

June 4, 2018  
5:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, June 4, 2018 at 5:15 p.m. in the City Hall Commission Room.

Mayor Stirton called the meeting to order and the prayer was led by Chief Calhoon. The Pledge of Allegiance was recited by all.

Present: Mayor Stirton, Commissioner Edwards, Forkenbrock, West, and Krug. City Clerk/Administrator Kim Knudson and Attorney Kevin Hill were also present.

Motion by Commissioner Forkenbrock to adopt the agenda after adding sewer discussion at 501 East 15<sup>th</sup> Street to the agenda after Chad Goben. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to approve the minutes from the May 7, 2018 regular meeting after Commissioner West requested the minutes be updated to reflect more in depth what he said during the Discuss Sewer Issue portion of the meeting. Kim will include the revised minutes in the next Commissioner packets for review. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3508 (Payroll) for the amount of \$34,138.99. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3509 (Payroll) for the amount of \$35,025.29. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3510 (Disbursements) for the amount of \$323,121.69 after Edwards asked about the difference in quoted and approved amounts for the pool vacuum vs the amount that was actually paid. Forkenbrock asked why the city was getting some of their roll offs from Martin Construction, and not Waste Management, the pool fence posts and why they were taken from the pool fund, and engineering cost for \$1400 in the parks budget, was it for the dam inspection? Seconded by Commissioner Forkenbrock. All aye.

#### **Public Comments**

None.

#### **Tim Lentz Recognition**

Tim was not present. Motion by Commissioner Edwards for Kim to invite Tim tomorrow morning to the next Commission meeting on June 18<sup>th</sup>. Seconded by Commissioner Forkenbrock. All aye.

#### **Request to be placed on Agenda**

Rita Higley introduced the new Library Director, Cece Rettiger to the Commission. Rita stated that she is happy that the city supports the library and how she has enjoyed working with everybody through the years. Rita's last day as Library Director was Thursday, May 31st.

#### **Request to be placed on Agenda**

Chad Goben asked about the possibility of lowering speeds and adding Children at Play signs around Mission Lake. Motion by Commissioner Krug to reduce the speed limit to 20 mph from 15<sup>th</sup> to 120<sup>th</sup> Street, and reduce to 10 mph from 120<sup>th</sup> Street north to Wilson Drive. Seconded by Commissioner Edwards. All aye. Kevin Hill will draft Ordinance for approval.

### **Sewer Discussion at 501 East 15<sup>th</sup> Street**

Bill, Sherry, Kevin, and Carol Stirton were present to ask why their project to install a new sewer line and tie into the city's main at 501 East 15<sup>th</sup> was placed on hold last Friday. West said that because Bill came to a Commission meeting previously to discuss the sewer issue, it then needed to be approved by the Commission rather than the front office.

Commissioner Krug presided over the meeting in place of Mayor Stirton.

After Mayor Stirton took back over the meeting a motion was made by Commissioner West to allow Bill Stirton to tap into the city's sewer main and move his sewer line closer to his building with the following conditions, the city sanitation supervisor (Jim Martin) designates the area where on the main that it is tapped, the existing sewer line has to be capped off at the point to the connection that the city provided stub on the main (again supervised by Jim Martin), all fees and costs associated with the tapping of the city main shall be in effect (paid by the landowner) and supplies will conform to the city Ordinance, and capping of the existing sewer should be inspected prior to backfilling. If backfilling has taken place prior to being inspected, the area will be subject to re excavating. The inspection will be for the proper material and adequate tapping and inspection of the line. West would also like it mapped out to the nearest landmark of the new tap to the existing tap and put on the map. Seconded by Commissioner Forkenbrock. Aye – Commissioner Forkenbrock, West, and Edwards. Nay – Commissioner Krug. Motion passed. The city will normally supply the saddle and the fitting to tap the main.

### **30 Minute Executive Session to Discuss Non-Elected Personnel**

Motion by Commissioner Edwards to go into a 30 minute executive session to discuss personnel matters of non-elected personnel to protect the privacy interests of the employee to include Mayor Stirton, Commissioners Edwards, Forkenbrock, West, and Krug, and Kevin Hill. Seconded by Commissioner Forkenbrock. All aye. No action taken after executive session, information only.

### **Economic Developer Presentation**

Not present. Tabled until the next Commission meeting on June 18<sup>th</sup>.

