Regular Board Meeting Minutes

May 5, 2021

The Litchfield Park District Board of Commissioners met on Wednesday, 5th of May 2021 at the Litchfield Community Center, located at 1100 South State Street, in Litchfield, Illinois.

Vice President Grammer called the meeting to order at 7:00 PM.

Roll Call - Present: Shane Grammer, Brian Kulick, Sherry Bergschneider, Bob Corrado, Rusty Chambers Absent: Jeff Heyen, Renee Wynn

Motion to accept the minutes from April 2021 was made by Brian Kulick, seconded by Bob Corrado, all in favor.

Financial Reports (as of 4/30/21)

Monthly Balance Corp. - \$163,808.29 & Rec. - \$87,312.96 Receipts/Deposits Bills/Disbursements Profit and Loss Year to Date Profit and Loss Between Fiscal Years

Motion to accept financial reports was made by B. Kulick, seconded by Rusty Chambers, all in favor.

Committee Reports

Park Maintenance by Rusty Chambers

• A piece of Walton Park playground equipment was reported on Facebook as broken. The repair was completed the same day of complaint. Also, the floor and toilets at Schalk Field need replaced as soon as it warms up enough, and a porta potty has been temporarily placed there.

Ball Parks by Sherry Bergschneider

• Sherry is working with Wayne Davis on getting Walton Park ballfield leveled and crowned when the weather allows.

Community Center by Renee Wynn

• Camera/security system is complete at the Community Center.

Recreation/Reinvesting by Bob Corrado

• No report.

Financial by Brian Kulick

• Brian stated that budget is on track. Recommends passing next budget in June 2021 and be conservative due to inflation.

Pool by Shane Grammer

• We have pool employees in place. The Litchfield Firemen will start filling the pool on Monday. Midwest Pool will start up the pool on Tuesday. Orientation training and a work day is planned for Saturday, May 15, 2021 starting at 9AM. We are still planning on opening the pool on Saturday, May 29, 2021. Due to COVID restrictions, we will no be having our usual free food /admission on opening day. Niki addressed the Board regarding her concern about low hourly wage to her staff. Director Bryant stated there can only be one shift with staff wage increases.

Old Business:

- The Kilton Fund committee met earlier today, and we hope to get approval for electronic signs and dog park. We have submitted a grant for the Duff Fund to help supplement our lifeguards' certification/recertification.
- Last month, Brian mentioned some federal funding that may be available. According to Director Bryant, Brian was referring to the American Rescue plan, and those funds go directly to counties and cities. The

Park Districts are considered a "pass through" in this plan, meaning it's the discretion of the receiving public body as to whether or not they give any to a park district in their area.

New Business:

- Director Bryant administered oath of office to the four returning commissioners, Shane Grammer, Brian Kulick, Sherry Bergschneider, and Bob Corrado.
- Sherry Bergschneider made motion to leave commissioners in their assigned area of responsibility. Brian Kulick seconded. Director Bryant directed a roll call vote, and all present commissioners voted yes.
- 2020-2021 Board meetings will continue to be held on the first Wednesday of month at 7PM. Brian Kulick made motion to accept. Rusty Chambers seconded. All in favor.

Executive Session:

Executive Session was held to discuss employee benefits/wages. After returning from Executive Session, the following action was taken:

For the 2021 pool season: All lifeguards - \$12/hr. Concession workers 18 years of age and over - \$11/hr. Concession workers under 18 years of age - \$10/hr. Admission rate - \$5.00 Seniors 55 and over - \$1.00 One shift, seven days a week – Noon to 5P New Asst Manager, Gracie Jones - \$13.50/hr. Old Asst Manager, Devan Morga - \$13.75/hr. Pool Manager, Nicole Davis - \$14.50/hr.

Rusty Chambers made motion to accept the 2021 pool employee compensation/rates. Brian Kulick seconded. Roll call resulted in all voting yes.

• Other Park District employee compensation/benefits, effective 5/1/21: Vice President Grammer stated to Director Bryant that evaluations must be given quarterly.

Sterling Painter -1% raise + 5 additional days vacation

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Mo Boerckel – 1% raise

Sean Smith – 6.87% raise

Kathy Painter - 2% raise + 4 additional days vacation

Steve Bryant - 5%

Brian Kulick made motion to accept the 2021 employee compensation/rates. Rusty Chambers seconded. Roll call, all in favor.

Vice President Grammer instructed Director Bryant to perform evaluation on Sterling subsequent to Sterling rating Sean and Mo.

Adjournment: R. Chambers made motion to adjourn. B. Kulick seconded. 8:33P

2020-2021	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Shane Grammer													
Brian Kulick													
S. Bergschneider													
Renee Wynn													
Rusty Chambers													
Bob Corrado													

Commissioners' \$150 allotment for fiscal year: