

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:32 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Here; Trustee Pfile; Here; Fiscal McCluskey: Absent; Roads, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zoning: Lippy: Absent

Guest: Andrew Coy, Dean, Bob Grudosky, Sierra Thomas

I. MOTION TO APPROVE AGENDA For: August 9th 2018

Moved by: Tim Seconded by: Chris

Roll Call: Mr. Bixler: Yes; Mr. Diehl; Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES: July 12th, 2018 regular meeting

Moved by: Chris Second: Tim

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

III. CORRESPONDENCE:

A. Jeffrey: I received from Portage County Office of Homeland Security and Emergency Management the meeting that is going to be taking place on September the 12th at 6:00 pm - 7:30 pm at the Northeast Ohio Medical University to discuss the Marks Radio Program overview of state Fire Marshall Marks Grant. Local Elected officials, Fire Chiefs, EMS and Police. Are they still moving forward with that county wide communications? Jesse: Yes, I spoke with Captain Rarick a couple of weeks ago, right before I went on vacation and they are still working on distributing two Marks radios to every department for free; it is just going to cost us a \$10.00 monthly fee for each radio. What they are hoping for with this is in the case any vast or anything at the school; we could communicate with all departments, right now we cannot do that. Jeffrey: When you talk about all departments; you are talking about everybody in the county, sheriffs, state highway patrol. Jesse: I know that Streetsboro is going to be going to Mark's, Kent is going to Mark's totally, Ravenna City is going to Mark's totally. Jeffrey: If Ravenna City goes to Mark's that is going to shake up a whole lot of townships. Jesse: I think that Ravenna Township is also going to Mark's totally. Chris: What is the advantage to this anyway? Jesse: The way that I understand it and I am kind of coming in on the back-end of it; because I was not involved in it at all in Atwater. The advantage to Mark's is you have a broader span of communication as far as like; right now we have issues from time to time communicating if we want to transport to the Akron Hospitals, because if we cannot hit the right cell tower, even with the west tower like we use that was set up through Firecom; right now we still use the three towers; the west tower the central tower and the east tower depending on where we transport to; we primarily work off of the west tower; even working off of the west tower we cannot always communicate with dispatch in the Akron Hospitals; the way that it was explained to me by Captain Rarick was with the Marks System it works more off of satellites so you have that better span of communication; I could actually be in Southern Stark County maybe we had to transport to one of the hospitals in Canton; we would be able to connect with dispatch; that is primarily why; I think that the bigger departments are going to this; there are less dead spots with the Marks System. Ravenna City they got these Marks radios and they want to distribute them I think that it is two to each department that they dispatch for so in-case of a major catastrophe a tornado or a school system; where all of these agencies which we do not normally work together; but in those instances we would; we have a way of communication without having to scramble you are on VHS they are on Marks; plus it just gives everybody an extra band of communication like that where communication is already going to be chaotic anyhow. Jeffrey: So it does not replace the dispatching system. Jesse: It does

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

not replace the dispatching system; it is going to be used for back up or if our dispatch system were to go down if our VHF would go down for some reason the Marks could be a back up to still communicate. Chris: You said some of these other bigger departments are going to go and switch over to Marks completely? Jesse: That is my understanding is that they are going to switch over to Marks completely. Chris: What happens when we try to communicate with them? Jesse: Unless they keep a VHS I am guessing that they are probably going to keep a VHS hand-held for mutual aid or something like that. Jeffrey: What is it is it a high-band. Jesse: I do not know for sure; I would have to get more information. Chris: So they are half a step away from forcing to jump into it too. Jesse: Yes, and No; we rarely do mutual aid with Kent, Streetsboro. Chris: Most of the small departments around one way or another are touched by them; they are not forcing us; but if we want to do business with them. Jesse: I think that is one of the reasons Ravenna City Dispatch was offering these radios out to everyone, they are all hand-held and work off of repeater systems; repeaters run off of basically ultra-high frequency's.

