

Annual Return

COOL-OFF PTY LTD



ANNUAL RETURN

LICENCE NO	11867
LICENCE HOLDER	COOL-OFF PTY LTD
REPORTING PERIOD	21-Mar-2015 to 20-Mar-2016

If your licence has been transferred, suspended, surrendered or revoked by the EPA during this reporting period, cross out the dates above and specify the new dates to which this Annual Return relates below:

REVISED REPORTING PERIOD ____ / ____ / ____ to ____ / ____ / ____

(Note: the revised reporting period also needs to be entered in Section E)

THIS ANNUAL RETURN MUST BE RECEIVED BY THE EPA BEFORE 20-May-2016

Your Annual Return must be completed, including certification in Section I, and submitted to the EPA no later than 60 Days after the end of the reporting period for your licence.

Failure to submit this Annual Return within 60 days after the reporting period ends may result in:

- the issue of a Penalty Notice for \$1500 (individuals) or \$3000 (corporations);
- OR
- prosecution.

Please send your completed Annual Return by **Registered Post** to:

**Regulatory and Compliance Support Unit Environment Protection Authority
PO Box A290 SYDNEY SOUTH NSW 1232**

It is an offence to supply any information in this form to the EPA that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect.

THERE IS A MAXIMUM PENALTY OF \$250,000 FOR A CORPORATION OR \$120,000 FOR AN INDIVIDUAL.

Details provided in this Annual Return will be available on the EPA's Public Register in accordance with section 308 of the *Protection of the Environment Operations Act 1997*.

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Use the checklist below to ensure that you have completed your Annual Return correctly.

(✓ the boxes)

CHECKLIST		
<input checked="" type="checkbox"/>	Section A:	All licence details are correct
<input checked="" type="checkbox"/>	Section B1:	You have entered the correct number in the complaints table
<input checked="" type="checkbox"/>	Section B2 – B3:	If there are tables, you have provided the required details
<input checked="" type="checkbox"/>	Section C:	You have answered question 1, and 2 if applicable
<input checked="" type="checkbox"/>	Section D: N/A	If applicable, you have completed all load calculation worksheets
<input checked="" type="checkbox"/>	Section E:	You have answered question 1, 2, 3, 4, 5 and 6 if applicable
<input checked="" type="checkbox"/>	Section F:	You have answered question 1, 2 and 3 if applicable
<input checked="" type="checkbox"/>	Section G:	You have answered question 1 and questions 2, 3 and 4 or questions 5 through to 11 if applicable
<input checked="" type="checkbox"/>	Section H:	You have answered question 1, 2, 3, 4, 5 and 6 if applicable
<input checked="" type="checkbox"/>	Section I:	The Annual Return has been signed by appropriate person(s) and, if applicable, the revised reporting period entered
<input checked="" type="checkbox"/>	Make a copy of the completed Annual Return and keep it with your licence records	
<input type="checkbox"/>	Attach a cheque (unless you have paid separately) for the payment of the administrative fee for the next licence fee period	

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SYDNEY SOUTH NSW 1232

Sulfate	milligrams per litre	Monthly (Commenced December)	1	62	62	62
Total dissolved solids	milligrams per litre	Monthly (Commenced December)	2	1,900	2,200	2,500

B3 Volume or Mass Monitoring Summary

For each monitoring point identified in your licence complete the details of the volume or mass monitoring indicated in the tables provided below.

If volume or mass monitoring is not required by your licence, **no tables** will appear below.

Note that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

Discharge & Monitoring Point 1

Land application area

Unit of measure	Frequency	No. of measurements made	Lowest result	Mean result	High result
kilolitres	Yearly	1	21	21	21

Discharge & Monitoring Point 2

Effluent quality monitoring, Effluent quality monitoring prior to discharge to the effluent irrigation area

