

Casco Township Board of Trustees  
Regular Meeting December 16, 2013  
at 7:00pm

Call to order - Allan led in the Pledge of Allegiance. Allan called the meeting to order at 7:02 pm.

Present: Allan Overhiser, Cheri Brenner, Judy Graff, Josiah Jessup and Lu Winfrey. There were also three other people present.

Absent: None

Public Comment: None

Reports:

Clerks Report:

Minutes of the 11/18/13 were presented to be approved. Judy made motion to approve the 11/18/13 minutes with spelling corrections in the names of the Hospital administrators. Josiah seconded. All in favor. Motion carried.

Cheri made a motion to amend account number 208.750.80400 in Parks & Recreation Fund from \$89.94 to \$400.00. Also, Membership account # 208.750.85600 amend to \$199.50.

Also, Parks & Recreation account # 208.750.76000 from \$14,000.00 to \$20,000.00.

In the Casco General Fund account# 101.850.91500 Insurance & Bonds amend the amount of \$6,500.00 to \$10,500.00.

Judy seconded motion. All in favor. Motion carried.

The audit for 2013 was handed out to the board members to look at before the January 2014 meeting.

The townships auditor said that we need to create a line item for the South Haven Hospital. This is something new, in the past we have never had to do this.

Treasurers Report:

Lu Winfrey reported the bank balances as follows:

General Fund	Balance	\$518,282.51
Parks Fund	Balance	\$ 18,543.34
Senior Services Fund	Balance	\$ 7,864.67
Fire Dept Fund	Balance	\$296,972.92
Road Fund	Balance	\$ 59,459.04
Cemetery Care Fund	Balance	\$126,888.61
Collected Tax Acct	Balance	\$ 62,176.27
Lakeview Sewer	Balance	\$ 16,025.83
Lakeview Water	Balance	\$ 19,827.94
Pacific Sewer	Balance	\$ 72,205.50

Lu made motion to approve the following

General Fund	Orders #22357-22433	in the amount of	\$ 51,726.47
Collected Tax	Orders #2877-2882	in the amount of	\$100,647,80
Fire Fund	Orders #3915	in the amount of	\$ 94,330.25
Parks Fund	Orders #423-432	in the amount of	\$ 2,655.85
Seniors Fund	Orders #398-402	in the amount of	\$ 4,466.40

Road Fund Orders #1088 in the amount of \$196,094.10  
Cheri seconded. All votes in favor. Motion carried.

Parks & Recreation Report:

Pam reported that the beach stairs have been completed and there is 111 steps to the beach and she remarked that the construction went very well. Oselka had to make a few adjustments because of trees etc.. After the holidays Oselka will install the hand rails. The walkway construction will be completed in the Spring of 2014 because of the weather.

An invoice from Oselka Constructors Co.,LLC in the amount of \$37,641.66 was presented for payment. Cheri made motion to pay this invoice out of the Park Fund. Judy seconded. All votes in favor. Motion carried.

Bruce Brandon reported out of two areas along the Lake Michigan shore line that this two mile clay based ground in Casco Township unique and the other area is Grand Traverse Bay Also, Bruce said there will be an interpretive sign at the Nature Preserve about this unique clay bluff.

Bruce also reported that West Side Park in Ganges Township got a \$300,000.00 grant to update the park.

The park gate problem needs to be looked at. Cheri said that the gate was properly closed that evening. The timing of the gate closing and opening will be looked at.

Allan asked if a sign could be placed at the park thanking the Hannenberg Family?

Planning Commission- A site plan review for a winery on 62nd Street was approved.

Casco Senior Program- No report.

County Commissioner: No report.

Water/Sewer Update:

Allan gave a report on new hookups and mandatory hookups. There are still 17 in Casco to hookup to the sanitary service. A mandatory notice was sent out previously and that time has expired for the recipients of that letter to connect to the sanitary sewer system. A final notice will be sent out in April 2014 and if the residents/ resident have not hooked up to the service within 90 days then litigation can begin.

**Old Business**

North Shore Drain Update- The Road Commission is having a meeting at the Casco Township Hall @ 6:00 pm 12/17/13 to update the residents on the repairs plan of the drain problems.

Committee & Commissioners compensation Change-

Judy and Allan met and agreed that the compensation rates hadn't been changed in several years. Allan made motion to accept the Proposed Compensation Rates increase to be in effect Jan. 1, 2014.

**Planning Commission and ZBA**

Regular member	\$ 75.00
Chair	\$125.00

**Board of Review**

	1/2 day	Full Day
Regular Member	\$50.00	\$100.00
Chair	\$75.00	\$125.00
<b>Election Inspectors</b>	\$15.00 per hr	

**Parks & Recreation, Airport, Hospital, Al Van, Water & Sewer, & SHAES Committees-**

Regular Member        \$60.00  
Chair                    \$75.00

Cheri seconded motion. All votes in favor. Motion carried.

Transfer Station bids:

Allan was contacted by someone that works for Best Way Disposal about their rates to manage Casco's transfer station. Allan thought that it would be a good idea to seek bids on the operation and collection of Recycling and solid waste services at the Township Transfer Station. The bid proposals (attached with the minutes) will be sent out and will be required to be received Jan. 17. 2014 no later than 2:00pm at the Township Hall.

**New Business:**

Paving request for Lakeview Ave

Because Lakeview Avenue now has water and sewer the property owners have requested to have the street paved. An estimate for renovating and paving Lake View Avenue from Lakeshore Drive to Blue Star Highway including clearing, grading, culverts, storm sewer, gravel, HMA paving, and restoration in the amount of \$237,924.00 was given to Allan. This will be a special assessment project.

Boundary Line adjustment:

Doris Statler, Glenn Shores, requested for a boundary line adjustment for lot 95 be split in half. Half to be split to lot 94 and the other half to split on lot 96. These lots are owned by the same family.

Lu made motion to approve the boundary line adjustment for lot 95. Judy seconded.

Roll Call Vote: Allan, yes, Josiah, yes, Judy, yes, Lu yes, Cheri, yes.

Nays: none

Tax foreclosure property:

County Treasurer, Sally Brooks, sent letter that two parcel #'s 03-02103-063-00 & 03-02-124-007-00 were not sold at either Tax Foreclosure Sales. These parcels will be transferred back to the township or we may object in writing to the transfer. The township will not object to the transfer the property's will be transferred to the township in January 2014.

4-H Club request:

Allan received a request for a small 4-H Club to use the township hall once a month for meetings.

Allan made motion to let the 4-H club use the hall and he will be responsible for them.

Cheri seconded. All votes in favor. Motion carried.

**Other Business:**

Consideration of Law Enforcement Meetings:

It was discussed to have a meeting with South Haven Chief of Police and another meeting with Allegan County Sheriff to see what they have to offer for township police coverage. A Police survey will be available for residents to fill out and return to the Clerk on their opinion of our current enforcement.

**Public Comment:** None

Lu made motion to adjourn. Judy seconded.

Meeting adjourned at 8:40pm

Minutes prepared by Cheri Brenner, Clerk

Attachments Foreclosure letter, Boundary line adjmt, Proposal Compensation Rates bid estimate for Lake View Avenue, Transfer station bid