B. Jeffrey: We also have information office of the budget commission of portage county Ohio; I think that each one of us got that in our mailboxes; this is the Local Government Funding; at which the state sends them down which every year they send them down to the county is significantly less but the number that I see for Edinburg is probably not to bad compared to some of the other; but they are going to have a meeting on August the 30th at 6:00 PM at Reed Memorial; they have had a couple different meetings bottom line is they gave everybody the opportunity to reach out and try to come to an agreement on the formula for the distribution of funds; obviously the county and Kent City have the biggest vote on it; I think when it comes right down to it the County makes the decision if we cannot come to an agreement.

Bill: The present formula that they have attached there; we're actually are doing better than we have.

IV. OLD BUSINESS:

A. Jeffrey: We will move right onto the bids for the new salt shed; This is recover building systems Edinburg Township; Description One building 42X42 Bloom arched building fabric tension cover; 1 vented end wall; stainless steel anchor bolts and L Brackets wall to truss connection; 12"x10' concrete wall with footer 8' above grade delivered and installed; stamped and sealed for state of Ohio building permit does not include tax, footer digging, footer tile or back-fill all work to be completed in a workman like manner according to standard practices all agreements are contingent upon strikes accidents or delay's beyond our control and the bid is \$60,360.00. Tim: They did Randolph's building and 4 or 5 of them around the area. Bill: Is that the format the standards. Tim: He has to follow the specs to go by that we gave him; basically it comes down to this; we give him guidelines they have to go through the county anyway and the county is going to tell him; once he gets his architect drawings done they will turn them into the county and the county is going to tell them; they might change them and tell them that the footer has to be this big or whatever; they are going to make basic changes to it; they may change the re-bar structure; all we can basically do is give them guidelines because the county is going to change it. It will not be significant. Jeffrey: Contact information for those was to Kevin right? Bill: Or me for the bid; for the specs was Kevin. Kevin: Rhonda got 4 or 5 people and she gave them to me Monday night and I contacted them all Tuesday morning. Tim: I say that we accept it contingent upon Chris Meduri's review, unless you guys have something else that you want to do; I wish that we would have had more than one. Kevin: It was in the construction thing on the computer too, because they called me about two weeks ago and I gave them all of my information my number to contact and everything. Chris: I would like to have more than one bid also

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

but seeing nobody turned anything in there is nothing that we can do about it; as long as it is a competent bid and builder; he has done several of them in the area; as far as I am concerned; I would make a motion to accept his bid and move on.

MOTION: RESOLUTION:2008-068

To accept the bid at \$60,360.00 per review with Chris Meduri from We Cover Building Systems; Beliot Ohio.

Moved By: Chris Second: Tim

ROLL CALL: Mr. Bixler:Yes; Mr. Diehl:Yes; Mr. Pfile:Yes

Bill will scan and email to Chris Meduri.

B. Chris: The septic system at the fire station; I got a hold of workman and they connected me with Ryan Bizzarri and his company did the work down there; so you will be getting a bill; when I talked to him yesterday when he finished up he did not have it all figured out so I am not positive how much that it is going to cost us. Bill: Do you have a somewhat estimate at all? Chris: I do not think that it would be more than \$2,000. There will be a bill coming for a couple of loads of 57 gravel from B&K. He more or less replaced what was there; dug it out put new gravel in; what was going on was the gravel became clogged it would not let the liquid go through; the way that is set up is there is a pipe that comes out of the tanks and the water is supposed to leach down through the gravel and into another pipe and then after it is clean and into the other pipe to get pumped out; so for the time being we just replaced the gravel and replaced the 4" pipe and moved on; the only other thing that we have to do is; I do not know if Kevin can do it or that plug that the sump pump plug pumps into in that crock it is corroded we need to put a new plug there; can you do that? Kevin: Well yeah I can; is it still off? Chris: It is still off, we have a few days here; it is going to take a while to filter down through that gravel and plus we had the tank pumped and everything anyway; we probably have a few days anyway; we probably need a new plug put in there; just from age it was all corroded and everything.