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Bicarbonate	milligrams per litre	Monthly (Commenced December)	4	210	337	439
BOD	milligrams per litre	Monthly (Commenced December)	4	1,125	2,801	5,300
Boron	milligrams per litre	Monthly (Commenced December)	4	0.042	0.061	0.080
Calcium	milligrams per litre	Monthly (Commenced December)	4	8.90	14.28	22.00
Carbonate	milligrams per litre	Monthly (Commenced December)	4	<0	0	0
Chloride	milligrams per litre	Monthly (Commenced December)	4	69	120	200
Electrical conductivity	microsiemens per centimetre	Monthly (Commenced December)	4	690	1,243	1,700
Fluoride	milligrams per litre	Monthly (Commenced December)	4	<0.05	<0.28	<0.5
Magnesium	milligrams per litre	Monthly (Commenced December)	4	6.80	8.95	11.00
Nitrogen (total)	milligrams per litre	Monthly (Commenced December)	2	84.60	220.30	356.00
Oil and Grease	milligrams per litre	Monthly (Commenced December)	4	1,503	2,097	2,715
Phosphorus (total)	milligrams per litre	Monthly (Commenced December)	4	22.10	40.95	66.70
Potassium	milligrams per litre	Monthly (Commenced December)	1	87	87	87
Sodium	milligrams per litre	Monthly (Commenced December)	4	64	97	119

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TP	milligrams per kilogram	1				
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Note: Total Nitrogen (TP) and Total Phosphorus (TP) were not recorded. These will be included in next year’s analysis.

The Phosphorus Sorption Capacity (PSC) was also not recorded and will be included in next year analysis. The Phosphorus Buffer Index (Colwell) is included which provides similar results to the PSC.

PBI is a measure of a soils ability to ‘hold onto’ phosphorus. A high PBI soil will quickly bind up P and make it unavailable for plant uptake. Conversely a low PBI soil will have more phosphorus available to the plant. Fertiliser rates may need to be lifted on soils with high PBI to compensate for the P that is unavailable.

	PBI level
Extremely Low	0
Very Low	35
Low	70
Moderate	140
High	280

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Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	5.1	5.1	5.1
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	3.0	3.0	3.0
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.96	0.96	0.96
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.19	0.19	0.19
Exchangeable sodium percentage	percent	1	1	2.0	2.0	2.0
Nitrate	milligrams per kilogram	1	1	36	36	36
pH (CaCl)	pH	1	1	4.7	4.7	4.7
PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				
Phosphorus Buffer Index - Col		1	1	140	140	140
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	21000	21000	21000

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pH (CaCl)	pH	1	1	5.0	5.0	5.0
PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				
Phosphorus Buffer Index - Col		1	1	160	160	160
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	18000	18000	18000
TP	milligrams per kilogram	1				

Discharge & Monitoring Block 6

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus (Colwell)	milligrams per kilogram	1	1	65	65	65
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	9.5	9.5	9.5
Chloride	milligrams per kilogram	1	1	30	30	30
Conductivity (1:5 Water)	microsiemen s per centimetre	1	1	130	130	130

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Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus (Colwell)	milligrams per kilogram	1	1	63	63	63
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	17.6	17.6	17.6
Chloride	milligrams per kilogram	1	1	98	98	98
Conductivity (1:5 Water)	microsiemens per centimetre	1	1	560	560	560
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	9.5	9.5	9.5
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	5.6	5.6	5.6
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	1.6	1.6	1.6
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.69	0.69	0.69
Exchangeable sodium percentage	percent	1	1	3.9	3.9	3.9
Nitrate	milligrams per kilogram	1	1	250	250	250

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Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	1.2	1.2	1.2
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.79	0.79	0.79
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.23	0.23	0.23
Exchangeable sodium percentage	percent	1	1	2.9	2.9	2.9
Nitrate	milligrams per kilogram	1	1	89	89	89
pH (CaCl)	pH	1	1	4.7	4.7	4.7
PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				
Phosphorus Buffer Index - Col		1	1	82	82	82
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	20000	20000	20000
TP	milligrams per kilogram	1				

Block 5

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PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				
Phosphorus Buffer Index - Col		1	1	230	230	230
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	23000	23000	23000
TP	milligrams per kilogram	1				

Block 4

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus (Colwell)	milligrams per kilogram	1	1	84	84	84
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	8.1	8.1	8.1
Chloride	milligrams per kilogram	1	1	31	31	31
Conductivity (1:5 Water)	microsiemen s per centimetre	1	1	250	250	250
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	5.6	5.6	5.6

