

BOARD OF SUPERVISORS
ELDRED TOWNSHIP
ORGANIZATIONAL AND REGULAR MEETING AGENDA
January 6, 2025

I. Opening

Call to Order

Pledge of Allegiance

Election of Temporary Chairman

Announcement of Executive Sessions

Announcement of Recording of Meetings/Changes or Additions to the Agenda

Public Comment on Agenda Items

II. Election of Board of Supervisors Officers

Chairman

Vice-Chairman

III. Appointments and Other Approvals

Secretary/Administrative Assistant: E. Ann Velopolcek

Treasurer: James Phillips

Public Works Supervisor: Jonathan Gula

Right to Know Officer: E. Ann Velopolcek

Township Solicitor: King Spry, Herman, Freund and Faul LLC, Michael Gaul representing ((\$185.00/hr.)(\$5.00/hour Increase).

Planning Commission Solicitor: King, Spry, Herman, Freund and Faul, LLC; Michael Gaul Representing at a rate of \$155.00/hour.

Zoning Hearing Board Solicitor: Chad Martinez

Solicitor for Labor Matters: David Stekel, Fitzpatrick, Lentz and Bubba

Engineer: Motion: Hanover Engineering Associates Inc. Brien Kocher P.E. representing, at the rate set pursuant to the fee schedule submitted. (Senior Engineer Rate \$143.50/hr.)

Sewage Enforcement Officer: Hanover Engineering Associates Inc, (\$99.00/hr.).

Jacob Schray -03034 Scott Brown-01716 Luke Eggert- 04090

Christopher A. Taylor-03138 Nadia Einfalt-04198 Paul Saba-04167

Zoning and Codes Officer : Appoint SFM Consulting, Shawn Mc Glynn representing, pursuant to the contract dated August 9, 2016.

Building Code Official: SFM Consulting, Shawn McGlynn representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10 pursuant to the contract of 8/9/2016.

UCC Inspector: SFM Consulting Shawn McGlynn Representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10, pursuant to the contract of 8/9/2016.

Flood Plain Manager: Appoint SFM Consulting, Shawn McGlynn representing, pursuant to the contract dated August 9, 2016.

Resolution 2025-01: Resolution Appointing an Accounting Firm to Audit the Township's Accounts for the Fiscal Year 2024 (and Setting Compensation at a cost not to exceed \$6,250.00)

UCC Joint Board of Appeals Member: (Bruce Gower)

Vacancy Board Chairman: James Leiding

Pocono Mountains Council of Governments Representative: Susan McGinty

Voting Delegate to the State Convention: Scott Clark

Delegate to the Monroe County Tax Committee: (Gary Hoffman)

CJERP Regional Planning Committee Voting Member (Robert Boileau)

CJERP Regional Planning Committee, Alternate, Susan McGinty

Monroe County Association of Township Officials- Scott Clark

Earned Income Tax Liaison: James Phillips

Earned Income Tax Appeals Officer: Monroe County Earned Income Tax Collection Committee as the Earned Income Tax Appeals Officer.

Planning Commission (3 Vacancies): Scott Clark

Zoning Hearing Board: Jack Yarashas (3 year Term)

Emergency Management Coordinator: (Gary Hoffman)

Deputy Emergency Management Coordinator: John Gula, Brian Stankovich

Primary Fire Protection for Eldred Township: Kunkletown Volunteer Fire Company

Kunkletown Volunteer Fire Company Fire Chief Approval: (Brian Stankovich)

Kunkletown Volunteer Fire Company Board of Directors, President, Approval: Ray Miller

Primary Advanced Life Support and Basic Life Support Emergency Medical Service Provider for Eldred Township: Lehigh Valley Emergency Medical Services

Community Center Supervisor Liaison and Alternate: Susan McGinty and Scott Clark

Township Administration and Volunteer Coordinator to the ETCC Board: E. Ann Velopolcek

Plant, Ground and Maintenance Emergency Response, Jonathan Gula, Eldred Township Public Works Department

Volunteer Thrift Store Management: Donna Deihl, Manager Peri Marando, Assistant Manager; Lori Jacobs, Administrative Assistant

Township Employees Cost of Living Increases: For 2025 (3%)

All Other Benefits: In Accordance with the Current Employee Handbook Amended 1/20/2021

Mileage: Motion: Approve Mileage Reimbursement at the IRS Federally Allowed Rate 0.70/mile

Legal Advertisements Times News of Lehigh.

Depositories for Township Funds: Pligit and First Northern Bank and Trust as Depositories for Township Funds.

Approve Bonds: James Phillips, Treasurer \$1,125.00(\$800,000.00)

Ann Velopolcek, Assistant Treasurer \$435.00 (\$200,000.00)

Monthly Meeting Dates and Times:

Motion: Board of Supervisors: 3rd Wednesday at 7:00 P.M (except January)

Motion: Planning Commission: 2nd Wednesday at 7:00 P.M.

Motion: ETCCC: March 6,2025 and October 2, 2025, 3 P.M.

Motion: Parks and Recreation Committee: 2nd Tuesday at 7:00 P.M. beginning March 11, 2025

IV. Regular Business

1. Approval of the Minutes: December 18, 2024
2. Treasurer's Report
3. Bills for Payment and Ratification
4. Payroll
5. Reports (and Related Action Items):
 - a. Public Works Supervisor's Report
 - b. ETCC Report: Cleaning Fees
 - c. Parks and Recreation Report
 - d. Historical Society Report
 - e. Zoning Report
 - f. Planning Commission Report/CJERP Report
 - g. Kunkletown Volunteer Fire Company Report
6. Update Generator Project Information
7. Kuehner Field Estates Subdivision: Developer Request for Release of Letter of Credit
8. Public Comment
9. Adjournment