C. I noticed that the fair board is not done; we better call the girls about that. I will give them a call tomorrow.

IV. NEW BUSINESS:

A. Chris: One of my neighbors down there Kevin or actually 2 neighbors they are going to take us up on the culvert pipes; Rick Reynolds and Steve Noll; they are right side by side and there is actually a piece of pipe in between even so you will end up putting in 60 ft in I think and join it together; they have already contacted Marlboro Supply and paid for the pipe and all of that. Kevin: They will have to get a hold of me and then I will go down there and set it up; I will need their address and all of that; Give them my number and then we can go over there and take a look at it and set it up.

B. Jeffrey: The only thing that I have is the infestation that we had; Kevin: I have talked to the health department and met them out there; Theo from the health department I talked to him the other day again. Jeffrey and I talked and he wanted to know if they were setting more traps and they said that they cannot set them down at the park because we treated it so Jeffrey said that they could set one here or at the fire department. Jeffrey: I think that I would like to see one set here because this place gets used quite a bit. Kevin: I guess they cannot set it at the same place because we treated that area; he suggested that we treat it at least once more; the guy that did it he is on vacation; so as soon as he gets back; I will probably have it done the first week in September it is supposed to be good for 21 days after you do it; by the end of 21 days we are going to be into the fall; if we get a frost or some cooler nights the mosquitoes are going to be less active anyway so we should be

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

good from there on; other than that they just found some right as you're going into the park right past where the driveway narrows at that first culvert pipe that is where he found them at; what bothered him is that there is no standing water there is really never any standing water there; usually where he finds them there is a pond or stream or standing water all of the time. Jeffrey: I have had several phone calls from residents including some people that were planning on using the pavilion this weekend; I think one more spraying again this year and I would like to see us when getting into mosquito weather next year is just go ahead and do it right off the bat. Kevin: Maybe even do it once a month or something that way we can stay ahead of it. We talked about fogging to; I think fogging was like \$300.00; but that was only good for two days; when you think about it what they are going to do is drive around and fog; she said that she could back into the heavily wooded areas and blow the fog; but when it is treated he is putting it on the ground and the residual that stays there; but that probably is not killing the ones way back in. Jeffrey: I got a phone call from a city that also found that they had the same thing I gave them the information that you gave me so that they could use the same company. Kevin: I guess Kent had it in May or June and Windham had it; Streetsboro too. Kevin: I guess Kent fogs on the regular basis; they have their own system there. Bill and I talked about that two because he thought that the health department should come out and spray for us; but they will not. Jeffrey: No they were clear on that; we found it you fix it. Bill: I contacted Joe Diorio to and asked them what the Health Departments plan and protocol was; they did not really have one; they followed the state guidelines and actually spraying was not part of their emergency guidelines; they have different tiers of emergency.

V. TRUSTEE REPORTS:

A. Tim: I went to the Park Board meeting the other night they talked again about the Bi-centennial and so forth; they would like for us to discuss dates so that they can get something down. Jeffrey: I have no problem with them using the same date as trunk or treat; we need to establish that date. Tim: They are saying October 26th of next year. Tim: As soon as we have a confirmed date with them they can start planning and getting it out as far as getting the community involved and so forth; so that is why they are pushing so hard to get a firm date. Instead of doing it on a Sunday they are going to do it on a Saturday because it is going to be bigger that way we have Sunday to clean up; so instead of doing it on a Sunday they want to do it on Saturday the 26th; basically they were going to extend it and make it longer and they have all kinds of ideas. Jeffrey: Do you want to put that in the form of a motion so we can go ahead and slot it on the Calendar?

MOTION: RESOLUTION:2018-069

To have the 2019 Bicentennial/Trunk or Treat on October the 26th 2019

Moved By: Tim Second: Chris

ROLL CALL: Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

Jeffrey: Do we want to lock down the 28th for Trunk or Treat this year?

