchberry- *Chairman Touchberry gave overview on Heather MacDonald. The 100 club is bringing her here on May 2, 2017 and Chairman Touchberry would like to have a conversation on featuring her for our 2017 fundraiser. Peter O'Bryan will give ED McPartlan info on the intergenerational center as a possible venue for future events. Peter O'Bryan asked what kind of crowds she usually brings and what ticket sales could bring. Michael Kint stated that he needed to research her further before offering a comment. The item was tabled for the September meeting agenda.*

B. Sponsorship of Child Summit- Keith Touchberry- *Chairman Touchberry asked the board about sponsoring the Child Summit, hosted by Guardians for New Futures. Michael Kint stated that United Way is a nominal sponsor and that he would be in favor of being a nominal sponsor. A motion was made by Michael Kint to sponsor \$250 with a second by Wydee'a Wilson who thinks the training is very good for the agencies. After some discussion, a vote was taken. The motion failed.*

C. Election of Nominating Committee for September Submission - Keith Touchberry- *Michael Kint will serve as chairman. Peter O'Bryan will serve on nominating committee. Kip moves approval. Motion passed unanimously.*

D. Bylaw Amendment- *ED McPartlan explained bylaw amendment which is to provide for an officer to be elected more than three consecutive times if deemed necessary by a majority vote of the board. Motion passed unanimously.*

E. Annual Audit for 2016 - Kip Jacoby- *Discussed under Treasurer's Report.*

F. Executive Director Annual Review- *Bob McPartlan has abstained from voting citing a conflict. The ED was excused from the room.*

The following details were submitted by Chairman Touchberry:

-The point scale for the new evaluation form was discussed and the differences between last year's form when compared to the 2015-2016 form were explained and a line by line comparison between the two was done. It was mentioned by some members that some accomplishments noted by Aimee actually occurred the year prior.

-Chairman O'Bryan's comments "Summary of overall Performance" on the 2014-2015 evaluation were reviewed as follows (2015-2016 comments in bold font):

1. *The ERIRC has somewhat limited the ED's scope of work. With KAH starting up the ERIRC will have more specific responsibilities for the ED and more opportunities for the ED to show her work and performance. **The members discussed the need to continue to increase the ED's opportunities to show her work and performance.***
2. *The ERIRC would like a monthly summary of daily activity and list of deliverables. This can be done as a synopsis added to the current invoice system. **It was noted that only the Treasurer received a monthly summary. The members would like to receive this information as well so they can better assess the ED's performance.***
3. *The ERIRC would like the ED, in addition to implementing KAH, to start looking at the next initiative after KAH, begin outreach to different organizations, and work with the guidance of the ERIRC. **This desire was re-emphasized.***

4. *The ERIRC would like the ED to begin work on a 5 year plan now that KAH has been adopted and taking off. **There was more discussion on this point than there was time to allow and it should be added to the next meeting agenda.***
5. *The ERIRC to review/update the ED's job description. **There was no discussion on this point.***

Salary: The ED's request for a \$4000 annual increase was discussed and the rationale considered. The fact that the ED acquired a Master's Degree during the preceding year was noted as a significant accomplishment. The membership agreed to increase the ED's annual salary by \$2000, retroactive to July 7th (contract period) and re-evaluate in six months (January 2017).

X. Meeting adjourned at 10:30 AM

Respectfully Submitted,
Executive Director, Aimee McPartlan