

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE



"We Put It On To Stay"
Since 1915
1100 King Avenue • Columbus, Ohio 43212
Phone (614) 291-2212 • Fax (614) 291-2602

APPLICANTS WILL BE TESTED FOR ILLEGAL DRUGS

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-5

Date _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

How long _____ Social Security No. _____ - _____ - _____

Telephone () _____ Are you at least 18 years of age? Yes No

Are you legally eligible for employment in the U.S.A.? Yes No (if yes, verification will be required)

Position Applied For _____ Desired Salary _____
Have you ever been employed by Reitter Stucco? Yes No
If yes, when? _____
Referral Source
Walk In
Newspaper (name) _____
Friend or Relative (who?) _____
Internet/Job board

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When are you available for work? _____

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes

A YES answer will NOT automatically disqualify you from being hired.

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

Work Experience	Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.
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Name of employer Address	Name of last supervisor	Employment dates	Pay or salary
City, State, Zip Code Phone number		From To	Start Final
Your last job title			

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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Your Last Job Title			

Work experience continued	Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.		
Name of employer Address	Name of last supervisor	Employment dates	Pay or salary
City, State, Zip Code Phone number		From To	Start Final
		Your last job title	
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of employer Address	Name of last supervisor	Employment dates	Pay or salary
City, State, Zip Code Phone number		From To	Start Final
		Your last job title	
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Did you complete this application yourself <input type="checkbox"/> Yes <input type="checkbox"/> No			
If not, who did? _____			

DO YOU HAVE A DRIVER'S LICENSE? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is your means of transportation to work? _____	
Driver's license number _____	State of issue _____ <input type="checkbox"/> Operator <input type="checkbox"/> Commercial (CDL) <input type="checkbox"/> Chauffeur
Expiration date _____	
Have you had any accidents during the past three years?	How many? _____
Have you had any moving violations during the past three years?	How Many? _____

APPLICATION WAIVER AND DISCLOSURE FORM

At-Will Employment

In exchange for the consideration of my job application by Reitter Stucco and Supply (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Reitter Stucco and Supply or otherwise to change in any respect the employment-at-will relationship between it and the undersigned. Both the undersigned and Reitter Stucco and Supply may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

Notification and Authorization to Conduct Background Investigation

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living and a criminal background check including past criminal convictions and driving records. I hereby give the Company permission to contact state and federal government agencies, schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

E-Verify

We participate in E-Verify, meaning that we will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm authorization to work in the United States of America. For further information you may view the full poster located along with the other State and Federal required postings.

Payroll Direct Deposit

I understand that as a condition of employment I will be required to have an account that will allow for payroll direct deposit during my employment with Reitter Stucco, Inc beginning with my first paycheck. I further understand that this account which must bear my name as an account hold must be available to use beginning with my first payroll check.

Probationary Period

I further understand that my employment with the Company shall be probationary for a period of sixty (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Certification of Truth and Accuracy

I agree that I have read and understand the information contained in this document. Furthermore, I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice and that passing a background investigation and drug screen is a condition of employment.

Signature: _____ **Date:** _____

Equal Opportunity Employer

Reitter Stucco and Supply Company is an Equal Opportunity Employer. This company does not and will not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law. Hiring, transferring and promotion practices are performed without regard to the above listed items.

Thank you for completing this application form and for your interest in our business.