MOTION: RESOLUTION: 2018-070

Trunk or Treat will be October 28th 2018

Moved By: Chris Second: Jeffreyrey

Mr. Pfile: Yes; Mr. Diehl: Yes; Mr. Bixler: Yes

Tim: The only other thing that they had at the meeting they were talking about an idea for a fundraiser for this year; they were wanting to do cemetery tours in the evening and I told them of course we close the cemetery it is dusk til dawn; so for them to do evening tours and if they were to have; I guess it is something that communities are doing now; they have a medium and they go in little tours and they asked about it and I told them that we would discuss it and let them know; I do not

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

know what it would amount to. Chris: What are they looking to do? Jeffreyrey: I would like to know more about that. Tim: They would have to give me more details; but it was almost like they schedule and get like 10 people and they just go through the cemetery and get some history on some of the headstones. Jesse: When I went to a conference in Gatlinburg they have all kinds of every other building is go out to the battlefields and you have these people that supposedly are seeing the spirits of the soldiers and all of that stuff; they dress up in that era and people were big time going out there. Tim: They said that it is a big thing; I have never even heard of it. Chris: I would not necessarily have a problem with it; we have some good history in our cemetery and I think that it would probably be good. Tim: That is the other thing when they are gathering some history that is going to also help contribute to the bicentennial; because that is the other thing we are looking for speakers that have Edinburg History for the Bicentennial; they are doing some research and that is there idea for doing a little fundraiser; as long as alright with them being in there in the evenings on a weekend or something. Chris: I do not see a problem with it.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have been ditching; we put a new cross over pipe in on Giddings; we got the International Dump Truck back all fixed up and ready to go; the intersection over here; we will be starting on the Intersection here at the end of August. Tim: Right as school starts? Kevin: Well that is what we said at the meeting; I was at the meeting and so was Ron Goldberg; he says do you realize how much traffic is going to happen; Well that is when Ned Company can get started; the company is out of Deerfield; So the state's biggest concern if something happens on the expressway and they have to shut the expressway down how much traffic that you are going to have at any given minute or any day; It is what it is they are used to it; I think that they are over there by Walmart doing a big job; I think that they are trying to get that wrapped up and then they are going to do this over here. I went to the meeting with the state and they said that they were going to start the end of August. I see that there is a little more activity over here there were a couple of state trucks and there was another truck over there; they were waiting on one of those cable companies to get their cable out of there; that was one of the big hold ups. They have to pull a lot of cables and pull a lot of poles out and stuff.

B. Jesse Baughman/Fire Department- 1511 we got it back last week; we drove it around for a while and as we were driving it; it kept sputtering on us; it actually quit running at one point; we were sitting at an idle at an intersection and it idled down; the voltage dropped down below 14 or below 12 and quit they were able to get it back started and back to the station; I called Alliance motors back up and talked to Rex; he is in charge of the service; he gave me some things to look at; I was looking at them; I could not find anything; I took it back down there and dropped it off because it seemed to be electrical; which is what they were working on with the batteries; after they did a deeper investigation they found that the ECM was very corroded where the fuses in there make the connections; so they cleaned all of that up and got that part working good; that took care of the voltage part; then they drove it for a 40 mile test run; it still had the flutter that we were witnessing; they brought it back and did some more analyzing and came to the conclusion that it was going to be one of two things; the fuel pressure was low and they recommended replacing the fuel pressure sensor if that did not take care of it then they said most likely it is the fuel injectors; this all transpired when I was getting ready to leave on vacation; I called and spoke with Jeffrey we talked about it for a little bit and we decided to let them go ahead and finish replacing the fuel sensor and stopping at that point which brought this total bill up to about \$1,500. If that did not correct the problem; we will not work on it until we reanalyze the cost and the effectiveness of

