

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON MAY 7, 2020**

1. Call to Order – The meeting was called to order at 7:16 PM

NOTE: This public meeting was held via teleconference due to meeting restrictions as a result of COVID-19.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Absent
Councilor Baltazar Gonzalez	Absent, excused
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson

3. Announcements/Appointments

- a. Additions/deletions to the agenda

4. Public Comment:

- a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

5. Consent Calendar:

- a. Approval of the minutes of the April 2, 2020 Regular Session
- b. Approval of the minutes of the April 16, 2020 Special Session
- c. Approval of bill list for March 26 – April 28, 2020

Requested Action: Motion to approve the May 7, 2020 consent calendar as presented

Councilor Leiva made a motion to adopt the consent calendar as presented, seconded by Councilor Gregory. All Councilors voted "aye." Motion is unanimously carried and so moved.

6. Public Hearing

- a. Republic Services, Inc. Request for Rate Adjustment
 - 1) Republic Services, Inc. presentation and request
 - The Republic Services staff presented information about a proposed rate adjustment. The proposed rate adjustment is 10% to be effective September 1st, 2020.

- 2) Public Comment
 - None noted
- 3) Council Discussion
 - A discount for seniors will still be offered to Gervais residents. At a request from Mayor Platt, the first bill with the increased rate will include a note about the discount that is available to senior citizens. The senior discount is 10% from the regular rate. The hearing is closed at 7:40 PM.

7. Action Items

- a. Adopt Resolution 20-004, approving a rate schedule for solid waste service within the city of Gervais and setting an effective date

The council discussed the rate adjustment of 10% and agreed to an effective date of September 1st, 2020.

Councilor Gregory made a motion to adopt Resolution 20-004, approving a rate schedule for solid waste service within the City of Gervais and setting an effective date of September 1, 2020. Motion is seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

- b. Adopt Resolution 20-005, extending a temporary state of emergency declaration within the boundaries of the city of Gervais and delegating authority to the City Manager

Susie explained that since the State is still in a state of emergency, Gervais will extend its state of emergency through June 12th, 2020. There was brief discussion about the expiration date of the state of emergency.

Councilor Gregory made a motion to adopt Resolution 20-005, extending a temporary state of emergency declaration within the boundaries of the city of Gervais and delegating authority to the City Manager. Seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

- c. Adopt Resolution 20-006, budget transfers for Fiscal Year 2019-20

This resolution is for the annual end of year budget transfers which are needed for 2019-20. These are based off of budget category overages. Susie explained the reasons that end of year transfers are needed. Budget transfers are used to move budgeted amounts to ensure that fund categories are not overspent at the end of the year.

Councilor Gregory made a motion to adopt Resolution 20-006, budget transfers for Fiscal Year 2019-20, seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

d. Approval of IGA with Marion County for the Community Prosperity Initiative

Susie told the council that Marion County will be giving every city \$15,000 each year for three years as part of their Community Prosperity Initiative. The money can be spent each year or can be saved and spent later. The IGA needs to be approved and sent back to Marion County. The allowed use of the funds is pretty broad and many applications can be tied to economic development.

Councilor Gregory made a motion to approve the IGA with Marion County Community Prosperity Initiative, seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

e. Renew Personal Services Agreement with Beery, Elsner & Hammond, LLC

Councilor Gregory made a motion to renew the Personal Services Agreement with Beery, Elsner & Hammond, LLC. Seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

f. Approval of Participation Agreement for the City of Stayton Manufactured Home Rehabilitation Grant Program

Susie explained that the Mid-Willamette Valley COG has a Valley Development Initiative that is geared to low income people who need funding for home improvement projects. There is a separate piece that is geared toward manufactured home owners. In 2017, the cities of Stayton, Aumsville, Turner and Mt. Angel along with Marion County applied for a CDBG grant and were awarded money to distribute to low income families for home improvement projects. About half of that money has been loaned to people in those cities. At this time, they want to include Gervais and other communities. The approval of this participation agreement will allow Gervais to be part of the program. There was brief discussion about the program.

Councilor Gregory made a motion to approve the Participation Agreement for the City of Stayton Manufactured Home Rehabilitation Grant Program. Seconded by Councilor Leiva. All Councilors present voted "aye." Motion is carried and so moved.

8. New Business

a. 4th of July Update

The 4th of July Committee met by phone on April 14th to discuss plans for the 4th of July event. The committee decided unanimously to cancel the event and parade. It was decided to cancel the fireworks display as well. There was council discussion about the effect of COVID-19 on the City events. In response to a question from Councilor Harvey, there was a discussion about deciding at a later date to cancel the fireworks.

9. Staff Reports:

a. City Manager

Susie updated the council on her COVID-19 City activities including the status for opening Marion County. City Hall is still closed to the public and it is working well at this point. Business is being done via the drop box and over the phone. The budget has been sent out in preparation for the Budget Committee meeting.

Susie updated the council on some staffing changes within Public Works. It may be necessary to hire a temporary Public Works worker to help cover duties within the City. Susie spoke about some new personnel costs coming from increased PERS costs for employees who are retired in the PERS system. Susie and the council spoke briefly about PERS costs for retiree employees. Councilor Harvey requested more information on the PERS costs. Susie asked that councilors send her questions prior to the meeting so she can have information ready at the Budget Committee meeting.

b. Police Department

Chief Chase updated the council on partnership with the Gervais School District and the level of school activities in light of COVID-19. D.A.R.E. activities have been on hold as well. No final decisions have been made regarding funding for a School Resource Officer. In addition, it won't be known until September if there will be any COPS funding. The Department has adequate levels of PPE to protect employees. The Chief spoke to the council about calls of service, specifically about the theft of vehicles in the area.

c. Public Works

John Robinson reported that the Sister City tree exchange happened recently and a Dogwood was planted in the park. Gervais donated a Fir tree to Aumsville. Restrooms are still closed at the park and there are no plans for turning on the splash pad. The 4th Street project is completed and the contractor did a very good job. The security system has been updated at the water plant as well as the police garage.

10. Business from the Mayor or Council

Mayor Platt spoke about her recent meetings and activities surrounding COVID-19. The Mayor is seeking funding for further education of safe best practices for citizens in Gervais. If money is available, an idea is to put banners on City and school fences on Douglas Avenue with messages regarding COVID-19 safety practices. Mayor Platt also spoke about food boxes that are being distributed in Gervais and the surrounding area.

11. Executive Session as authorized under ORS 192.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations

- a. The regular council session was closed at 8:40 PM
- b. The executive session was opened at 8:41 PM
- c. The executive session was closed at 9:00 PM

d. The regular session was resumed at 9:01 PM

Susie stated that the Budget Committee Meeting is scheduled for May 14th, so she suggested holding a special meeting on May 21st at 7:00 PM to continue discussion on labor negotiations.

12. Adjourn

The meeting was adjourned at 9:04 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MAY 7, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor

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