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Available phosphorus (Colwell)	milligrams per kilogram	1	1	74	74	74
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	14.6	14.6	14.6
Chloride	milligrams per kilogram	1	1	21	21	21
Conductivity (1:5 Water)	microsiemen s per centimetre	1	1	140	140	140
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	5.2	5.2	5.2
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	6.3	6.3	6.3
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	1.40	1.40	1.40
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.60	0.60	0.60
Exchangeable sodium percentage	percent	1	1	4.10	4.10	4.10
Nitrate	milligrams per kilogram	1	1	25	25	25
pH (CaCl)	pH	1	1	4.3	4.3	4.3

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Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	0.68	0.68	0.68
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.26	0.26	0.26
Exchangeable sodium percentage	percent	1	1	3.0	3.0	3.0
Nitrate	milligrams per kilogram	1	1	22	22	22
pH (CaCl)	pH	1	1	4.1	4.1	4.1
PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				
Phosphorus Buffer Index - Col		1	1	170	170	170
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	23000	23000	23000
TP	milligrams per kilogram	1				

Block 3

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample value	Highest sample value

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Phosphorus Buffer Index - Col			1	110	110	110
TN	milligrams per kilogram	1				
Total organic carbon	milligrams per kilogram	1	1	16000	16000	16000
TP	milligrams per kilogram	1				

Block 2

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus (Colwell)	milligrams per kilogram	1	1	94	94	94
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	8.6	8.6	8.6
Chloride	milligrams per kilogram	1	1	15	15	15
Conductivity (1:5 water)	microsiemen s per centimetre	1	1	110	110	110
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	3.5	3.5	3.5
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	2.9	2.9	2.9

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Cation Exchange Capacity	centimoles of positive charge per kilogram of soil	1	1	11.8	11.8	11.8
Chloride	milligrams per kilogram	1	1	37	37	37
Conductivity (1:5 Water)	microsiemen s per centimetre	1	1	260	260	260
Exchangeable calcium	centimoles of positive charge per kilogram of soil	1	1	8.8	8.8	8.8
Exchangeable magnesium	centimoles of positive charge per kilogram of soil	1	1	1.5	1.5	1.5
Exchangeable potassium	centimoles of positive charge per kilogram of soil	1	1	1.2	1.2	1.2
Exchangeable sodium	centimoles of positive charge per kilogram of soil	1	1	0.28	0.28	0.28
Exchangeable sodium percentage	percent	1	1	2.4	2.4	2.4
Nitrate	milligrams per kilogram	1	1	64	64	64
pH (CaCl)	pH	1	1	6.4	6.4	6.4
PSC - Phosphorus Sorption Capacity	milligrams per kilogram	1				

B Monitoring and Complaints Summary

B1 Number of Pollution Complaints

Number of complaints recorded by the licensee during the reporting period. If no complaints were received enter nil in the attached box, otherwise complete the table below.		1
Pollution Complaint Category	Number of Complaints	
Air		
Water	1	
Noise		
Waste		
Other		

B2 Concentration Monitoring Summary

For each monitoring point identified in your licence complete all the details for each pollutant listed in the tables provided below.

If concentration monitoring is **not** required by your licence, **no tables** will appear below.

Note that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

Discharge & Monitoring Point 1

Land application area, Land application areas as shown on site map attached to the licence variation application form dated 08.06.05 and marked in orange.

Block 1

Pollutant	Unit of measure	No. of samples required by licence	No. of samples you collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Available phosphorus (Colwell)	milligrams per kilogram	1	1	51	51	51

A Statement of Compliance - Licence Details

ALL licence holders must check that the licence details in Section A are correct.

If there are changes to any of these details you must advise the EPA and apply as soon as possible for a variation to your licence or for a licence transfer.

Licence variation and transfer application forms are available on the EPA website at: <http://www.epa.nsw.gov.au/licensing>, or from regional offices of the EPA, or by contacting us on telephone 02 9995 5700.

If you are applying to vary or transfer your licence you must still complete this Annual Return.

A1 Licence Holder

Licence Number 11867
Licence Holder COOL-OFF PTY LTD
Trading Name (if applicable)
ABN 79 068 308 225

A2 Premises to which Licence Applies (if applicable)

Common Name (if any) COOL-OFF PTY LTD
Premises JUDE ROAD HOWLONG NSW 2643

A3 Activities to which Licence Applies

Livestock processing activities

A4 Other Activities (if applicable)

A5 Fee-Based Activity Classifications

Note that the fee based activity classification is used to calculate the administrative fee.