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

the use of the squad; Bob called me yesterday spoke with me about what the results were and I also called Alliance today and talked to Rex again; they did replace the fuel sensor; it did correct the fuel pressure issue; however, we still have the flutter; so they are thinking that it is most likely the fuel injectors that are bad; the fuel injectors would cost about \$3,800. to replace the fuel injectors; I asked him what is going to happen if we continue to run it the way it is right now as is; his thoughts were he did not think that it was completely going to die out on us at any given time; he said that we would experience the flutter from time to time; it is not an everyday all of the time occurrence; so that is where we are at with that right now; this last bill was \$1,498.00 is where we are at with this. That truck is a 1998; the issue is; I know that the concern is putting the money into it for the age of it and amount that it gets used; I am in the process of getting some numbers together as far as how many times that we are running two squads where that back up squad comes into play; the numbers are a little low this year than they have been in the past; still there is quite a few more than I had anticipated and also now that we are getting more people available for call back the opportunity to being able to use that when we need that second squad is becoming more favorable for us also. Tim: What is your guy's opinion; is it still a good truck? Jesse: I would hate to lose it; my personal opinion right now is that I would hate to lose it; I hate to see us not have it; there are not too many departments that have 2 squads; it is not something that does get needed for us all of the time; but when it is and we have the MVA's we can easily fill both squads and a third. Jeffrey: If you are in the need of two squads and you have a MVA that means that you would have to have 4 medical personnel and minimum of 2 in a truck. Jesse: Right, During the day; during the week; we cannot do that at this point; I see our numbers with some people that are inquiring to join the department primarily for call backs and such; I can see that increasing; will that be here right away, no; but the possibility of still needing that second squad is there; I do hate the thought of spending another \$3,800. on it; but like Bob and I were talking yesterday; the equipment that we have in that truck is actually probably worth more than what the truck is and just to have that equipment not being in use is not feasible either. Tim: So the flutter; does it slow you down; is it just a noise. Jesse: It happened to me when I drove it down to Alliance; it happened to me once and honestly it was just like a miss. Chris: Is it just when you step on it hard; is that when it does it? Jesse: More so slowly; slow acceleration. Chris: But it is on the acceleration? Jesse: That is when I noticed it when I was taking off from a stop light; as I was doing the slow acceleration; it just skipped almost; but it never quit on me. Chris: We are still in the thinking process of this anyway; Let me check with a friend of mine that works on the diesels all of the time and see what he thinks also. Tim: It sounds like these places just throw parts at stuff. Jesse: He told me today that the company that they get the injectors from which is named Alliance Injectors; he said that they for a while they tried to do some rebuild ones and a couple of trucks that they installed them in ended up not being successful; so they actually went away from that and went back to brand new ones. Jeffrey: You said that you did a calculation of number of hours' verses what would be the mileage; 350,000 miles but the number of hours' on the truck verses what would be considered; mileage vs hours; because the truck sits and idles a lot and from what I understood 400,000/450,00 is injector change time anyway. Jesse: Bob and I were talking last night and we both agree that the truck needs driven more; than just sitting; they had a tendency when they did truck checks they pulled them out on the apron and let them run for 15 minutes or so; it needs taken down the road; it needs ran; and that is one of the reasons why we rotate them on a weekly basis; so that it does get ran and the equipment also inside it gets used as equal as the other squad. So right now it is complete; it is sitting down there waiting for us to make a decision whether we bring it back home as is with the \$1,489.00 bill for the fuel sensor, cleaning. Jeffrey: The sensor brought the pressure back up to specifications: What did it bring it up to? Jesse: Yes; I think that he said 41

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

pounds. Jeffrey: 41 pounds is at the low end of the pump pressure? Jesse: I do not remember what he told me. Jeffrey: I say that we bring it home; Chris if you would talk to the individual that you know. Chris: I think that it is run able; bring it home; we might end up bringing it back down there and putting the injectors in; I do not know; I am not saying that we are not going to; why do we not just bring it home; use it a little bit; do a little bit more checking. Jesse: That would give me more time also to find out some more details; I just spoke to him for a little while during lunch and I was on limited time. Chris: Well Rex; the guy that you are talking to is the older guy and he is the owner of the place; he has been there since the beginning of time; his dad owned the place before him. Tim: I do not think that \$3,800 is the end of the world; if they do that and it is still not fixed; where do we go from there. Jeffrey: I would like to crawl around that truck a little bit because the last time that I was up there I saw some deterioration on the lower left rear corner; I kind of want to know; you know that it is 20 years old. Jesse: I would hate to see us go backwards right now; having the capability to run 2 squads. Jeffrey: I think going backwards is having something that is broke down 90 percent of the time; that is going backwards. Jesse: I know I understand that. Jeffrey: Right now we are in the talking planning stage. Jesse: When I first started I left the fire station; we were doing one of the car washes with cadets and Paula was talking to some of the wives/girlfriends that were up there and they approached me they would like to restart the auxiliary for the fire department; that was something I did not know if we needed to run that by the trustees for that. Jeffrey: No, they are their own organization; it is nice that we would know about it; so that we know that they are there; but as long as they are not functioning under township direction they are their own organization. Jeffrey: Does everything that gets ordered; the supplies and everything; do you know about it before it gets ordered? Jesse: Yes, I am trying to make sure that I do; I do not know if there have been somethings that have slipped through; as far as EMS goes he has been pretty well as far as telling me that we need it and then he orders some stuff; he has not asked me permission to order; I think the first order that he sent through on some stuff; he had told me after the fact that he had ordered it; I also expressed to him that I wanted to look at; he is buying everything through Bound Tree. Bill: Who is that? Jesse: Mike Pickens my EMS coordinator. Bill: Because he is not listed as a purchasing agent/so you have to make a resolution. If it goes through Jesse that would be fine; the only person that you authorized for purchases is Jesse. Jeffrey: The reason that I am bringing this up; as I was going through the checks; I do not know if you noticed it or not; but there was a tremendous amount of money for supplies going out for the fire department; I believe and I hope that I am speaking for the board when I am saying this; we want to make sure that you have what you need; but we do not want you to run us bankrupt either; I would really like to make sure that you are very well aware of what is coming through and I do not think. Chris: I think that he needs to sign the receipts; There is no sense in us giving somebody else authorization. Bill: Bound Tree does not give me the name of who ordered they just send me the invoice with their salesperson. Chris: If you need a signature on it Jesse needs to sign it. Jeffrey: That way you keep abreast and you are right on top of it because it is a chunk of change that we went through for fire department supplies this month; I am not saying that we did not need it; I just want to make sure that you are aware of it. Jesse: I know that some of the stuff me and him were talking about is discipline with squad personnel because hospital personnel were the hospital replenishes some of this stuff; It is making sure that requisition forms get filled out and I guess that has been an issue in the past even before me so I am working on that; I'm also working on looking at a couple different other vendors that I believe are actually a little bit cheaper than Bound Tree. Bill: Bound Tree has high freight costs is what I noticed; sometimes what you order you pay more in freight than the product that you get.

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's shared. Along with those I just want to make sure that you get approval for \$607.60 for Bound Tree Medical; because it is over the \$500.00

MOTION: RESOLUTION:2018-071

To pay Bound Tree Medical \$607.60 for Medical Supplies for the Fire Department.

Moved By: Jeffrey Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

MOTION: RESOLUTION:2018-072

To pay Miners for the clutch kit.

Moved By: Tim Second: Jeffrey

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Bill: I have a regular blanket certificate that I wrote to cover part of that was the clutch and part of it was Tallmadge Asphalt which we had a bill for \$6,079.00.

Jeffrey: That was part of our road repair that we already approved or not? Bill: We have money set aside but it has not been encumbered specifically. When we budgeted for the road we just budgeted like \$61,000. It was over \$500 and over \$1500 for one trustee to approve.

