

Colorado Bluesky Enterprises, Inc.

Board of Directors

January 2, 2019

Important issues are discussed and motions are made for approval at each meeting. Therefore, your attendance determines whether or not a quorum is established. If you are unable to attend a meeting, please inform the Recording Secretary of your impending absence. If you have a voting preference on any issue that will be presented during your absence and you wish to designate another voting Board Member to utilize your proxy, please inform that board Member as well as the Recording Secretary of your wishes.

Vision Statement	Mission Statement	Customer Service Statement
We Teach. We Support. We Inspire.	We believe that all persons have the right to live, learn, and work in the community with the same hope, dignity, choices, opportunities and responsibilities accorded all citizens.	Service Above Self

Call Meeting to Order. Establish Quorum. (2 Min)

Welcome Guests (3 Min)

Action Items (5 Min)

- **Board Meeting Minutes**
 - **Motion to Approve December 5, 2018 Board Meeting Minutes**

Financials - Presented by Mariah Schofield (10 Min)

- **November 2018 Financial Report**
 - **Motion to Approve November 2018 Financial report as presented**
- **Executive Director Expense Report – November 2018**
 - **Motion to Approve the Executive Director Expense Report – November 2018 as presented**

Executive Directors Report (5 Min)

Quality Improvement Strategies (QIS) Audit: This audit dives more into case management activities and is performed annually by HCPF for all CCB's. As I reported last month Amy Mckeever is responsible for completing this review and I'm happy to say that she has completed it and submitted it to HCPF before the deadline.

Performance Audit: I already reported to you what transpired at the Legislative Audit Committee hearing. As a follow up, I developed a spreadsheet to track our progress on making the changes we agreed to in the Auditor's report. The Primary Directors involved with this plan are Erica Adamson, Case Management Director, Pat Morales, HR Director, and me as the Executive Director. Ms. Morales will be responsible for developing policies and

procedures, and securing approval from the Personal Committee for those policies and procedures. Ms. Adamson will be responsible for training case managers on the new policies and developing training materials from those policies as specified in the Auditor's report. I will continue to keep the board informed on our progress.

Major Repairs: Just when we thought we were out of the woods with major repairs we just became aware of some upgrades that have to be done to the fire sprinkler system at one of our homes. This is a home that is operated and leased by CARE, but is owned by CBE. We are securing proposals so we can get the work done. I will update the board at the February meeting.

PASA Meeting – On January 8, 2019 I have scheduled a meeting with our local Program Approved Service Agencies (PASA) to disclose CBE's tentative plans for CFCM.

Stock Market 101 – Josh Wilcoxson from Commonwealth Financial will be presenting at an employee forum on the basics of the Stock Market. This is meant to educate our employees on how the Stock Market works and how to invest. This will occur on January 22, 2019 10 a.m. at ITC and 4 p.m. at BASS.

Workers Compensation – On March 7, 2019 we will have Julie Schafer from HUB International present the basics of Workers Compensation. This presentation is meant to educate them on how Workers Compensation works with special attention placed on safety in the work place. The times are 10 a.m. at ITC and 4 p.m. at BASS.

Public Forum – On February 26, 2019 we will be having a public forum to update the community on our Strategic Plan and our tentative plan for CFCM. As a point of information, we are required per our contract with HCPF to have annual public forums.

Public Comment (10 Minutes)

Calendar of Events

- December 19 2018 – BASS Christmas Party
- January 22, 2019- Employee Forum
- January 31 2019 – BASS Super Bowl Party
- February 14, 2019 – BASS Valentine's Party
- February 2019 – Awareness Day at the Capital (Date TBA)
- March 7, 2019 – Employee Forum
- March 14, 2019 – BASS St. Patrick's Day Party
- March 16, 2019 – Blizzard Run
- April 24, 2019 - BASS Talent Show
- May 2, 2019 - BASS Cinco de Mayo Party
- August 28, 2019 – BASS End of Summer Picnic
- October 31, 2019 – BASS Halloween Party
- November 7, 2019 – BASS Fashion Show
- November 13, 2019 – BASS Thanksgiving
- November 2019 – CBE Thanksgiving (Date TBA)
- December 18, 2019 – BASS Christmas Party

Motion to Adjourn

Executive Session: Mike has asked that we go into executive session.