Fee-based activity	Activity scale	Unit of measure
General animal products production	> 0.00 - 100,000.00	T annual production capacity
Rendering or fat extraction	> 0.00 - 4,000.00	T annual production capacity

A6 Assessable Pollutants (Not Applicable)

C Statement of Compliance - Licence Conditions

C1 Compliance with Licence Conditions

(☒ the boxes)

- 1 Were all conditions of the licence complied with (including monitoring and reporting requirements)?

☐ Yes ☒ No

(✓ a box)

- 2 If you answered 'No' to question 1, please supply the following details for each non -compliance in the format, or similar format , provided on the following page.

Please use a separate page for each licence condition that has not been complied with.

- a) What was the specific licence condition that was not complied with? L1.1 Pollution of waters
- b) What were the particulars of the non -compliance? Refer attached
- c) What were the date(s) when the non -compliance occurred, if applicable? Refer attached
- d) If relevant, what was the precise location where the non -compliance occurred? Refer attached

Attach a map or diagram to the Statement to show the precise location. Refer attached

- e) What were the registration numbers of any vehicles or the chassis number of any mobile plant involved in the non-compliance? Refer attached
- f) What was the cause of the non -compliance? Refer attached
- g) What action has been, or will be, taken to mitigate any adverse effects of the non -compliance? Refer attached
- h) What action has been, or will be, taken to prevent a recurrence of the non -compliance? Refer attached

3. How many pages have you attached?

Each attached page must be initialled by the person(s) who signs Section G of this Annual Return

1

C2 Details of Non-Compliance with Licence

Licence condition number not complied with
L1.1 Pollution of waters
Summary of particulars of the non-compliance (NO MORE THAN 50 WORDS)
As per attached
If required, further details on particulars of non-compliance
As per attached
Date(s) when the non-compliance occurred, if applicable
As per attached
If relevant, precise location where the non-compliance occurred (attach a map or diagram)
As per attached
If applicable, registration numbers of any vehicles or the chassis number of any mobile plant involved in the non-compliance
As per attached
Cause of non-compliance
As per attached
Action taken or that will be taken to mitigate any adverse effects of the non-compliance
As per attached
Action taken or that will be taken to prevent a recurrence of the non-compliance
As per attached

D Statement of Compliance - Load-Based Fee Calculation Worksheets

If you are not required to monitor assessable pollutants by your licence, no worksheets will appear below. Please go to Section E.

If assessable pollutants have been identified on your licence (see licence condition L2), complete the following worksheets for each assessable pollutant to determine your load-based fee for the licence fee period to which this Annual Return relates.

Loads of assessable pollutants must be calculated using any of the methods provided in the EPA's Load Calculation Protocol for the relevant activity. A Load Calculation Protocol would have been sent to you with your licence. If you require additional copies you can download the Protocol from the EPA's website or you can contact us on telephone 02 9995 5700.

You are required to keep all records used to calculate licence fees for four years after the licence fee was paid or became payable, whichever is the later date.

PENALTIES APPLY FOR SUPPLYING FALSE OR MISLEADING INFORMATION

D1 - D8 (Not Applicable)

E Statement of Compliance - Requirement to Prepare Pollution Incident Response Management Plan (PIRMP) Under Section 153A of the POEO Act 1997

1 Have you prepared a PIRMP as required under s153A of the Protection of the Environment Operations Act 1997?

(✓ a box)

☒ Yes

☐ No

If you answered 'Yes' to question 1, please tick the appropriate box to indicate the following:

2 Is the PIRMP available at the premises?

(✓ a box)

☒ Yes

☐ No

3 Is the PIRMP available in a prominent position on a publicly accessible web site?

(✓ a box)

☒ Yes

☐ No

If the PIRMP is available on a publicly accessible web site please indicate clearly below the address of the web site where the PIRMP can be accessed:

Web site Address

<http://www.cooloff.com.au/environmentaltesting.html>

4 Has the PIRMP been tested?

(✓ a box)

☒ Yes

☐ No

If you answered 'Yes' to question 4 please indicate clearly below the date that the PIRMP was last tested:

The PIRMP was last tested on

13 / 05 / 2016

5 Has the PIRMP been updated?

(✓ a box)