Bill: I did turn in the budget to County; I have not heard anything back. I just have one question about the fire department staffing; I noticed that on the total summary for payroll hours; when we budgeted for the fire department we looked at 2 firemen at 24 hours a day; this last one there was a big chunk of overtime. Jeffrey: The reason, correct me if I am mistaken Jesse; from what we discussed it is training that had to be completed for one of the new; they need so many hours of training prior to. So Yes I did know about it; one thinks though if we look at our total monthly hours that we are supposed to do at 24X2; we are not and have not met that so I would kind of just let that one goes because it kind of filtered back to the months that we never touched our 780 hours or whatever it is. Bill: So when they are training they get paid the regular rate and not the training rate? There were 68 hours above 2 man for the week and that did not include the training hours which we also paid this check; so that was totally separate; so that is why I was just wondering. Jeffrey: We have a training rate that we pay for your Monday night training's; but one of the things that we never discussed was training rate this; because normally they have all of their hours in before they even get to us; This is the first occurrence that I have had where we actually did this; what is this training classified as. Jesse: Before he can actually sign up for shifts; being 1 person of a 2 person shift; they get handed a booklet about 8-10 pages long and they work with the duty crew going over where all of the equipment is on the squads; learning where all of the equipment is on the engines; making sure that they know how to run the pumps; they do driving of the vehicles and all of that stuff before they can actually be signed off by an officer and schedule to work the shifts on their own as far as 1 of the 2 person duty crew. Chris: If there is two of them there why could he not just be there as a shift person along with one other person that is already familiar? Jesse: He could not operate under an emergency situation or something; he has not cleared to drive. Jeffrey: He or she could assist back in the box with the patient; but if you had one on one the driver has to be certified and so does the technician; that is why you cannot use them both but. Chris: Where there are instances where they take two pieces of equipment out by themselves? Jesse: I hope not. Chris: I guess I do not understand why that trainee If you come up with a call; why the trainee could not be in the back anyway and other guy be driving anyway.

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

Tim: Because if they are not familiar where everything is. Jeffrey: Actually it is more than that in my opinion; if something happens back there while that individual who is training and there is not somebody back there to monitor what is going on until they say he is certified to do this then it puts an excessive liability on the township. Chris: I will accept that. Jeffrey: I believe that it is 8.00 and some cents training rate/ \$8.75 or something along that line and that was developed primarily for the Monday night training's and he/she is working as a duty crew person but as a trainee. Chris: I would not want to lose a person over it Jesse/but I also do not think that it is fair to us paying them their full rate and we do not have a full person. Tim: How many hours are we talking about? Jeffrey: It totaled out to be about 68 hours. Jesse: And I agree; I guess that it was my fault; this was in place before I came and I am going by what essentially Shannon was helping me with this with the pay rate and stuff; I guess that I should question that as far as what his pay rate is; I know that it was brought up to me; he wanted to help fit in his schedule; he was wanting to work 6pm - 6am shifts and I was like no because a majority of that time you are going to be sleeping; so I did put a nix to that right away. Chris: How many hours do we allow? Jesse: I guess that depends on the individual a little bit; like this particular person has done good on everything; what I got from one of the lieutenants was he still needs work on pump operations and driving the engines; he does good with the other skills; the ems skills and such. Chris: So the 68 hours is all one person? Jesse: It was two people. Chris: I guess that I am questioning how many hours are we putting into these people before we think that they are ready to operate in our station. I guess to a certain extent if you divide it in half 30 some hours seem a little bit steep to me. I guess to get them comfortable with our station; maybe I am wrong. Jeffrey: I do not disagree; but in all reality we have not come across it like this before so I am not sure how Mike was doing it; because you were saying that this was already in place and I can only remember a couple of times when I asked what are these extra hours for and they said training. Chris: I would not have a near a problem paying them their full rate if it was 15 or 20 hours but now we are 30 some hours and I do know whether they are ready yet or not; You are saying that they are not really ready; I am a little bit nervous; if he is not ready in 30 some hours is he ever going to be ready. Jesse: I understand. Jeffrey Well here is the thing; I totally agree with what Chris is saying; it sounds like you are probably in the same boat talking about the hours; we should have a limit set; in other words, you have this many hours for pump training; this many hours for squad training; and at the end of those hours then you have to pass a proficiency test; if you need more time than we are not paying you for it; that would be the way that I am looking at it. Chris: I would agree with you. Tim: Is some of that going to come down to your Monday nights? I am just saying if he is just not quite ready they are going to maybe spend a little extra time with him on Monday nights. Jeffrey: That would be his opportunity to step up and say I do not have it now but I understand where we are as long as they understand up front; this is what you have and this is your time frame this is what the township is going to pay you for and anything over and above that No. Tim: Do you want to change that in the future that they be paid the other rate for training or do you want to leave it like it is? Chris: I do not have a problem with a reasonable amount here Jesse and you can come back and tell us what you think a reasonable amount is; just off the top of my head I am thinking about 15-20 hours is a reasonable amount of time to get someone acquainted with our system if you come back and tell me that you think they need 25 hours I will probably go along with you; or if you say 15 hours is enough; I think we need to figure out a little bit of something and I just do not think that 35 hours is acceptable. Jeffrey: Obviously we have been doing something that did not give us a heads up by looking at a document and now we see it. Chris: Maybe this is the first two that have gone this much? Maybe I am wrong/ I am a newbie here also. Jeffrey: That is why it stuck out; that is why he and I already had a discussion on it before I approved the hours; because it popped out; let's make