### **eGov Payment Rate Changes**

Kim informed the Commission that the eGov Enterprise Payment Portal has changed their fees for credit card payments. The new fee for 0 to \$50.00 is \$1.50 and \$50.01 and above is 2.49%. The fee is charged back to the customer when a credit card is used.

### **Revisit KMEA Agreement**

The Commission agreed that they would like the Contract Quantity to remain at .15 MW instead of the proposed .25 MW suggested by KMEA for the Power Purchase Agreement. This was voted on and passed at the Commission meeting on 04/16/18.

### **Playground Discussion**

Commissioner Forkenbrock has been working with a company on playground equipment to be placed near the pool. Kim filled out the application for the matching grant portion that saved \$25,558.00. Forkenbrock stated that he has money in the parks budget that was initially slated for a walking trail. The Commission also discussed lighting around the pool, and options for a new parking lot as other options for the budgeted park funds.

Motion by Commissioner Forkenbrock to approve the purchase of the proposed playground structure for the east side of the basketball court or north end of the pool. Seconded by

Commissioner West. Aye –Commissioners West, Forkenbrock, and Edwards. Nay – Mayor Stirton and Commissioner Krug. Motion passed. The total price for the playground structure is \$29,548.00.

### **Chief Calhoon**

The majority of the new floor in the dispatch area has been laid and is almost complete.

Dispatch and equipment upgrades are almost done. This allows Horton Dispatch to work almost as the Sheriff's office does and would be able to cover if they went down.

CPR training for the schools will be held at the Blue Building on September 12<sup>th</sup> and 19<sup>th</sup>.

### **Mayor Stirton**

Mayor Stirton-

- Talked about possibly looking at a new roof for the grandstand at the ballfield.
- Discussed offering employee pool passes for free.
- Would like signage to be put in place to show where the Aquatic Park and ballfields are. Kim will provide estimates and ideas at the next meeting.

Commissioner Stirton thanked the city staff for their efforts to make the grand opening of the pool a success!

### **City Clerk/Administrator**

Kim voiced her concerns about tent campers at the north end of the lake staying for extended periods of time. The police have been called about disturbances with the tent campers. Kim recommended that if the police are called again that the police ask them to leave the premises.

Todd Swendson recommended that the city conserve water until well #1 is back up and running. Motion by Commissioner Edwards to encourage all city residents to conserve water due to potential drought conditions. Seconded by Commissioner West. All aye.

### **Commissioner Forkenbrock**

Commissioner Forkenbrock thanked the city employees for their help at the pool and for help with getting the pool chemical levels regulated.

The west park has a teeter totter that is in need of repair.

The bleachers at ballfield #2 need to be removed by city staff. They are a safety hazard and not usable.

Commissioner Forkenbrock had someone approach him about Sunday alcohol sales in Horton. Attorney Kevin Hill said that the city could authorize alcohol sales on Sunday after the set hour set by state statute.

Is there an age limit for wearing a life vest while swimming at Mission Lake? Kim will provide the lake rules at the next meeting to assure that the city, law enforcement, and Lake Caretaker are on the same page with the lake swimming rules.

Commissioner Forkenbrock would like to revisit the Sewer Rate Ordinance at the next meeting.

**Commissioner West**

Commissioner West would like to be proactive and have health insurance premium meetings soon since budget season is upon us.

Changing out corner poles was bid out by Scobee Powerline Construction a few years back. West would like to revisit the quote and if the city can afford he would like to move forward with it.

The bulletin board at the lake needs to be updated with lake regulations and relevant information pertaining to the lake.

**Commissioner Edwards**

Ray Foster would like to donate land to the city at 15<sup>th</sup> street on the west side of town where the big sign is. Edwards has the legal description. Motion by Commissioner Edwards to direct Kevin Hill to prepare a deed. Seconded by Commissioner West. All aye.

**Commissioner Krug**

Commissioner Krug recommended that the city purchase supplies and vending items for the pool locally as much as possible.

Commissioner Krug would like the city to correct any broken items in our parks to prevent any liability issues.

Motion by Commissioner Edwards to adjourn at 8:47p.m. Seconded by Commissioner West. All aye.

---

Kim Knudson, City Clerk

---

Bryan Stirton, Mayor