☒ Yes

☐ No

If you answered 'Yes' to question 5 please indicate clearly below the date that the PIRMP was last updated:

The PIRMP was last updated on

13 / 05 / 2016

6 How many times has the PIRMP been activated in this reporting period?

1

If the PIRMP has been activated, please indicate clearly below the date/s when the PIRMP was activated:

The PIRMP was activated on

01 / 12 / 2014

The EPA's guidelines for preparation of pollution incident response management plans are available at

<http://www.epa.nsw.gov.au/legislation/20120227egpreppirmp.htm>

F Statement of Compliance - Requirement to Publish Pollution Monitoring Data Under Section 66(6) of the POEO Act 1997

1 Are there any conditions attached to your licence that require pollution monitoring to be undertaken?

(✓ a box)

☒ Yes

☐ No

If you answered 'Yes' to question 1, please tick the appropriate box to indicate the following:

2 Do you operate a web site?

(✓ a box)

☒ Yes

☐ No

3 Is the pollution monitoring data published on your web site in accordance with the EPA's written requirements for publishing pollution monitoring data?

(✓ a box)

☒ Yes

☐ No

If you publish pollution monitoring data on a web site please indicate clearly below the address of the web site where the pollution monitoring data can be accessed:

Web site address

<http://www.cooloff.com.au/environmentaltesting.html>

The EPA's written requirements for publishing pollution monitoring data are available at <http://www.epa.nsw.gov.au/legislation/20120263reqpubpmdata.htm>

Note - if you do not maintain a web site, you must provide a copy of any monitoring data that relates to pollution, to any person requests a copy of the data at no charge to the person requesting the data.

G Statement of Compliance - Environmental Management Systems and Practices

- 1 Do you have an environmental management system (EMS) certified to ISO 14001 or any other demonstrated equivalent system¹? (see note below on demonstrated equivalent)
- (✓ a box) ☐ Yes ☒ No

If your answer to question 1 is 'No', please proceed to question 5. If your answer to question 1 is 'Yes', please proceed to question 2.

- 2 When was the last check of the EMS² completed (see note below on check of EMS)? _ _ / _ _ / _ _ _ _
- 3 Were there any non-conformances related to environmental issues identified in the last check of the EMS?
- (✓ a box) ☐ Yes ☐ No
- 4 If there were non-conformances identified, were these non-conformances rectified?
- (✓ a box) ☐ Yes ☐ No

If you answered 'No' to question 1, please answer questions 5 - 11. If you answered 'Yes' to question 1 please proceed to section H. Questions 5-11 relate to any documented environmental practices, procedures and systems in place. Refer to <http://www.epa.nsw.gov.au/licensing/EMCP.htm> for guidance on how to complete questions 5 to 11. If unsure of the answer, tick No.

- 5 Have you conducted an assessment of your activities and operations to identify the aspects that have a potential to cause environmental impacts and implemented operational controls to address these aspects?
- (✓ a box) ☒ Yes ☐ No
- 6 Have you established and implemented an operational maintenance program, including preventative maintenance?
- (✓ a box) ☒ Yes ☐ No
- 7 Do you keep records of regular inspections and maintenance of plant and equipment?
- (✓ a box) ☒ Yes ☐ No
- 8 Do you conduct regular site audits to assess compliance with environmental legal requirements and assess conformance to the requirements of any documented environmental practices, procedures and systems in place?
- (✓ a box) ☒ Yes ☐ No
- 8a If yes, how often? Annually
- 9 Are the audits of documented environmental practices, procedures and systems undertaken by a third party?
- (✓ a box) ☐ Yes ☒ No
- 10 Have you established and implemented an environmental improvement or management plan?
- (✓ a box) ☐ Yes ☒ No
- 11 Do you train staff in environmental issues that may arise from your activities and operations and keep records of this
- (✓ a box) ☒ Yes ☐ No

¹ Demonstrated equivalent refers to an environmental management system that the EPA considers is equivalent to the accountability, procedures, documentation and record keeping requirements of an ISO 14001 system. For further information go to:

<http://www.epa.nsw.gov.au/resources/licensing/150402-environmental-management-systems-guidelines.pdf>

² Undertaking a 'check of an EMS' refers to the ISO 14001 requirements that an organisation demonstrates conformity to the requirements of its EMS and to the standard, these checks require third-party certification that requirements have been met.

H Statement of Compliance - Environmental Improvement Works

Before reporting on environmental improvement works please consider the following:

Environmental improvement works must meet the following criteria:

- They are not required to comply with licence conditions or legislative requirements.
- They have been undertaken voluntarily, and are in addition to any works required to comply with any licence conditions or legislative requirements under the Protection of the Environment Operations Act 1997 or its regulations.
- They relate to the licensed activity at the licensed premises.
- They aim to reduce air, water, noise pollution or incident potential at the premises.
- They were completed in the reporting period covered by this annual return. They are not ongoing.

If the works reported in this annual return do not meet the criteria set out above they will not be included in the calculation of the environmental management category for this licence.

1 Have you voluntarily completed any environmental improvement works in this licence reporting period that have resulted in demonstrated environmental improvements at the premises?

(✓ a box)

☒ Yes

☐ No

If you answered 'Yes', please provide the following supporting information:

Brief description of works.

1. Secure bunding and drainage constructed for the loadout of viscose product via bulk tanker transport

Demonstration of environmental improvement resulting from the works at the premises.

Include details of:

- Controls in place before works undertaken
- New controls put in place
- Description of environmental improvements (e.g. reducing air, water, noise pollution or incident potential) due to the works.
- Where possible, quantitative data (e.g. monitoring) to demonstrate the improved environmental outcome.

Prior controls in place : procedures / spill kit applications

New controls in place : concrete pad, bunding and drain to trade waste

Description of environmental: reduction in waste to ground incident potential

Quantities data : NA

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Date when works were completed (Note: ongoing works are not applicable)

01 / 12 / 2015

Estimated cost of works:

\$14,000

I Signature and Certification

This Annual Return may only be signed by a person(s) with legal authority to sign it as set out in the categories below. **Please tick (✓) the box** next to the category that describes how this Annual Return is being signed.

If you are uncertain about who is entitled to sign or which category to tick, please contact us on telephone 02 9995 5700.

If the licence holder is:	the Annual Return must be signed and certified:
an individual	<input checked="" type="checkbox"/> by the individual licence holder, or <input type="checkbox"/> by a person approved in writing by the EPA to sign on the licence holder's behalf
a company	<input type="checkbox"/> by affixing the common seal in accordance with Corporations Act 2001, or by 2 <input type="checkbox"/> directors, or by a director and a company secretary, or if a proprietary <input type="checkbox"/> company that has a sole director who is also the sole company <input type="checkbox"/> secretary – by that director, or <input type="checkbox"/> by a person delegated to sign on the company's behalf in accordance with the Corporations Act 2001 and approved in writing by the EPA to sign on the company's behalf.
a public authority (other than a council)	<input type="checkbox"/> by the Chief Executive Officer of the public authority, or by a person delegated to sign on the public authority's behalf in accordance with its legislation and approved in writing by the EPA to sign on the public authority's behalf.
a local council	<input type="checkbox"/> by the General Manager in accordance with s.377 of the Local Government Act 1993, or <input type="checkbox"/> by affixing the seal of the council in a manner authorised under that Act.

It is an offence to supply any information in this form that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation or \$120,000 for an individual.

I/We

- declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and
- certify that the information in the Statement of Compliance in sections A, C, D, E, F, G and H and any pages attached to Section C is correct and not false or misleading in a material respect.


If your licence has been transferred, suspended, surrendered or revoked by the EPA during this reporting period, cross out the dates below and specify the new dates to which this Annual Return relates below:

For the reporting period 21-Mar-2015 to 20-Mar-2016 or ____/____/____ to ____/____/____

SIGNATURE: 
 NAME: Edward Staughton
 (printed)

POSITION: Managing Director

DATE: 17 / 5 / 16
 SEAL(if signing under seal)

SIGNATURE: 
 NAME: SIMON STAUGHTON
 (printed)

POSITION: DIRECTOR

DATE: 17 / 5 / 16

PLEASE ENSURE THAT ALL APPROPRIATE BOXES HAVE BEEN COMPLETED AND THAT THE CHECKLIST ON PAGE 2 OF THE ANNUAL RETURN HAS BEEN COMPLETED