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

sure; that is something that you just need to work on. Jesse: What you guys have never seen is the people that we hired before have already experienced hours of driving and that is the main thing; we have gotten other people from other fire departments that came in and they already got it and they are done and they pass real quick; this kid is brand new out of the academy; we could minimize or even go at a lower rate. Jeffrey: You know that you have professional students out there you know. Bill: I just brought it up because it had not been budgeted for those so we are going to run out depending on how that continues; if I get a rough estimate then I will just include that in the budget next year; that is the only reason that I brought it up. Jeffrey: No big deal just something for us to work on. Jesse: When this packet was brought to me saying this is what they have to do and stuff; I guess my ignorance was that I assumed that they did not get paid for it and then Shannon had said Oh no they get paid for it. Jeffrey: If you have a full blown call they are going to be utilized; these are things that they do not teach you in the academy; I just do not feel comfortable signing him off and saying here you are going to run the squad lights and sirens; you are going to run this pump while I got 2 guys inside; they just do not teach this stuff in fore school.

Bill: Bill Steiner would like to know if he could set up a meeting to discuss curbside pickup at some point with the trustees. Jeffrey: That would be a good topic; Yes, we are all going to be getting very very busy over the rest of this month because all of us in some way shape or form are involved with the fair; so I would like to see it in September. Chris: Somehow we need to get that put on the township sign down there so if any residents and make sure that we mention it to anybody that we see; that he is going to be here talking about curbside pickup; I am still not sure that our residents are ready for that. Kevin: I know that their not; but I am ready for it. Bill: I will double check with him; but this has been brought up with him in the past and I think what he said the procedure is he will usually discuss the thing with the trustees and if it is something that they want to go ahead and then they will do a public presentation and then they actually do mailers. Chris: Anytime I have talked with him; he always seems to think that the residents are for it/but they are not. Kevin: The problem is we are getting lots and lots of trash we really are and tires. Tim: They will not pick them up if there is trash in them and we have to pick through them if there is trash put into them. Kevin: We are getting people that are putting bags of garbage in there and then they changed their criteria to; they use to take all of step 2 plastics now they do not want any of that stuff. I have to buy some more of those little flash drives tomorrow because we caught somebody leaving a whole bunch of fish tanks out there and a guy that put a tire out back behind the dumpsters they want to prosecute them; so we have to put them all on those little flash drives.

Bill: The last thing that I have are the new credit cards for certified; I do not know how you want to distribute them; I just need to know which card is assigned to which department; I do not know that we have 9. Kevin: You need the three numbers that I have. I would have to look at the numbers. I am not sure which number. Bill: These bills are real screwy and this is the problem and for example this is the gas that is charged it says card number 8 on the receipt; but it is actually card number 1; these bills are a royal pain to figure out; then I have to go through each of those receipts and Kevin marks those really well; if I have them all it is really easy. Kevin: If you are there tomorrow; I can bring all three cards over and show you.

VII. MOTION TO PAY THE BILLS: Warrants: 40812-40838

Moved By: Tim; Second: Chris

Mr. Bixler:Yes; Mr. Diehl: Yes; Pfile: Yes

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

August 9th

2018

VIII. MOTION: MEETING ADJOURNED, TIME: 8:52 PM

Moved By: Tim; Second:Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jeffreyrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer